



OFFICE OF THE PRINCIPAL
GOVT.LAWNGTLAI COLLEGE
LAWNGTLAI



NO.F. 20013/1/2008–GLTC/

Dated Lawngtlai 14th March 2022

Meeting Minutes of IQAC

Chairman : Pu J.S Fanchun, Principal
Place : Principal Office, Govt. Lawngtlai College
Time : 14th March, 2022 (1:40PM)

Members Present: 10

The Chairman, welcomed the members and highlighted why the meeting has been called for.

This will be the first meeting under his leadership as Principal of the college after the retirement of Pu J.S Fanchun. He prays and seeks the cooperation of all the IQAC member and wishes to assist him dutifully in his role as the chief administrator of the college.

Reports & Discussion:

1. Charity Fund Regarding: The Principal is pleased to announce that the College have received Charity fund from,

- a) Pi Mercy Sellate, Deputy Director, NYK, Rupees 5000
- b) Pi Miriam, Faith tours and travel, Aizawl Rupees 5000.

The College is very grateful to the contributors for their generosity.

2. IGNOU Study center regarding: Since IGNOU Study center is part of the distance education programme of the Govt. of India and is internally manned by the college administration, it is felt that we need be more vigilant to maintain the integrity of the centre by imposing strict supervision during exams and uphold the spirit of fairness among IGNOU Students.

3. NAAC Preparation regarding: Since the college is due for the second cycle for NAAC, preparation must continue and that every effort be put forward for the assessment and that the IQAC coordinator make appropriate arrangement by delegating duties.

4. Social Work Regarding: Social work programme to clean the campus be conducted in the month of April, 2022.

Agenda 1: Maintaining of Meeting Minutes.

It is proposed and recommended that every committee minutes be recorded and filed separately for future references (files and e-records), and also must be made available when needed.

Agenda II: Sanitation Regarding.

Our College waste disposal system need to improve so that we can have a better and more advance sanitation system. It is recommended that the Principal, Vice Principal, and Pu. J. Lalrinawma to look into the possibilities and availability of such system by initiating partnership with the District administration and other stakeholders.

Agenda III: Charity Fund Regarding.

As reported, the college received charity funds of Rupees 10000/- from some generous source. It is recommended that the charity funds received be distributed among less privileged students and that the Students Welfare Committee be assigned the role of identifying and distributing the fund to those student as per their needs.

Further, it is recommended to constitute charitable body to look into the welfare of poor students, thereby seeking and gathering voluntary financial contributions to facilitate support to the less privileged student in future. The name for such body is proposed as “Poor Students Support Fund” Govt. Lawngtlai College.

Agenda IV: Examination Committee Regarding.

The examinations Committee have been working very hard for the smooth conduct of the 2nd internal examination. It is recommended that we re-structure the committee so that collecting, printing and reproducing question paper is made less stressful.

The meeting appoints Mr. Remlalnghaka, Vice Principal, as the new Chairman of the Examination Committee, Govt. Lawngtlai College.

Agenda V: Strong Room Regarding.

It is recommended to construct strong room to store exam paper and other important files and that the Principal make appropriate arrangement as soon as possible.

Agenda VI: NSS Roadside Plantation.

It is proposed to have a roadside tree plantation in the name of the college by putting signage and that the NSS units, Govt. Lawngtlai College conduct and survey for the plantation site as soon as possible.

Meeting Adjourn

Sd/-
(J.S FANCHUN)
Principal
Govt. Lawngtlai College

Present Position of Account

Sl.No	Head Of Account	Amount	Remarks
1	College Development	54,486	
2	Bus	3,76,836	
3	Library	29,445	Library Assistant
4	Internal Exam & Practical	1,81,150	
5	Student Aids & ID for 1 st Semester	91,795	Student
6	Magazine	1,17,910	Student
7	Games Fee	8,800	Student
8	Student Union	56,175	Student
9	NAAC Deduction	4,73,055	College
		13,89,652	