



Yearly Status Report - 2018-2019

Part A

Data of the Institution

Part A	
Data of the Institution	
1. Name of the Institution	GOVERNMENT LAWNGTLAI COLLEGE
Name of the head of the Institution	T.Thangthuama
Designation	Principal
Does the Institution function from own campus	Yes
Phone no/Alternate Phone no.	03835-232303
Mobile no.	9436148238
Registered Email	lawngtlaicollege@yahoo.in
Alternate Email	thangthuama007@gmail.com
Address	Gov't Lawngtlai College, Lawngtlai, Mizoram. Pin: 896891
City/Town	Lawngtlai
State/UT	Mizoram
Pincode	796891

2. Institutional Status	
Affiliated / Constituent	Affiliated
Type of Institution	Co-education
Location	Rural
Financial Status	state
Name of the IQAC co-ordinator/Director	T. THANGTHUAMA
Phone no/Alternate Phone no.	03835232303
Mobile no.	9862742937
Registered Email	damcul25@gmail.com
Alternate Email	collegelawngtlai@gmail.com

3. Website Address	
Web-link of the AQAR: (Previous Academic Year)	https://lawngtlaicollege.in/storage/documents/LXDvbMoljzCWtkO8WIuIVU63CltxfIIIfN5yeigCp.pdf
4. Whether Academic Calendar prepared during the year	Yes
if yes,whether it is uploaded in the institutional website: Weblink :	https://lawngtlaicollege.in/storage/documents/e5cesdxkcdlqrIITBKfoNLbFogP6LSZ7wklJIr8X.pdf

5. Accrediation Details					
Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
1	B	2.08	2008	16-Sep-2008	16-Sep-2013

6. Date of Establishment of IQAC	01-May-2007
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7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by	Date & Duration	Number of participants/ beneficiaries

IQAC		
Parent-teacher Meet	03-Aug-2018 1	102
Internal Financial Audit	17-Oct-2008 1	2
Fire Prevention Week	11-Feb-2019 5	300

L::asset('/', 'public')/public/index.php/admin/get_file?file_path='.encrypt('Postacc/Special_Status/'. \$instdata->upload_special_status))}

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8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/ Faculty	Scheme	Funding Agency	Year of award with duration	Amount
No Data Entered/Not Applicable!!!				
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9. Whether composition of IQAC as per latest NAAC guidelines:

Yes

Upload latest notification of formation of IQAC

[View Link](#)

10. Number of IQAC meetings held during the year :

5

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

No

Upload the minutes of meeting and action taken report

No Files Uploaded !!!

11. Whether IQAC received funding from any of the funding agency to support its activities during the year?

No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

1. Acquainting the teachers with the values of institutional accreditation and the new method of NAAC accreditation. 2. Based on the recommendation of IQAC Core Committee, successfully prepared Institution and Academic Calendar for the year 2019 to 2020. 3. To organize seminars on Gender Equity.

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
Intimation of yearly schedule of the college to the teaching nonteaching staff and students at the beginning of the year through distribution of academic calendar.	Better participation from the part of all concerned in the college activities.
To conduct Remedial Classes	Remedial Classes successfully conducted
Social Work to be conducted by NSS at Adopted Village Rulkual	Social Work was conducted by College NSS Unit at Rulkual Village
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14. Whether AQAR was placed before statutory body ?	No
15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	No
16. Whether institutional data submitted to AISHE:	Yes
Year of Submission	2019
Date of Submission	27-Feb-2019
17. Does the Institution have Management Information System ?	No

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

The academic calendar 2018-2019 formulated by Mizoram University, to which it is affiliated to, is adopted and followed by the college, The academic calendar for the college, however, is prepared by the examination committee to include internal examinations schedule. The calendar prepared is distributed in hard copies and in WhatsApp to all the faculty members, and notified to the students in the college's notice board. The students are informed of the percentages required for eligibility at the end semester examination along with other criteria in continuous assessment. Curriculum is administered by the department through the college time-table and departmental time-table. Department time-table has been effective in conducting extra classes which has been instrumental in the growth of students academically. Teachers encourages classroom discussions, asking questions and voicing out ideas and opinions by the students. Study materials are distributed and shared amongst the students.

Notes are prepared to help the students understand their courses better and handed out to them. Internal Examinations are conducted as per academic calendar, and assignment handed out to assess the academic performance of the students. Keeping in mind the future of the students, when students/student fail to write an exam for reasons valid, arrangements are made so as to give them a fair chance of acquiring continuous assessment marks. Mentorship has been found to be an effective means of assessing and understanding students. Students have benefitted the program not only in academic but also the overall growth and confidence which train prepare them for the outside world. Funds from various sources are utilized for purchase of books and reading materials for the college library. Teachers often donate books for the college library as well for departmental use. Use of audio/visual aids, where applicable, is useful for better curriculum delivery, and teachers are instructed to utilize them as much as possible. Home assignments and class tests are conducted by the departments separately, apart from the mandatory requirements, to assess the creative writing and academic performance of the students. Language lab is utilized for the benefit of students in learning spoken English classes. Remedial classes are conducted to help academically weaker students as well. Feedback survey form is prepared and handed to the students to assess the teachers and curriculum on different criteria, the responses were reviewed and discussed with the concerned departments. Teachers' feedback on curriculum is prepared by IQAC to gather the outcome, relevance, amongst many other points, of the new CBCS syllabus implemented.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
NIL	Nil	Nil	Nil	Nil	Nil

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
No Data Entered/Not Applicable !!!		
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
BA	English	01/07/2018
BA	Mizo	01/07/2018
BA	History	01/07/2018
BA	Political Science	01/07/2018
BA	Education	01/07/2018
BA	Sociology	01/07/2018
BA	Geography	01/07/2018
BA	Public Administration	01/07/2018
BA	Economics	01/07/2018

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

Certificate

Diploma Course

No Data Entered/Not Applicable !!!

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
Certificate Course on Beauty Wellness	06/08/2018	80
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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
No Data Entered/Not Applicable !!!		
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	Nil
Alumni	Nil
Parents	Nil

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution?
(maximum 500 words)

Feedback Obtained

The students feedback form for assessment of teachers was prepared by IQAC and distributed manually to the students. The feedback form contained questions ranging from the administrative performance of the teacher, curriculum knowledge and delivery of subject content, use of ICT and teaching aid, mentoring and guidance, helpfulness and resourcefulness of the teacher. The questions are then divided into different sub-topics which help understand the shortcoming that need to be tackled and steps undertaken for improvement. From the feedback form handed out 180 responses were received to be analysed and utilized for further necessary actions. The students' feedback indicates a very high percentage of satisfaction with the teachers' punctuality, regularity, completion of syllabus, and arrangement of substitution in times of absences. The feedback analysis suggests a good percentage of students satisfied with the curriculum knowledge of the teachers and their delivery of content. The feedback suggests that teachers encourage interactions and discussions. communication skills of teachers are improving and receiving better percentile of satisfaction than last year's feedback. Use of whiteboard/green board as teaching aid still hold the highest. However, this year's feedback sees and increase use of ICT and creative teaching method could be increased by the teachers. Assessment and gradings are considered excellent. Students are mostly satisfied with the availability of text books and secondary sources too. The college being a place of diverse cultural background, questions and feedback on inclusivity and equality are crucial for understanding the student's temperament. The feedback analysis suggests that students feel included. The teachers are helpful and available in times of physical, emotional and academic challenges. The students are satisfied with the teachers' responses with

queries, and teachers respect and understands the students' opinions, while motivating and inspiring them. The teachers' feedback form for curriculum asked questions on the learning outcomes, employability and the relevance of curriculum in real world scenario, amongst others. To maintain confidentiality the feedback received were analyzed and reviewed by IQAC. The analysis indicated a progress in the teachers' helpfulness in handing out study materials and availability for the students in their physical, emotional and academic struggle. The analysis indicated difficulty in assessing online materials, students struggle to procure text books and reference books prescribed and are denied online materials due poor internet connectivity. The teachers' feedback analysis indicated desire for easier access to online materials. The potential for developing self-learning was considered lacking in the students. The books and reference materials are not to be found anywhere near if not available in the college library. The feedback analysis was compiled and submitted to the Principal by IQAC. Points that need to be addressed and steps needed to be taken to better the learning experiences was brought forward at the staff meeting. The principal urged and advised all the staff members to address the weaknesses highlighted so that progress may be seen in the students and teachers as a whole.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
No Data Entered/Not Applicable !!!				
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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2018	344	Null	28	Null	28

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
No Data Entered/Not Applicable !!!					
View File of ICT Tools and resources					
No file uploaded.					

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Title of the practice: Mentoring System Goal: (a) To provide more contact hours between teachers and students. (b) To maintain proper academic and attendance record of students. (c) To minimise dropout rates among students. (d) To identify slow learners and advanced learners. The context: The institute has followed the

suggestion made by the QAC cum CDO, Higher Technical education to introduce the mentoring system. The institute felt the importance of integrating such a system into the college management system. It had promptly and effectively put it into practice in the past two years. With a wide variation in the student population with regard to educational and economic background, the system promises to provide a better understanding of individual students and bring out their highest potential. It also appears to be the most effective method/weapon for mitigating cases of dropout students. The Practice: The IQAC had taken the initiative to implement this system. Every year the names of all students are collected and arranged according to their subject choice. Each group is assigned a teacher/mentor who is responsible for collecting academic performance and class attendance of individual students. The teacher/mentor is given necessary information regarding his/her mentees and is expected to offer guidance and counseling as and when required. In isolated cases parents are called for special meetings with the Principal at the suggestion of the mentor. Evidence of success: Though the system has only been implemented in the last few years, significant improvement in the teacher student relationship can be seen. The system has been useful in identifying slow learners and advanced learners. Based on the requirement deduced through a careful examination of each mentor's report, the institute organizes a remedial class on different subjects within the syllabus for poor/slow learners. The remedial classes have become systematized after the implementation of this system. NEEDBASED remedial classes have proved to be beneficial to the students in particular and the entire college in general. There appears to be a lesser number of dropouts since mentors can intervene before a student falls short of attendance or has been regularly abstaining from classes.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
344	28	1:12

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
36	28	8	0	4

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
Nil	NIL	Nil	Nil
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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
No Data Entered/Not Applicable !!!				
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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

The college has taken efforts to improve the performance of students by framing significant reforms in Continuous Internal evaluation at the institute level. Teachers evaluate a student in a course through their interaction throughout the semester including one or more (but not less than 3 including compulsory written test/assignments) of the following mechanisms with their maximum weightage out of 25 marks: written tests, class presentations/seminars, home

assignments, This essentially enables the teacher to get a positive feedback on a student's overall understanding and enhances the teaching-learning process. The remaining 75 of the marks are awarded through the External Examination. To improve students' academic performance, the maximum weightage of internal test marks have been increased from 20-40 marks but the average percentage according to university norms is maintained. Re-tests is conducted on a regular basis to help slow learners. The college has made the optimum use of the recently installed Students' Database wherein all internal assessments are entered and stored. The departments spearheaded by the Head of Departments see to it that each student's mark and attendance is judiciously recorded in the Database. Remedial measures are taken by conducting tutorial classes to clarify doubts and re-explaining the critical topics. Unit tests are conducted prior to sessional examinations. Topic wise question banks are provided. Students are encouraged to solve previous years University Exam question papers. For Final Semester student's continuous internal evaluation like quiz and assignments are given. The institute regularly conducts seminar. Poor performance due to frequent absenteeism is dealt by sending sms to the parents of such students. WhatsApp group for the exam section wherein all the notices related to the examination and academics can be circulated and communicated to all students. These reforms have resulted in substantial improvement in student's performance through comprehension of difficult topics, improved time management, enhanced writing skills and individualized attention resulting in refining their cognitive, psychomotor and affective domains of learning. This has significantly enhanced the pass percentage and academic excellence of students. Apart from their academic performance students' character formation, morals are monitored and defaulters are given special counseling.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

The Principal along with the Examination Committee prepared the Academic Calendar in line with the calendar of the University and the State calendar in view. Since the College is an affiliated College of the Mizoram University, the Academic Calendar prepared by the University for the Conduct of Examinations and other related matters are strictly adhered to by the College Dates for Internal Exams (Theory and Practical) and various Internal Assessment processes are determined and incorporated within this Calendar. The Academic Calendar are prepared in advance, ahead of the Semester and are included in the Prospectus distributed at the time of fresh admission every year. It is also circulated among every Departments and teachers within the college. The Academic Calendar highlights the dates for Internal Exams, External Exams, attendance and internal continuous marks publication and time of complaints, and in addition institutional programs such as College Week, Students Union General Election, etc. If, for any unknown or unforeseen circumstances the dates of some activities need to be changed, the Principal calls a meeting and decisions are taken then and there. The decision of the Committee is binding. For the identified slow learners, Compulsory Remedial Classes were conducted for department wise at every day after the normal classes were over (3:30 p.m. to 4:30p.m.).

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<https://lawngtlaicollege.in/page/108>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students	Number of students passed	Pass Percentage
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			appeared in the final year examination	in final year examination	
BA	BA	Nil	95	23	24.2
No file uploaded.					

2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<https://lawngtlaicollege.in/storage/documents/onU738CirqH8ufimRgXO2czm56P1H7mfNENxlCuC.pdf>

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Total	0	0	0	0
No file uploaded.				

3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
Nil	Nil	

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
Nil	Nil	Nil	Nil	Nil
No file uploaded.				

3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
Nil	Nil	Nil	Nil	Nil	Nil
No file uploaded.					

3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	0	0

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
Nil	0

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
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Nil	Nil	0	0
No file uploaded.			

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
English	1
No file uploaded.	

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
Nil	Nil	Nil	Nil	0	0	0
No file uploaded.						

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
Nil	Nil	Nil	Nil	0	0	0
No file uploaded.						

3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	0	0	0	6
Presented papers	2	3	0	3
Resource persons	2	0	0	0
No file uploaded.				

3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Cleaning of Plantation Site	NSS	12	110
Cleaning of College Compound	NSS	23	295
Cleaning of Plantation Site	NSS	20	155
Awareness Campaign	NSS	12	183

Cleanliness: Health and Sanitation			
Cleaning of Plantation Site	NSS	10	255
Awareness Campaign on Eye Donation	NSS	13	280
Cleanliness Drive at College Campus	NSS	27	180
Awareness Campaign on Drus Abuse	NSS	16	160
Awareness Campaign on Child Protection at Chawnhu Village	NSS	27	180
Anti-tobacco Awareness Campaign at Chawnhu Village	NSS	10	100
No file uploaded.			

3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
Nil	Nil	Nil	0
No file uploaded.			

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
Nil	Nil	Nil	0	0
No file uploaded.				

3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
Nil	Nil	Nil	0
No file uploaded.			

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant

Nil	Nil	Nil	Nil	Nil	0
No file uploaded.					

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
Nil	Nil	Nil	0
No file uploaded.			

CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
5.96	5.96

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Campus Area	Existing
Class rooms	Existing
Laboratories	Existing
Seminar Halls	Existing
Others	Existing
Others	Existing
Others	Existing
Others	Existing
Others	Newly Added
No file uploaded.	

4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
SOUL	Partially	2.0	2016

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	13348	522017	1994	430000	15342	952017
Journals	4	9720	Nil	Nil	4	9720
Library Automation	1	5000	Nil	Nil	1	5000
Others (specify)	Nil	Nil	13	166000	13	166000

No file uploaded.

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
NIL	Nil	Nil	Nil
No file uploaded.			

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	31	11	0	0	0	4	5	0	0
Added	0	0	0	0	0	0	0	0	0
Total	31	11	0	0	0	4	5	0	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

0 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
NIL	Nil

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
5.96	Nil	5.96	Nil

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

As Government College, Government Lawngtlai College has no separate procedures and policies for maintaining and utilizing physical, academic and support facilities laboratory, library, sports complex, computers, classrooms etc. It follows UGC and RUSA guidelines/ procedures and policies as required.

NIL

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support	NIL	0	0

from institution			
Financial Support from Other Sources			
a) National	Post-Matric Tribal Scholarship from Central Government	319	2552000
b) International	NIL	0	0
No file uploaded.			

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
Language Lab	21/08/2017	23	Government Lawngtlai College
No file uploaded.			

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
Nil	NIL	0	0	0	0
No file uploaded.					

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
0	0	0

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
NIL	0	0	NIL	0	0
No file uploaded.					

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
Nil	0	NIL	NIL	NIL	NIL
No file uploaded.					

5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
Nil	0
No file uploaded.	

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Annual College Week 2018 (Competition in various Sports disciplines) organized by Students' Union during 20th-25th August 2018 at different places in Lawngtlai Town	College Level	344
No file uploaded.		

5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
Nil	NIL	Nil	Nil	Nil	Nil	NIL
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5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

Students Union was established in the year 1996 and its constitution was adopted then. Since its inception the Students Union has been actively functioning as per its constitution. The constitution states that the jurisdiction of the Union shall be confined to the college. Its aims and objectives are stated as:- 1) To explore and promote students up to the maximum level, 2) To look after the welfare and interests of the students and the college, 3) To create and develop academic atmosphere of the college, 4) To foster unity, mutual understanding and assistance among the students, 5) To organize co-curricular activities and to maintain good relations with the public. Any student of the college is a member of the Union on payment of Rs. 10/- as membership fee unless otherwise amended by the General Body from time to time. The Executive Body of the Union shall consist of:- a) President, b) Vice-President, c) General Secretary, d) Assistant General Secretary, e) Outdoor Games Secretary f) Assistant Outdoor Games Secretary g) Indoor Games Secretary h) Assistant Indoor Games Secretary i) Social and Cultural Secretary j) Assistant Social and Cultural Secretary k) Debating and Literary Secretary l) Assistant Debating and Literary Secretary m) SU Magazine Editor n) Assistant Magazine Editor and o) Class Representatives - two from each classes. The principal is the President of the Students Union. Barring the President all these office-bearers are elected by the students on secret ballot and the election is conducted by the Presiding Officer and polling officers appointed by the Principal. Professors-in-charge are appointed by the Principal. The term and tenure of the office bearers and Professors-in-charge is one academic year. The elected office-bearers of the Students Union for the current session (2018 - 2019) are:- Vice President - Eric Vanhmingchhuana, General Secretary - K.

Lalhriatzuala, Assistant GS - TC Lalhriatsanga, Outdoor Games Secretary- Samuel Lalthianghlina Chinzah, Assistant Outdoor Games Secretary- Lalramtienga, Indoor Games Secretary- LH Vankulhmawia, Assistant Indoor Games Secretary- Lalrinneiha, Debating and Literary Secretary- Vanlalmalsawmsanga, Assistant Literary and Debating Secretary- S. Vanlaltlana, Social and Cultural Secretary- Lalnunsangzuali, Assistant Social and Cultural Secretary- Vasty Lalthapuii, Magazine Editor- Malsawmsanga, Assistant Magazine Editor- H. Vanlaldingngheta. The highest authority of the Students Union is the General Body consisting of all members. A meeting of the General Body is convened at least once a year. Any provision of the constitution may be amended by a meeting of the General Body in which 1/3 of the members are present and voting. The students Union has been organizing sports and cultural activities, College Week, publishing Magazine, Organizing Fresher's social every year. Cultural Day is celebrated on 25th August 2018 to promote and preserved diverse cultural identities. In collaboration with Eco Club and NSS Cleanliness Drive is organized on 17th March 2019. Study tour program is organized by the Students' Union and Geography Department. With the initiative of the Students' the Cultural Club of Government Lawngtlai College have participated in Hlukkha Kut and Romei Summer Meet. The students have also participated in Padayatra Function at Paithar. The Students'

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

30

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

The Alumni Association was formed on 17th September 2007. The office Bearers were President- T. Chalngingluaia, Senior Vice-President- F.C Kungpuia, Vice President- Thahluna Chinzah, General Secretary- David H. Zothanpuia, Assistant General Secretary- C. Dinkima, Finance Secretary- B. Lalmana, Treasurer- Vanlalmangaihzuala.

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

1) The College believe in the Democratic Principle of Participative management that all the sensitive, critical and vital issues are discussed in the highest authority body, ie. GeneralStaff Committee meeting or its representative body, ie., Staff Working Committee. As a measure of decentralisation, the Principal decide based on resolutions of concerned committee meetings. 2) Decentralization of powers was maintained by IQAC to improve the quality of education. All faculty members and staff are included in various committees under IQAC. All the Department and Committee under IQAC planned annual programmes and budget which the IQAC approved.

6.1.2 – Does the institution have a Management Information System (MIS)?

No

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Curriculum Development	1) The department submitted suggestions to the concerned MZU for curriculum enrichment. 2) Teachers are directly involved in the syllabus review committee of the MZU. Teachers are member of the concerne
Teaching and Learning	1) Weak students and advanced learners are identified based on students performances in the internal evaluation. 2) A mentoring system was maintained to help the academic and psychological needs of the students.
Examination and Evaluation	1) The present MZU methodology of internal evaluation consists only of Internal test, Attendance and Home Assignment. 2) A motivational and briefing session in connection with the semester Examination is organised before the commencement of every end semesters examinations
Admission of Students	1) An interview was held for admission to all the applicants for the First Semester. Based on the performance and the Class 12 standard marks admission was given to the applicant on a merit basis. 2) Special consideration was given to PwD students and economically weaker sections.
Human Resource Management	the faculty and staff are motivated to attend the professional/faculty development train the faculty members are motivated to participate in seminars, workshops, symposiums etc. Support and helped was provided to the faculty and staff to attend professional development training.
Research and Development	Research and Promotion Committee organized a workshop/ seminar to promote faculty members in research works.

6.2.2 – Implementation of e-governance in areas of operations:

E-governace area	Details
Administration	1) All important administrative information, circulars and notices are published on the Institutional website. 2) The Institution has an internet connection with a bandwidth speed of 100 MBPS. 3) Google forms have been

	used to collect various data and feedback from the students and other stakeholders. 4) The college has CCTV installed at various locations. 5) College staff uses smartphones and social networking sites and applications to communicate. 6) Facebook, and WhatsApp groups are created to disseminate notices and events of the College.
Planning and Development	1) The vision and mission statement of the Institution are displayed on the institutions website. 2) The meeting minutes of IQAC and other meetings are uploaded to the website. 3) Major activities of development are regularly displayed on the website. 4) Meeting minutes and regulations were circulated to the members through email and other social networking sites.
Finance and Accounts	1) Financial transactions of the government and other agencies are done through the PFMS portal. 2) All financial statements and accounts are stored in the Institutions system. 3) Salary e-payment was used.
Examination	Submission of internal examination marks through MZU online portal.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2018	Zarzozuali	MCTA	MCTA Govt. Lawngtlai College Branch	1000
2018	J. Lalrinawma	MCTA	MCTA Govt. Lawngtlai College Branch	1000
2018	Dr. David. V. Khangte	MCTA	MCTA Govt. Lawngtlai College Branch	1000
2018	Dr. C. Ramhnehzauva	MCTA	MCTA Govet. Lawngtlai College Branch	1000
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6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional	Title of the administrative	From date	To Date	Number of participants	Number of participants
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	development programme organised for teaching staff	training programme organised for non-teaching staff			(Teaching staff)	(non-teaching staff)
2018	Sensitization Workshop on Climate Change in Mizoram	Sensitization Workshop on Climate Change in Mizoram	12/07/2018	12/07/2018	30	2
2018	Workshop Cum Semminar on Online Application of Various Scholarship	Workshop Cum Semminar on Online Application of Various Scholarship	30/08/2018	30/08/2018	32	4
2019	One Week Workshop on Capacity Building on Participatory Government	One Week Workshop on Capacity Building on Participatory Government	15/04/2019	19/04/2019	32	Nil
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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
RC on Research Methodology	1	31/07/2018	20/08/2018	21
National Workshop on Research Methodology	1	07/08/2018	11/08/2018	5
Language Training - HINDI	1	21/01/2019	25/01/2019	5
Workshop on Capacity Building on Participatory Government	1	15/04/2019	19/04/2019	5
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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching	Non-teaching
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Permanent	Full Time	Permanent	Full Time
0	0	0	0

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
<p>The Staff welfare Association is an active body that cares for the welfare of both teaching and non teaching staff. It has a loan system running from the monthly contribution of its members. The welfare acknowledges and takes timely action for its members in time of sickness and bereavement</p>	<p>The Nonteaching staff get equal benefit of the Staff Welfare Association. The Loan Borrowing scheme of the association is most benefitted by the Nonteaching staff</p>	<p>The Principal in consultation with the Students Welfare Committee select financially weaker students for free College Admission and filling up of external examination</p>

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

<p>Govt. Lawngtlai College introduced the practice of an internal auditing system within the College without any direction or instruction from the concerned higher authority. The purpose of the practice of this internal audit of the College account and transaction is to uphold transparency in the entire financial decision-making process of the College. External Audit is conducted by AG as and when the concerned authority issues a notification affecting the same. Funds and grants received under schemes of UGC, RUSA, etc., are regularly processed for CA Audit.</p>
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6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
NIL	0	NIL
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6.4.3 – Total corpus fund generated

0

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	NIL	No	NIL
Administrative	No	NIL	No	NIL

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

<p>1) The College Conducted a meeting of the Parent-Teacher Committee. 2) Academically weak students were identified and their parents were informed to provide appropriate support. 3) A Parent-Teacher meeting was organized by each Department.</p>
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6.5.3 – Development programmes for support staff (at least three)

1) The Staff Welfare Association convened a General Body Meeting every year. The Staff Welfare Committee Chairman leader delivered motivational talks on the theme of ethical work culture which were focused on the Support Staff. 2. The Principal regularly conduct special meetings for the teaching and non-teaching staff. 3. A training programme/workshop for capacity building was organized in which all the teaching and Non-teaching staff are obligated to participate.

6.5.4 – Post Accreditation initiative(s) (mention at least three)

The College took the initiative to offer a comprehensive educational environment in which students may obtain a high-quality education. In order to fulfil this purpose, two new classroom facilities were built (financed by the Ministry of DoNER), one of which served as a conference hall and the other as a classroom. A new Administrative Building was also completed in 2018 (financed by RUSA), and a Womens Hostel was built in 2013 (supported by MDoNER). Apart from these initiatives, a new College auditorium is under construction which was financed by PMJKVY.

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b) Participation in NIRF	No
c) ISO certification	No
d) NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2018	Career Guidance and Counselling	20/08/2018	20/08/2018	20/08/2018	140
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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Article Writing Competition on "Gender Equity"	30/07/2018	30/07/2018	18	8

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
Not Applicable

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries

Nil	No	Nil
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7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2018	Nil	Nil	Nil	Nil	Nil	Nil	Nil
No file uploaded.							

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
NIL	Nil	Nil

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
NIL	Nil	Nil	Nil
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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

1. All students and staff in the college are encouraged to bring reusable water bottles and avoid buying packaged drinking water. 2. The college Canteen Committee circulated instructions to all students, staff and canteen owners to limit food waste by being mindful consumers. 3. Students and staff are regularly encouraged to switch off all power outlets when not in use to conserve electricity. 4. Rainwater is harvested during the monsoon. 5. Cleanliness Drives are frequently organized within the campus to collect and discard plastic wastes which may affect soil quality.

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

1. i) ENVIRONMENTAL PROTECTION ii) This practice aims to impart knowledge about environmental awareness so that students and teachers alike may develop a keen sense of appreciation for preservation and protection of nature. iii) Mizoram has lost much of its forest areas in recent years due to various reasons. This same trend has been noticed in Lawngtlai District as well. The college believes that the youth of today need to take up the task of spreading awareness and practicing eco-friendly living to tackle deforestation and ecological imbalance. iv) Various species of plants and trees have been planted in and around the campus by teachers and students, spearheaded by the NSS Unit of the college. It is believed that actively planting trees is crucial and more impactful than just imparting knowledge by word of mouth. Besides this, measures are taken to collect and discard all plastic waste in a way that does not harm the environment. v) It has been noticed that students are more mindful and careful in the way they dispose their waste. However, the College still lacks the facilities and infrastructure required to recycle and repurpose the discarded waste in a major scale. Despite apparent hurdles in recycling waste on a major scale, the college has taken the initiative to repurpose used and discarded plastic bottles by making eco bricks with these bottles which are used for making flower beds. With constant encouragements and reminders,

students and staff have also grown habituated to be judicious in the consumption of electricity and water. Students and teachers also actively engage themselves with the preservation of the flora and fauna of the vast campus. vi) The protection of environment comes with obstacles, and requires strict and sometimes harsh measures to punish offenders. Visitors and outsiders are usually not too mindful to the specifications and wishes of the college. Therefore, the level of cleanliness and environmental consciousness the college aspires to reach is still unattainable. 2. i) PROMOTION OF CULTURAL DIVERSITY AND INCLUSIVITY ii) Through this practice, the college makes it its mission to promote and appreciate the different cultural backgrounds the students come from. iii) With the college being located in a region that is conveniently accessed by students from different communities like Lai, Chakma, Bru, Mara, Tongchangya, Pang, Bawm, etc., the college community is multicultural. Instead of letting this diversity create a gap between the student community, the college aims to celebrate the diversity and nourish it so as to make the institution a safe learning environment for all students enrolled. iv) This multiculturalism sets the college apart and provides an environment where diverse voices are present and celebrated. The college recognises this unique and distinctive feature and attempts to make full utilization of this advantage. Exposure to different cultures, languages and dialects, religions, traditional values and lifestyles facilitate the mental, academic and spiritual growth of individuals. v) There is a noticeable close and warm relationship among all students regardless of their cultural and religious background. The exchange of cultural practices among the different communities is discernable not just in regular daily activities but through the performances of song and dance items from different cultural backgrounds in college functions and activities. Students who have been taught of the value of preserving their cultural and traditional past, take pride in retaining their traditional values and practicing the values that are still applicable and relevant today. vi) Negligible problems have been encountered in implementing this practice as all students and teachers are united in the goal of achieving the objectives of this practice.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<https://lawngtlaicollege.in/storage/documents/EcCjHc5xgrpGyJI20XgkBfLEn0DfxWdRD1YeBwVo.pdf>

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

INSTITUTIONAL DISTINCTIVENESS: MULTICULTURALISM Govt. Lawngtlai College is situated in Lawngtlai District, the tri-junction of India, Myanmar and Bangladesh in the state of Mizoram. The geographical location of the college makes it conveniently accessible by students from different communities like Lai, Chakma, Bru, Mara, Tongchangya, Pang, Bawm, etc., creating a multicultural environment in the college. This multiculturalism sets the college apart and makes it distinctive. This unique and distinctive feature is recognised and celebrated by both students and staff in the college. To create a hospitable environment for students and teachers from all communities, the college maintains that no barriers be presented or created for any member of any community when it comes to asserting their ethnic identities and practising their traditional and cultural practices. The college spares no efforts to understand and examine any challenge that may be encountered by individuals with regards to ethnic, religious or linguistic differences. If such challenges are encountered, the college identifies measures to respond to them in a way that is inclusive and equitable. It has been recognized that exposure to

different cultures, languages and dialects, religions, traditional values and lifestyles facilitate the mental, academic and spiritual growth of all individuals that belong to the college community. Therefore, the college highly encourages the fostering of close relationships among students of different communities, to promote appreciation of different cultures. Students have been encouraged to perform and present song and dance items specific to their cultural backgrounds in college functions and activities to promote an empathetic and curious approach towards different cultures. To help students develop pride in their ethnic identities, they are constantly reminded of the values of protecting and preserving their cultural and traditional past, and the importance of retaining the traditional practices that are still applicable and relevant today.

Provide the weblink of the institution

<https://lawngtlaicollege.in/page/110>

8.Future Plans of Actions for Next Academic Year

1. To take necessary steps for increase in enrolment of students. 2. To organise Seminars/Workshops in State level, National level and International level. 3. To establish more relevant cells and committees for the smooth functioning of the Institution. 4. Infrastructure development such as classrooms, seminar hall, urinals, volleyball court, etc. 5. To encourage faculty to actively engage in research activities and presentation of research papers in seminars/workshops. 6. To motivate office staff to undertake relevant trainings to improve their time management and efficiency. 7. To consume less electricity and harvest more rainwater to save up on natural resources. 8. To take initiatives that will assist students to have more exposure to different situations. 9. To promote active engagement with the local community so as to foster a close relationship with local NGOs, civil society, etc.