



## YEARLY STATUS REPORT - 2021-2022

### Part A

#### Data of the Institution

<b>1.Name of the Institution</b>		Government Lawngtlai College
• Name of the Head of the institution	J.S FANCHUN	
• Designation	Principal	
• Does the institution function from its own campus?	Yes	
• Phone no./Alternate phone no.	03835232303	
• Mobile No:	9436387615	
• Registered e-mail	collegelawngtlai@gmail.com	
• Alternate e-mail	collegelawngtlai@gmail.com	
• Address	College Veng, Lawngtlai	
• City/Town	Lawngtlai	
• State/UT	Mizoram	
• Pin Code	796891	
<b>2.Institutional status</b>		
• Affiliated / Constitution Colleges	Affiliated College	
• Type of Institution	Co-education	
• Location	Rural	
• Financial Status	UGC 2f and 12(B)	

• Name of the Affiliating University	Mizoram University												
• Name of the IQAC Coordinator	Dr. David V. Khiangte												
• Phone No.	9862915086												
• Alternate phone No.	03835232303												
• Mobile	9862915086												
• IQAC e-mail address	lawngtlaicollege@yahoo.in												
• Alternate e-mail address	collegelawngtlai@gmail.com												
<b>3. Website address (Web link of the AQAR (Previous Academic Year))</b>	<a href="https://lawngtlaicollege.in/storage/documents/txjzlJopSoiB36kE8sHqXxkv7a14BHvype5sl2L.pdf">https://lawngtlaicollege.in/storage/documents/txjzlJopSoiB36kE8sHqXxkv7a14BHvype5sl2L.pdf</a>												
<b>4. Whether Academic Calendar prepared during the year?</b>	Yes												
• if yes, whether it is uploaded in the Institutional website Web link:	<a href="https://lawngtlaicollege.in/storage/documents/14s3Iio5IXshBOCARL0yRqcBAsTYBAGdtdZodvU8.pdf">https://lawngtlaicollege.in/storage/documents/14s3Iio5IXshBOCARL0yRqcBAsTYBAGdtdZodvU8.pdf</a>												
<b>5. Accreditation Details</b>													
<table border="1"> <thead> <tr> <th>Cycle</th> <th>Grade</th> <th>CGPA</th> <th>Year of Accreditation</th> <th>Validity from</th> <th>Validity to</th> </tr> </thead> <tbody> <tr> <td>Cycle 1</td> <td>B</td> <td>2.08</td> <td>2008</td> <td>16/09/2008</td> <td>16/09/2013</td> </tr> </tbody> </table>		Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to	Cycle 1	B	2.08	2008	16/09/2008	16/09/2013
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to								
Cycle 1	B	2.08	2008	16/09/2008	16/09/2013								
<b>6. Date of Establishment of IQAC</b>													
<b>7. Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,</b>													
<table border="1"> <thead> <tr> <th>Institutional/Department /Faculty</th> <th>Scheme</th> <th>Funding Agency</th> <th>Year of award with duration</th> <th>Amount</th> </tr> </thead> <tbody> <tr> <td>Institution</td> <td>Nil</td> <td>Directorate</td> <td>Nil</td> <td>200000</td> </tr> </tbody> </table>		Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount	Institution	Nil	Directorate	Nil	200000		
Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount									
Institution	Nil	Directorate	Nil	200000									
<b>8. Whether composition of IQAC as per latest NAAC guidelines</b>	Yes												
• Upload latest notification of formation of IQAC	<a href="#">View File</a>												

<b>9.No. of IQAC meetings held during the year</b>	<b>4</b>	
<ul style="list-style-type: none"> <li>Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?</li> </ul>	<b>Yes</b>	
<ul style="list-style-type: none"> <li>If No, please upload the minutes of the meeting(s) and Action Taken Report</li> </ul>	No File Uploaded	
<b>10.Whether IQAC received funding from any of the funding agency to support its activities during the year?</b>	<b>No</b>	
<ul style="list-style-type: none"> <li>If yes, mention the amount</li> </ul>		
<b>11.Significant contributions made by IQAC during the current year (maximum five bullets)</b>		
<p>1. The IQAC formulates the Action Plan of the institution at the beginning of academic session. 2. The IQAC has been instrumental in fostering internalization of quality through decentralization in decision making. 3. The IQAC has been promoting research culture as it is the main unit in fostering quality development of the teachers. 4. The IQAC collected feedbacks from the stakeholders to ensure quality in teaching-learning and extra/co-curricular activities 5. The IQAC has taken initiative in auditing the academic and administrative conduct in order to enhance the overall quality of the institution. 1. The IQAC formulates the Action Plan of the institution at the beginning of academic session. 2. The IQAC has been instrumental in fostering internalization of quality through decentralization in decision making. 3. The IQAC has been promoting research culture as it is the main unit in fostering quality development of the teachers. 4. The IQAC collected feedbacks from the stakeholders to ensure quality in teaching-learning and extra/co-curricular activities 5. The IQAC has taken initiative in auditing the academic and administrative conduct in order to enhance the overall quality of the institution. 1. The IQAC formulates the Action Plan of the institution at the beginning of academic session. 2. The IQAC has been instrumental in fostering internalization of quality through decentralization in decision making. 3. The IQAC has been promoting research culture as it is the main unit in fostering quality development of the teachers. 4. The IQAC collected feedbacks from the stakeholders to ensure quality in teaching-learning and extra/co-curricular activities 5. The IQAC has taken initiative in auditing the academic and administrative conduct in order to enhance</p>		

the overall quality of the institution. 1. The IQAC formulates the Action Plan of the institution at the beginning of academic session.

2. The IQAC has been instrumental in fostering internalization of quality through decentralization in decision making.

3. The IQAC has been promoting research culture as it is the main unit in fostering quality development of the teachers.

4. The IQAC collected feedbacks from the stakeholders to ensure quality in teaching-learning and extra/co-curricular activities

5. The IQAC has taken initiative in auditing the academic and administrative conduct in order to enhance the overall quality of the institution.

**12. Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year**

Plan of Action	Achievements/Outcomes
Decentralization in decision making	The IQAC has been instrumental in fostering internalization of quality through decentralization in decision making. Various committees, cells and teams were formed with specific areas of autonomy, major activities and decisions effecting the operations of the institution were taken up and made in the meetings.
Establishment of Student Support Fund	Fund raised through voluntary contribution from the Staffs of the college are distributed to the financially less privileged students.
To Conduct Extension activities	Various Extension Activities conducted
To strengthen the members of the IQAC for smooth preparation of AQAR.	The IQAC core Committee restructured its Committee members for smooth preparation of AQAR.
<b>13. Whether the AQAR was placed before statutory body?</b>	No

- Name of the statutory body

Name	Date of meeting(s)
Nil	Nil

#### 14. Whether institutional data submitted to AISHE

Year	Date of Submission
2022	25/02/2022

#### 15. Multidisciplinary / interdisciplinary

Government Lawngtlai College is preparing to transform itself into a holistic multidisciplinary institution by incorporating various subjects in the arts stream by opening opportunities to the students, choices which will cater to their needs, interests and abilities. It is also ready to add subjects which will help the students develop by offering them to have more community engagement and services, understanding and awareness about the limited resources and the need for conservation of natural resources and energy. It will provide courses that develop the prevocational/vocational skills, entrepreneurship necessary for increased productivity. Projects and research work to develop the knowledge of scientific methods of inquiry and the use of it for solving problems are also expected to be incorporated in the curriculum. The institution is affiliated to Mizoram University, therefore it has to follow the curriculum formulated by the affiliating University.

#### 16. Academic bank of credits (ABC):

With the implementation of the NEP 2023 in the college, it will be mandatory for all students of Mizoram University to register for the Academic Bank of Credits in the academic year 2022-2023. The college will take required technical support for creation of ABC from a capable agency to store and transfer credits across the Institutions.

#### 17. Skill development:

Since the College is affiliated under Mizoram University, NEP is under consideration of the University and the College will follow NEP as and when it is imposed by the University for application in Mizoram Colleges.

**18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)**

The institute caters to students from various tribes and sub-tribes of Mizoram and neighboring states and so it takes proactive efforts in providing an inclusive environment for all the students. Initiatives are taken to promote a peaceful atmosphere for the growth of cultural, regional, linguistic and communal harmony. The College has been promoting the use of Indian language, culture and value systems even before NEP 2023. Bilingual mode is used for classroom teaching and other activities.

**19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):**

The College focuses on defining the goals and objectives of every course being offered to the students. At the start of every academic session, faculty from each department conducting course orientation programme, the tentative lesson plan and objectives of the course. This orientation class is of vital importance as it enables the students to make informed career choices by selecting the courses which are aligned to their area of interests and career objectives. Based on their Continuous Internal Evaluation (CIE), slow learners are selected for which remedial classes are conducted. Advanced learners are also selected for which special classes are conducted to enable them to perform better in the end semester exams.

**20.Distance education/online education:**

Distance education, as of yet is not offered by the college. However, the college has IQNOU study centre which offers UG courses. Due to the Covid pandemic, the college was unable to conduct regular classes and examination through offline mode. The college therefore practised both offline and online modes of classes as per conveniences. When the Government of Mizoram imposed total lockdown during the course of the Covid pandemic, classes were conducted in online mode.

**Extended Profile****1.Programme**

1.1

9

Number of courses offered by the institution across all programs during the year

File Description	Documents
Data Template	<a href="#">View File</a>

**2.Student**2.1 340

Number of students during the year

File Description	Documents
Data Template	<a href="#">View File</a>

2.2 0Number of seats earmarked for reserved category as per GOI/ State  
Govt. rule during the year

File Description	Documents
Data Template	<a href="#">View File</a>

2.3 73

Number of outgoing/ final year students during the year

File Description	Documents
Data Template	No File Uploaded

**3.Academic**3.1 23

Number of full time teachers during the year

File Description	Documents
Data Template	<a href="#">View File</a>

3.2 36

Number of Sanctioned posts during the year

<b>Extended Profile</b>	
<b>1.Programme</b>	
1.1 Number of courses offered by the institution across all programs during the year	<b>9</b>
File Description	Documents
Data Template	<a href="#">View File</a>
<b>2.Student</b>	
2.1 Number of students during the year	<b>340</b>
File Description	Documents
Data Template	<a href="#">View File</a>
2.2 Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	<b>0</b>
File Description	Documents
Data Template	<a href="#">View File</a>
2.3 Number of outgoing/ final year students during the year	<b>73</b>
File Description	Documents
Data Template	No File Uploaded
<b>3.Academic</b>	
3.1 Number of full time teachers during the year	<b>23</b>
File Description	Documents
Data Template	<a href="#">View File</a>



3.2	36
Number of Sanctioned posts during the year	
File Description	Documents
Data Template	No File Uploaded
<b>4.Institution</b>	
4.1	14
Total number of Classrooms and Seminar halls	
4.2	2.0
Total expenditure excluding salary during the year (INR in lakhs)	
4.3	27
Total number of computers on campus for academic purposes	

## Part B

### CURRICULAR ASPECTS

#### 1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

- The curriculum of CBCS (Choice Based Credit System), designed by Mizoram University is adopted by the institution since 2016. The students earn credits and flexibility is provided enabling students to complete the three years UG degree programme.
- The institution plans the Academic Calendar and Time Table in each semester by following university curriculum.
- Important notices ( time table, academic calendar and semester examinations routine and invigilators chart) are circulated through whatapps group, College Notice Board and College Website.
- The AEC (Admission and Examination Committee) provides a detailed program for internal examination and appoints invigilator duty for internal and semester Examination.
- The AEC/NEP organises Academic Counselling Programmes and course Orientation programmes for First Semester students (Newly Admitted) on the first day of their semester.

- Academic activities are planned by each department, maintaining teaching plan and teaching diary.
- Lectures are conducted using ICT and online applications such as Google Meet, Zoom Live, etc
- Reading Materials are provided through whatsapp groups and hard copy.
- Seminars, Presentations and Home assignments conducted among the students are used as means of assessment.
- Exposure Visit, Field Visit and study tour on related curriculum are organised to extend the knowledge of the students,
- Remedial classes are arranged for slow learners by the concerned teachers after completion of the syllabus.
- Teachers are assigned mentees in relation to all the academic and personal matters of the students.

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>
Link for Additional information	<a href="https://lawngtlaicollege.in/page/112">https://lawngtlaicollege.in/page/112</a>

#### 1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

- Internal Exam are conducted twice every semester. The stipulated time for internal examination is One hour.
- Standardization of internal paper setting, Invigilator Duty and Evaluation of paper is organised through briefing of faculty and staff.
- The students are given time to complain their Internal marks to their concerned teachers which is then compiled by the institution.
- The students marked are displayed in the institutional website and college notice board and is easily accessible at all times.
- The Institution follows the parameters of the affiliating University viz, Class test - 12 Marks; Assignment/seminar/project - 8 Marks; performance (Attendance) - 5 Marks. Final marks are calculated for total 25marks.
- The Institution follows the affiliating university norms in attendance evaluation for each course viz. 90% and above - 5 marks, 85 to 89.9% - 4marks, 80 to 84.9 % - 3 marks, 76 to 79.9 % - 2 marks, 75 to 75.9 % - 1 marks.

File Description	Documents
Upload relevant supporting documents	<a href="#">View File</a>
Link for Additional information	<a href="https://lawngtlaicollege.in/storage/documents/gwgS3oYcULsqF3oyff5EToVaeQCqGcUOTohLVRkc.pdf">https://lawngtlaicollege.in/storage/documents/gwgS3oYcULsqF3oyff5EToVaeQCqGcUOTohLVRkc.pdf</a>

**1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University**

**A. All of the above**

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

## 1.2 - Academic Flexibility

**1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented**

**1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented**

9

File Description	Documents
Any additional information	<a href="#">View File</a>
Minutes of relevant Academic Council/ BOS meetings	<a href="#">View File</a>
Institutional data in prescribed format (Data Template)	No File Uploaded

**1.2.2 - Number of Add on /Certificate programs offered during the year****1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)**

1

File Description	Documents
Any additional information	<a href="#">View File</a>
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template )	<a href="#">View File</a>

**1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year**

29

**1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year**

157

File Description	Documents
Any additional information	<a href="#">View File</a>
Details of the students enrolled in Subjects related to certificate/Add-on programs	<a href="#">View File</a>

**1.3 - Curriculum Enrichment**

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The institution has various committees, departments and student's organisation to address the relevant socio-cultural issues in a constructive manner. These committees regularly organize socially relevant events and outreach programmes to inculcate good human values among the students.

**Professional Ethics:** The various departments at the college has organized various Exposure visits along with mock interviews, case studies and presentations by the students to improve inter-

personal skills and professional ethics.

**Gender:** The Women Empowerment Cell Committee, Govt.Lawngtlai College observed International Women's Day. It also organized various sensitization workshops and seminars on Gender and Women Rights.

**Human Values:** several Departments have coordinated excursions, educational trips and study tours to explore significant locations relevant to their respective fields. For example, The Mizo Department visited Thenzawl, where the place have one of the important historical site while the geography department travelled to/ Visited Meghalaya to study the states physical landscape.

**Environment and Sustainability:** NSS, Eco Club, Campus Beautification Committee, Red Ribbon Club organized various environmental awareness programmes, nature camp, tree plantations, cleanliness drive, poster making competitions etc. Various International, National and State level Environmental important days are observed.

File Description	Documents
Any additional information	<a href="#">View File</a>
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	<a href="#">View File</a>

### 1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

Nil

File Description	Documents
Any additional information	<a href="#">View File</a>
Programme / Curriculum/ Syllabus of the courses	<a href="#">View File</a>
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Number of courses that include experiential learning through project work/field work/internship (Data Template)	<a href="#">View File</a>

### 1.3.3 - Number of students undertaking project work/field work/ internships

15

File Description	Documents
Any additional information	<a href="#">View File</a>
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	<a href="#">View File</a>

## 1.4 - Feedback System

**1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders**  
**Students**  
**Teachers**  
**Employers**  
**Alumni**

**A. All of the above**

File Description	Documents
URL for stakeholder feedback report	No File Uploaded
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	<a href="#">View File</a>
Any additional information(Upload)	<a href="#">View File</a>

**1.4.2 - Feedback process of the Institution may be classified as follows**

**D. Feedback collected**

File Description	Documents
Upload any additional information	<a href="#">View File</a>
URL for feedback report	Nil

**TEACHING-LEARNING AND EVALUATION**

**2.1 - Student Enrollment and Profile**

**2.1.1 - Enrolment Number Number of students admitted during the year**

**2.1.1.1 - Number of sanctioned seats during the year**

400

File Description	Documents
Any additional information	<a href="#">View File</a>
Institutional data in prescribed format	No File Uploaded

**2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)**

**2.1.2.1 - Number of actual students admitted from the reserved categories during the year**

0

File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	<a href="#">View File</a>

## 2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The college has taken up various measures to create a study environment that ensures that students, both advanced learners and slow learners, develop at their own pace. The institution is student-centric rather than teacher-centric. Each teacher is assigned as a mentor to a group of their core students and a Student's Profile Booklet for each individual student is maintained by the mentor. Thus, slow learners and advanced learners are identified.

### SLOW LEARNERS

1. Remedial classes, extra lectures and informal tutorial classes are organised for slow learners.
2. Teachers are available for enquiry via mobile phones and at their homes. Students' home visits are also organized by the teachers.
3. Spoken English classes are held for those who are weak in English.
4. Slow learners are encouraged to sit with advanced learners in the classrooms.
5. Teaching methods include learning by doing, experimental method, and dramatization project method. Audio-visual aids, repetition and revision are emphasised for further development.

### ADVANCED LEARNERS

1. Supplementary/extra reading materials are provided to the students.
2. Students are encouraged to read/study reference materials and journals available in the library.
3. Students are encouraged to make use of computer centres and internet facilities.
4. Students are encouraged to be active in co-curricular



**activities.**

File Description	Documents
Link for additional Information	Nil
Upload any additional information	No File Uploaded

**2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)**

Number of Students	Number of Teachers
340	23

File Description	Documents
Any additional information	No File Uploaded

**2.3 - Teaching- Learning Process**

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The teaching-learning processes in the institution are student centric and conducive to facilitating the overall growth of the students. The college encourages experiential learning where students learn through observation and interaction. The institution organises annual excursions and study tours to different places of historical, economic, literary, political, and geographical importance. Departments also conduct field study trips where they conduct research related to their area of study. Students also participate in National Integration Camps which broadens their horizons and their outlook.

Activities like Cleanliness Drives and sanitation programmes sensitise students on the importance of proper waste management systems. Maintenance of the institution's plantations inculcates in them the need to create a sustainable ecosystem to improve their own lives. Students take part in a number of events organised by various departments of the Government of Mizoram on topics like Health and Sanitation, Voter Awareness, Cyber Laws related to Women's Rights, Vigilance Awareness, Fire Prevention and a host of other topics. They also take part in competitions organised by NGOs. Ek Bharat Sheshtra Bharat (EBSB) club has proved to be invaluable in promoting knowledge about other cultures.

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

1. Google forms App was used for Test and Internal examination in Multiple Choice Questions.
2. Different semesters have their own WhatsApp group, which serves as an important instrument for circulating necessary information beyond classroom walls. Moreover, through these Whats App groups, important links, pdf files, web pages, and soft copy material related to the students are circulated.
3. All Teachers used Google Meet and ZOOM for online live classes during the Covid-19 Pandemic when the class could not be attended offline - the institution bought a 10 zoom channel license for online classes.
4. The institution is equipped with an Internet facility, which helps in the teaching and learning process as updated information can be easily accessed within the campus.

File Description	Documents
Upload any additional information	No File Uploaded
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	Nil

**2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year )**

**2.3.3.1 - Number of mentors**

23

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	No File Uploaded
Circulars pertaining to assigning mentors to mentees	No File Uploaded
mentor/mentee ratio	No File Uploaded

## 2.4 - Teacher Profile and Quality

### 2.4.1 - Number of full time teachers against sanctioned posts during the year

23

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	<a href="#">View File</a>
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	No File Uploaded

### 2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

#### 2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

3

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	<a href="#">View File</a>

### 2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

#### 2.4.3.1 - Total experience of full-time teachers

23

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	<a href="#">View File</a>

## 2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

1. Academic calendar was displayed on the notice board, website, and WhatsApp group of the classes.
2. The Admission and examination committee monitors and conducts internal examinations in the college. Students are also informed about the criteria for internal assessment, continuous evaluation system, and Question pattern in the Awareness Campaign on CBCS Regulation conducted by Admission and Examination committee.
3. Two Internal Exam and assignments were conducted in each semester. The average of internal exam and assignment marks were taken as an internal mark in each paper. First round was conducted one month after the commencement of the semester and the second round was also conducted on the third month of the semester. The internal continuous assessment marks were declared at the end of the fourth month of the semester.
4. The attendance and internal assessment marks are notified in the College Notice Board and in the class WhatsApp group.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

1. Internal Examination related notifications are displayed prominently on the college website, WhatsApp and on college notice boards to communicate information related to internal assessment to students.

2. The attendance record is published by all the teachers on monthly basis and students are given ample time to point out any discrepancies. The examined answer papers of the students in the internal examination are distributed to them for verification, they may raise their grievances regarding the marks awarded to them with the faculty concerned, and any grievance is redressed immediately.
3. Students are expected to have at least 75% of attendance as the students may require an exemption for their medical grounds and for participation in extracurricular activities. After such rigorous scrutiny, the records of Internal exam, Assignments and attendance marks are notified in the college notice board and class WhatsApp group for information.
4. The final internal Continuous Assessment is entered into the Mizoram University examination portal after all the students' grievances are redressed. The Admission and Examination Committee (AEC) of the college has taken utmost care to students who have any complaints regarding External examination results within 10 days after result declaration.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

## 2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

The prospectus contains the learning objectives, outcomes and a description of the methods of assessment, details of the procedures, the tools used to assess student progress and achievement, and facilities available in the library. A Help Desk, manned by the teaching faculty, is provided during the admission. Orientation programmes are organised by all the departments at the commencement of each academic year where detailed explanations of the courses, the continuous assessment method and process, and attendance requirements are given to the new students. Students are also informed of the Add-on classes available in the institution. At the Parent-Teacher meetings, parents/guardians are briefed about their children's/ ward's participation in academic activities and the extent to which they have benefitted from the programmes. Mentor-Ward meetings are also held at frequent intervals where teacher and student sit down together to track the

student's academic progression. Departments also provide students with test and assignment schedules, deadlines and marking criteria in advance so that students understand the programme requirements and map their own progression towards achieving the expected outcome of the programmes.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil
Upload COs for all courses (exemplars from Glossary)	No File Uploaded

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The levels of attainment of Programme outcomes and Course outcomes are evaluated by both direct and indirect methods. Since the semester examinations are conducted by Mizoram University, the role of the institution as an affiliated college is to take part in the central evaluation. Accordingly, a number of teachers are involved in this evaluation process every semester.

The Examination Board of the college takes charge of the conduct and evaluation of internal examinations and also ensures transparency in the evaluation process. After evaluation, the students are given the opportunity to air any possible grievances. The marks and monthly attendance percentage of the students are also displayed on the notice board.

The IQAC provides detailed result analysis data on student examination results. The analysis also highlights the strengths and weaknesses of the institution in that particular examination. This detailed analysis is discussed in the result review meeting of the teaching faculty and the Principal. Department meetings are also held to evaluate departmental performances.

The institution maintains an Alumni Profile which keeps track of the post-college endeavours of the alumni. This helps in evaluating the programme and course outcomes in terms of Higher Education and employment status.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil

### 2.6.3 - Pass percentage of Students during the year

#### 2.6.3.1 - Total number of final year students who passed the university examination during the year

68

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Paste link for the annual report	Nil

### 2.7 - Student Satisfaction Survey

#### 2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<https://lawngtlaicollege.in/storage/documents/3ILq800Gwb1pbF4wgSaJDZAnCM01g6WFSqILfy3g.pdf>

### RESEARCH, INNOVATIONS AND EXTENSION

#### 3.1 - Resource Mobilization for Research

##### 3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

##### 3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

Nil

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	No File Uploaded

### 3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

#### 3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

Nil

File Description	Documents
List of research projects and funding details (Data Template)	No File Uploaded
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

### 3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

#### 3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

2

File Description	Documents
Report of the event	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
List of workshops/seminars during last 5 years (Data Template)	<a href="#">View File</a>

## 3.2 - Research Publications and Awards



### 3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

#### 3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

13

File Description	Documents
Any additional information	<a href="#">View File</a>
List of research papers by title, author, department, name and year of publication (Data Template)	<a href="#">View File</a>

### 3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

#### 3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

16

File Description	Documents
Any additional information	<a href="#">View File</a>
List books and chapters edited volumes/ books published (Data Template)	<a href="#">View File</a>

### 3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Govt. Lawngtlai College engages in community service through the National Service Scheme (NSS), Red Ribbon Club, Eco-Club, and Evangelical Union. During the 2021-2022 academic year, the NSS unit demonstrated its commitment to community service, environmental sustainability, and youth empowerment.

In response to Covid-19, the NSS donated Rs. 50,000 to the Village Task Force for food expenses and organized an awareness program, distributing masks to students. Environmental initiatives included planting a nursery of fruits and trees for Rashtriya Poshan Maah, conducting cleanliness drives, and participating in Green Mizoram to promote afforestation.

The NSS also organized blood donation camps and constructed public bathrooms in Rulkual. A special camping program at Palak Dil focused on solid waste management, and NSS Day was celebrated on September 24, 2021.

The Evangelical Union, affiliated with UESI Ministry, fosters moral values and leadership among students through weekly fellowships. These gatherings enhance self-expression and confidence while promoting awareness about substance abuse through campaigns, encouraging students to lead healthy, substance-free lives. Collectively, these initiatives underscore the college's dedication to community engagement and student development.

#### 4o mini

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

### 3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

#### 3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

2

File Description	Documents
Any additional information	<a href="#">View File</a>
Number of awards for extension activities in last 5 year(Data Template)	<a href="#">View File</a>
e-copy of the award letters	No File Uploaded

### 3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., ( including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs ) during the year

#### 3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

2

File Description	Documents
Reports of the event organized	<a href="#">View File</a>
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	<a href="#">View File</a>

### 3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

#### 3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

631

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	No File Uploaded

### 3.4 - Collaboration

#### 3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

1

File Description	Documents
e-copies of linkage related Document	No File Uploaded
Details of linkages with institutions/industries for internship (Data Template)	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

#### 3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

### 3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Nil

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	No File Uploaded
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	No File Uploaded

## INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

Describe the adequacy of infrastructure and physical facilities for teaching -learning as per the minimum specified requirement by statutory bodies within a maximum 200 words:

- The College has one Campus at Meihal Tlang, Lawngtlai with an area of 46581.75 Sq.mt.
- The Campus is housed of Main Building, Classrooms, Seminar Hall, Library, Canteen, SU Office, etc.
- At present there are 16 Toilets at the campus.
- For Rain water harvesting, proper conduit system and water tank is constructed.
- The library maintained collection of books, Journals and Newspapers.
- The College has Language Laboratory with 11 sets of computers at the campus by using a special software (SANAKO).
- The College has One Girls Hostel with a limited seats of 24 beds with one Warden Room within the campus.

- The campus housed IGNOU study center in the year.

Health care facilities like medicine, BP instrument, bed, thermometer ,duty chart is also maintained

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Describe the adequacy of facilities for sports, games and cultural activities which include specification about area/size, year of establishment and user rate within a maximum of 200 words:

- To inculcate the spirit and practice of culture and cultural items in the minds of the students, a college cultural club known as Phawngpi Cultural Club was inducted.
- The college has an open space in the campus for practicing cultural dances and organizing events.
- The Girls Hostel is equipped with Chess Board, Draught Board and Chinese Checker Board.
- The college provide room at the campus for Evangelical Union for organizing worship service during off period.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://lawngtlaicollege.in/page/119">https://lawngtlaicollege.in/page/119</a>

**4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.**

1

**4.1.3.1 - Number of classrooms and seminar halls with ICT facilities**

1

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://lawngtlaicollege.in/page/119">https://lawngtlaicollege.in/page/119</a>
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	<a href="#">View File</a>

#### 4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

##### 4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

216900

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	<a href="#">View File</a>
Upload Details of budget allocation, excluding salary during the year (Data Template)	<a href="#">View File</a>

## 4.2 - Library as a Learning Resource

### 4.2.1 - Library is automated using Integrated Library Management System (ILMS)

- The college provide various kinds of materials such as Reference books, journals, newspaper.

- The college library is established in 1980 with meagre facilities. Since its inception, the library had faced many challenges, the college library was completely destroyed in a major landslide in the year 1995. Since then, the library has made tremendous progress in various fields, extension of buildings and increased collection of books are the main service.

- Circulation and collection of books are the main service rendered by the library assistant. At present, the library has one library assistant and one unskilled labor.

• The college purchased library software i.e. SOUL 2.0 version in the year 2016- Year of automation 2016.

• A grievance box and a suggestion box are also mounted.

For accessing various kinds of books in the library, designated barcode has been activated. Charging and discharging of books, documents and other resources is also done through student's library card.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional Information	Nil

**4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources** E. None of the above

File Description	Documents
Upload any additional information	No File Uploaded
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	No File Uploaded

**4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)**

**4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)**

Rs 9600/-

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	<a href="#">View File</a>
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	No File Uploaded

#### 4.2.4 - Number per day usage of library by teachers and students ( foot falls and login data for online access) (Data for the latest completed academic year)

##### 4.2.4.1 - Number of teachers and students using library per day over last one year

28

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	<a href="#">View File</a>

#### 4.3 - IT Infrastructure

##### 4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

- Due to the outbreak of Covid-19, the college adopted Learning Management System for updating various information and teaching materials in the form of soft copies and pdf formats.

- The campus is equipped with a free WIFI internet.

- Mr. C. Ngunlianchunga Member of Legislative Assembly 37- Lawngtlai West (ST) Mizoram donated 11 (eleven) sets of computers to Govt. Lawngtlai College in February 2022

For conducting online classes, all the academic departments are notified to have online class using Google meet, WhatsApp, Zoom meet, Etc.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

##### 4.3.2 - Number of Computers

0

File Description	Documents
Upload any additional information	No File Uploaded
Student – computer ratio	No File Uploaded



### 4.3.3 - Bandwidth of internet connection in the Institution **A. ? 50MBPS**

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	No File Uploaded

## 4.4 - Maintenance of Campus Infrastructure

### 4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

#### 4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

16.805

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Audited statements of accounts.	<a href="#">View File</a>
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	No File Uploaded

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

- Presently, the college has 14 classrooms and one seminar hall equipped with whiteboard and Projector. etc.
- Assigned Professors prepare routine for cleanliness duty to be followed by the students.
- Classrooms are allotted as per the requirement by the department and seat intake capacity at the time of admission and are utilized as per the routine prepared by the Examination Committee.
- All teaching faculty uses teaching aids like laptop, projector, pen-drive, etc. for teaching.

- The college has 1 Geography Laboratory and a Language laboratory with 11 desktop computers.
- Faculty in charge of cells, classes, or committees gives requirement for purchase of items to the principal, which is reviewed and purchased only if and when found genuine.
- Rules and regulations about the college are put up as notice on the walls of various buildings in the college
- Each department is requested to prepare booklists for purchase according to budget allocated for each.
- Visitor's register is maintained in the library for all visitor.
- Space for keeping books and bags is provided at the entrance of the library.

#### Support facilities:

- Dustbins and brooms are kept in all classrooms.
- The college canteen gives discounted price for all students.
- Separate toilets for boys and girls.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	<a href="https://lawngtlaicollege.in/page/119">https://lawngtlaicollege.in/page/119</a>

## STUDENT SUPPORT AND PROGRESSION

### 5.1 - Student Support

#### 5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

##### 5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

328

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	<a href="#">View File</a>

### 5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

#### 5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	No File Uploaded

### 5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

D. 1 of the above

File Description	Documents
Link to institutional website	Nil
Any additional information	<a href="#">View File</a>
Details of capability building and skills enhancement initiatives (Data Template)	<a href="#">View File</a>

#### 5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

0

##### 5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

0

File Description	Documents
Any additional information	No File Uploaded
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	No File Uploaded

**5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees**

D. Any 1 of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

## 5.2 - Student Progression

### 5.2.1 - Number of placement of outgoing students during the year

#### 5.2.1.1 - Number of outgoing students placed during the year

0

File Description	Documents
Self-attested list of students placed	No File Uploaded
Upload any additional information	No File Uploaded

### 5.2.2 - Number of students progressing to higher education during the year

#### 5.2.2.1 - Number of outgoing student progression to higher education

1

File Description	Documents
Upload supporting data for student/alumni	No File Uploaded
Any additional information	<a href="#">View File</a>
Details of student progression to higher education	<a href="#">View File</a>

### 5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

#### 5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

0

File Description	Documents
Upload supporting data for the same	No File Uploaded
Any additional information	No File Uploaded

### 5.3 - Student Participation and Activities

#### 5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

##### 5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

7

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	<a href="#">View File</a>
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	<a href="#">View File</a>

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms )

The Students' Union is setup in the college every year through an election in which the Principal is the President by default. The Students' Union looks after the academic needs and overall growth of the students. Extracurricular activities like Fresher's Social, College Week, Graduation Day, Student Body Meeting, MZU sports, etc., were all organized by the Students' Union. They encourage and motivate the students to participate in various activities such as seminars, awareness, Blood Donation Camp, field trip, etc organized by different committees of the college. Cleanliness drive was organized in collaboration with the NSS and the Sanitation Committee on 5th November 2021. Awareness campaign and lectures were also organized by different government and non-governmental institutions. Under the supervision of Students' Union leaders, there are Cultural club and Zawlbuk Youth Club. The Cultural Club has participated in Tribal Dance Hunt 2022 and secured the 2nd Position. The Zawlbuk Youth Club has also participated in the District Neighbourhood Youth Parliament. The students have also participated at various competitions. The Students' Union takes keen interest at the administration of the college. The Students' Union Vice President and General Secretary is a representative of students at different committees. The Students' Union plays as a forum through which the students voice their grievances (when they have any) to the college authority.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

### 5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

#### 5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

10

File Description	Documents
Report of the event	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	<a href="#">View File</a>

## 5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The college has an Alumni Association which is not registered under Firm and Societies Registration. It was formed on 17th September 2007. The Alumni Association is undertaking steps to become an approved association. Although it is not yet registered, the Alumni Association is involved in the development of the college. Each member of the association, in their own capacity, has made significant contribution to the development of the institution.

Currently, the Alumni Association is registering and is awaiting for approval. Steps are also taken to recruit more members to the Alumni for enrollment to the association. Measures are taken to become more active as this will further enhance their participation towards the development of the college.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

#### 5.4.2 - Alumni contribution during the year E. <1Lakhs (INR in Lakhs)

File Description	Documents
Upload any additional information	No File Uploaded

### GOVERNANCE, LEADERSHIP AND MANAGEMENT

#### 6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The governance of Government Lawngtlai College aligns closely with its Vision and Mission, which is focused on providing quality education in a nurturing environment to empower students. Key aspects of Governance: Commitment to Quality Education: The institution prioritizes providing students with high academic standards, which are regularly monitored and enhanced through internal assessments, driven by the IQAC. Strategic Leadership: The governing body, which includes the principal and other senior officials, provides clear, strategic leadership that reflects the college's mission. Stakeholder Involvement: Effective governance incorporates input from various stakeholders—students, faculty, non-teaching staff, local communities, and government bodies. Decisions made at the governance level reflect the needs and expectations of these groups, in alignment with the institution's core mission. Policy Development and Implementation: The governance body such as the Head of Department Committee, IQAC, and General Teaching Staff Meeting is responsible for developing policies related to academic, financial, and operational management. Compliance with Regulatory Framework: Govt. Lawngtlai College complies with policies set by higher education authorities and government regulations. The governance ensures that the institution aligns with national frameworks and state policies. Transparency and Accountability: College governance practices were made transparent, with clear communication regarding decision-making processes, budget allocation, and institutional



performance.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

Government Lawngtlai College demonstrates effective leadership through various institutional practices, particularly in the areas of decentralization and participative management. Here's how the college showcases these leadership qualities:

**Decentralization**  
**Delegation of Authority:** The college follows a decentralized approach by delegating responsibilities to different departments, committees, and staff members, ensuring that leadership roles are shared.

**Empowering Department & Financial Decentralization:** This delegation gives various departments and professors a reasonable and healthy level of autonomy to manage their curriculum delivery, student assessments, and extracurricular activities. The Principal informs the heads of departments about the funding allocated to each department for the purchase of books or laboratory supplies.

**Participative Management College Committees and Cells:** Various committees, such as the Admission Committee, Examination Committee, Students Welfare Committee, etc., and so on, are involved in a variety of activities aimed at the institution's long-term development and welfare.

**Students Union:** There is a Students' Union which participates in many policy-making decisions also. The Students Union finds a place in the committee to finalise and decide the date of graduation day, sports and cultural activities. They also bring out the Annual College Magazine every year and in this process, they interact with faculties.

File Description	Documents
Paste link for additional information	<a href="https://lawngtlaicollege.in/storage/documents/ptTz30ZvsVujAtMDgssjXFSIzlnTUIMiBNrrVq_ib.pdf">https://lawngtlaicollege.in/storage/documents/ptTz30ZvsVujAtMDgssjXFSIzlnTUIMiBNrrVq_ib.pdf</a>
Upload any additional information	No File Uploaded

## 6.2 - Strategy Development and Deployment

### 6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

**Institutional Strategic/perspective deployment:** Prioritizing Quality in All Activities: The college ensures quality in extracurricular, co-curricular, and academic activities through a well-structured system. Semester-wise General Body Meetings: At the start of each semester, the Principal calls a General Body Meeting to discuss plans, strategies, and viewpoints. Previous experiences are taken into consideration to improve future plans. Comprehensive Academic Planning: The entire academic session is planned meticulously, covering all activities from admissions to end-of-semester exams. Admissions Process: The Admissions Committee advertises the admission process on multiple platforms. Candidates are screened and a list of selected candidates is published. A Help Desk is set up to assist candidates throughout the admissions process. Examinations and Assessments: The Examination Moderation Board oversees Continuous Internal Assessments (CIAs), form-filling, and the smooth conduct of internal and end-semester exams. The Examination Board ensures that all exam-related processes are executed efficiently. Role of IQAC: The Internal Quality Assurance Cell (IQAC) regularly reviews the accomplishments of each department. Departments receive feedback and advice on meeting their targets if they are falling short. Community Service During COVID-19: During the COVID-19 pandemic, many college staff members were deployed as nodal officers to assist the local administration and community. The college infrastructure was repurposed to serve as a quarantine center, contributing to societal welfare during the crisis.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	<a href="https://lawngtlaicollege.in/storage/documents/1T7TY2TTyAOKaytHnjHqO6j41uqk3kzAeNjRCSr3.pdf">https://lawngtlaicollege.in/storage/documents/1T7TY2TTyAOKaytHnjHqO6j41uqk3kzAeNjRCSr3.pdf</a>
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

**Effective management requires well-defined policies and processes**

to ensure institutional bodies perform efficiently. The college is run by the state government, hence government rules and regulations are observed. However, various committees have the freedom to operate for the benefit of the college. They present ideas that are approved by the Academic Council, which is chaired by the college's principal. The hassle-free admission procedure, smooth operation of the college, no ragging complaints, and timely completion of responsibilities assigned to various committees are all evident indications of the effectiveness of institutional committees. Furthermore, IQAR evaluates the operations and outcomes of many committees. The nominations and service rules are handled by the state governments. The institution has no rule in recruitment, promotion and framing of service rules. It is exclusively in the domain of state government. However, most of the UGC rules are followed by the state government.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the Institution webpage	<a href="https://lawngtlaicollege.in/storage/documents/ptTz3OZvsVujAtMDgssjXFSIzlnTUIMiBNrrVqib.pdf">https://lawngtlaicollege.in/storage/documents/ptTz3OZvsVujAtMDgssjXFSIzlnTUIMiBNrrVqib.pdf</a>
Upload any additional information	<a href="#">View File</a>

### 6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

B. Any 3 of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user interfaces	No File Uploaded
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	<a href="#">View File</a>

### 6.3 - Faculty Empowerment Strategies

## 6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

"Welfare measures and financial assistance for teaching and non-teaching staff: Institution Staff Welfare Scheme The Govt. Lawngtlai College Staff Welfare Association which provided various financial assistance to teaching and non-teaching staff as mentioned below: - Loan Facilities: The loan is provided for teaching and non-teaching staff by the Government Lawngtlai College Staff Welfare Association which will be recovered monthly from the salary with a zero interest rate. Financial Assistance: Financial assistance is given to teaching and non-teaching staff by Govt. Lawngtlai Collgein case of serious illness and natural calamity. In case of death, a sum of Rs. 100,000/- (one lakh) with citation to MCTA member and Rs.30000/- with citation and bouquet are given to teaching and non-teaching staff for condolence. Other condolences are also given to teaching and non-teaching staff in the death of family members with a sum of Rs 5000/- to Rs. 20000/-. In case of marriage, a sum of Rs. 5,000/- with citation is presented to teaching and non-teaching staff by Govt. Lawngtlai College. Cash Incentives Awards Rs. 5,000/- with citation are given to teaching and non-teaching staff who received M. Phil/Ph. D Degree, National/International Awardee and Rs. 10000/- for Service Retired.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

## 6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

## 6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

6

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	<a href="#">View File</a>

### 6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

#### 6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

0

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	No File Uploaded

### 6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

#### 6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

8

File Description	Documents
IQAC report summary	<a href="#">View File</a>
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	<a href="#">View File</a>

### 6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

**For teaching staff:** The institution established the Performance Appraisal System (API-PBAS) in accordance with the norms of UGC Notification No. F.1-2/2017 (EC/PS) dated 18.07.2018, as adopted by the Government of Mizoram. At the end of each academic year, each faculty member must submit an appraisal report to the Principal. The Principal verifies the appraisal report based on his or her yearly achievements, discipline, quality, and so on, and then transmits it to the Director, Higher and Technical Education, who will comment on and forward it to the Secretary of Higher and Technical Education for approval. Aside from that, teachers are evaluated based on feedback forms completed by outgoing students, which show a teacher's teaching skills and knowledge. **For non-teaching staff:** The institution's non-teaching staff is subject to a different performance review system defined by the Mizoram government, known as the Performance Review Report (PAR). After reviewing the staff self-appraisal, the Principal writes a comment and sends it to the Director of Higher and Technical Education for final approval.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

## 6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling

audit objections within a maximum of 200 words

No external financial audit is carried out during the reported period. The College is planning to carry out an external audit by the office of the Accountant General, Mizoram shortly as it is obligated to be conducted for a period of every five years. The Principal, in consultation with the Committee of HoDs, carry out a financial review of the Institution. Letter of Credit (LOC) is received from Government Agencies like the Directorate of HTE, RUSA, UGC etc., based on budget estimates and revised estimates submitted by the office of the college. The fund received is utilized under different heads for which it is sanctioned. The books of accounts are maintained as per the norms laid down and are audited by an external audit (AG). The primary mechanism to monitor the effective and efficient use of available financial resources is the proper sanction of expenditure by the designated authority by following due procedure for incurring expenditure by the authorised persons and maintenance of the books of accounts by the accountant of the college.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

#### 6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

##### 6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	No File Uploaded

#### 6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

## Mobilization of Funds

Government Lawngtlai College follows a strategic policy of optimal resource utilization and mobilization without compromising quality. The primary source of income for the institution apart from Government funds includes government-approved fees from students, such as admission fees, tuition fees, college development fees, affiliation fees, student union fees, student aid funds, and internal examination and exam centre fees.

In addition to these, the college receives funds from other sources, including the NAAC/IQAC fund, college canteen and building rent. The institution also secures donations and financial support from faculty members, non-teaching staff, the Staff Welfare Association, the Mizoram College Teachers Association (MCTA), as well as MPLADS, MLA-LADS, and the NSS-State Liaison Office.

Efforts are continuously made to mobilize resources and generate additional funds beyond salary grants and state government office expenditure grants. To ensure the optimal use of funds, an annual budget is prepared and approved by the General Staff Committee, ensuring the allocation of resources is efficient and transparent. The institution's financial management emphasizes transparency and quality without compromising its core functions.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

## 6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The internal quality assurance cell of Govt. Lawngtlai College is instrumental in the all-round development of the institution. The IQAC works in perfect tandem with the principal of the college in mobilizing the different committees, cells, clubs and departments of the college. Formulates action plan: The IQAC formulates the Action Plan of the institution at the beginning of every academic session. All committees and cells of the Institution are expected to strive to achieve and fulfil the goal of the Action Plan during



the plan period. **Mentor-Mentee System:** Under the initiative and supervision of IQAC, the Mentor-Mentee system was incorporated into the teaching-learning process. Initially, the system was practised with the final semester students or the core students only. Inducting other semester students to the system has been earmarked for the next academic session. **Conduct programs and add-on courses:** The IQAC has been the institution's primary entity for providing curricular/cocurricular and extracurricular activities of acquiring information and knowledge, as well as life skills. As a result, many seminars, workshops, training courses, and presentations have been held to commemorate national and international days. The IQAC also offered value-added courses such as Certificate Courses in Computer Concepts.

File Description	Documents
Paste link for additional information	<a href="https://lawngtlaicollege.in/storage/documents/1T7TY2TTyAQKaytHnjHqO6j41uqk3kzAeNjRCSr3.pdf">https://lawngtlaicollege.in/storage/documents/1T7TY2TTyAQKaytHnjHqO6j41uqk3kzAeNjRCSr3.pdf</a>
Upload any additional information	<a href="#">View File</a>

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The Government Lawngtlai College conducts regular reviews of its teaching-learning process, structures, methodologies, and learning outcomes following the guidelines set by the Internal Quality Assurance Cell (IQAC). The IQAC plays a crucial role in ensuring that the college adheres to quality standards in education. By evaluating these processes at periodic intervals, the college can monitor and record incremental improvements across various academic and operational activities. These reviews typically focus on enhancing the overall educational experience, identifying areas for improvement, and implementing strategies to achieve better student outcomes. The IQAC's approach ensures continuous assessment, which promotes a culture of excellence and sustained development in the institution. **COVID-19 Issues:** Due to the COVID-19 epidemic, IQAC demanded that the entire teaching faculty attend the Faculty Development Programme on this Flip-Learning system. Currently, all professors can take regular online classes using the Google Meet platform. They could easily track attendance with Google Forms and administer tests and assignments using a variety of online apps and platforms. Many teachers have trained

to provide web-based learning tools to their pupils and to develop YouTube channels where they may upload crucial study resources.

File Description	Documents
Paste link for additional information	<a href="https://lawngtlaicollege.in/storage/documents/1T7TY2TTyAOKaytHnjHqO6j41uqk3kzAeNjRCSr3.pdf">https://lawngtlaicollege.in/storage/documents/1T7TY2TTyAOKaytHnjHqO6j41uqk3kzAeNjRCSr3.pdf</a>
Upload any additional information	No File Uploaded

**6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)**

**B. Any 3 of the above**

File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Upload details of Quality assurance initiatives of the institution (Data Template)	<a href="#">View File</a>

## **INSTITUTIONAL VALUES AND BEST PRACTICES**

### **7.1 - Institutional Values and Social Responsibilities**

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The college has established committees specifically concerned with the promotion of gender equity such as Women Empowerment Cell. However, the college could not carry out action plans due to the outbreak of Covid19.

File Description	Documents
Annual gender sensitization action plan	<a href="#">Nil</a>
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	<a href="#">Nil</a>

**7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures** **Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment** **D. Any 1 of the above**

File Description	Documents
Geo tagged Photographs	<a href="#">View File</a>
Any other relevant information	<b>No File Uploaded</b>

**7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words)** Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

**The college does not maintain waste management system on a large scale. Dustbins are placed in each classroom and other pertinent locales within the campus. Students and staff are instructed to segregate and dispose their wastes accordingly. The waste is then disposed through the LADC Garbage Truck that collects garbage from each household every Tuesday.**

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	<b>No File Uploaded</b>
Geo tagged photographs of the facilities	<a href="#">Nil</a>
Any other relevant information	<b>No File Uploaded</b>

**7.1.4 - Water conservation facilities available** **B. Any 3 of the above**

**in the Institution: Rain water harvesting  
Bore well /Open well recharge Construction  
of tanks and bunds Waste water recycling  
Maintenance of water bodies and distribution  
system in the campus**

File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Any other relevant information	No File Uploaded

### **7.1.5 - Green campus initiatives include**

**7.1.5.1 - The institutional initiatives for greening the campus are as follows:**

**C. Any 2 of the above**

- 1. Restricted entry of automobiles**
- 2. Use of Bicycles/ Battery powered vehicles**
- 3. Pedestrian Friendly pathways**
- 4. Ban on use of Plastic**
- 5. landscaping with trees and plants**

File Description	Documents
Geo tagged photos / videos of the facilities	<a href="#">View File</a>
Any other relevant documents	No File Uploaded

### **7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution**

**7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities**

**E. None of the above**

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

**7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms.**

**Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment**

**5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading**

**E. None of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	No File Uploaded
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

Government Lawngtlai College tries its best to maintain inclusivity towards various diversities in relation to culture, regional, linguistics and socio-economic. The College is situated in the Southernmost part of Mizoram state and most of the people dwelling in the district speak and understand the local language

even though they speak their own ethnic dialect. This is also reflected among the college students. Almost all the students of the college can read and write the local language. In order to maintain linguistic harmony, the college encourages the use of both English and the local language.

Government Lawngtlai College tries its best to maintain inclusivity towards various diversities in relation to culture, regional, linguistics and socio-economic. The Institution strive to attain harmony in relation to culture and organised cultural integration programmes in the past.

In its strife to maintain inclusive environment in relation to socio-economy, the college in many genuine cases helped students who are in need of financial assistance especially during the time of college admission and filling up of examination forms from donations of faculty members.

The Institution is open to all various creed, castes, religion. In recent years the college give special care to students who are slow in learning by adopting mentoring system. The mentor and mentees have good relationships which is very useful for students who are in need of financial and academic help.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	<a href="#">View File</a>
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

No activities for inculcating values for being responsible citizens as reflected in the Constitution of India could be taken during the reported period (i.e., 2020-2021) as the Institution is temporarily closed due to Covid 19 Pandemic.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	No File Uploaded
Any other relevant information	No File Uploaded

**7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized** E. None of the above

File Description	Documents
Code of ethics policy document	No File Uploaded
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Due to the outbreak of the pandemic, the college could not commemorate and celebrate important days and events.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	No File Uploaded
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	No File Uploaded

## 7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

### 1. INCLUSIVE ONLINE CLASS

The college aimed to provide lectures and impart knowledge through all possible measures. Since offline classes had to be halted, the college assumed online classes. Online classes proved to be extremely challenging since the majority of the students come from low-income families residing in remote areas where the Internet was not always accessible. The teaching staff in the college decided to provide lectures and teachings to all students and to make the online classes as inclusive as possible. Students without smartphones were identified, and the staff made monetary contributions so as to purchase smartphones for them. The teachers also made calls to students who could not attend online classes.

### 2. ENVIRONMENTAL PROTECTION

The college retained Environmental Protection as one of its best practices during this academic year. However, due to the pandemic and the subsequent lockdown, the college could not engage in outdoor activities such as planting trees and plants, as well as cleanliness drives and awareness campaigns. Efforts were made to convey the importance of preserving our environment and the ecological balance through online classes. Students were instructed to dispose their household wastes in ecologically safe ways that cause the least harm to the environment.

File Description	Documents
Best practices in the Institutional web site	<a href="#">View File</a>
Any other relevant information	No File Uploaded



### 7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Govt. Lawngtlai College is situated in Lawngtlai District, the tri-junction of India, Myanmar and Bangladesh in the state of Mizoram. The geographical location of the college makes it conveniently accessible by students from different communities like Lai, Chakma, Bru, Mara, Tongchangya, Pang, Bawm, etc., creating a multicultural environment in the college. This multiculturalism sets the college apart and makes it distinctive.

This unique and distinctive feature is recognised and celebrated by both students and staff in the college. To create a hospitable environment for students and teachers from all communities, the college maintains that no barriers be presented or created for any member of any community when it comes to asserting their ethnic identities and practising their traditional and cultural practices. The college spares no efforts to understand and examine any challenge that may be encountered by individuals with regards to ethnic, religious or linguistic differences. If such challenges are encountered, the college identifies measures to respond to them in a way that is inclusive and equitable.

## Part B

### CURRICULAR ASPECTS

#### 1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

- The curriculum of CBCS (Choice Based Credit System), designed by Mizoram University is adopted by the institution since 2016. The students earn credits and flexibility is provided enabling students to complete the three years UG degree programme.
- The institution plans the Academic Calendar and Time Table in each semester by following university curriculum.
- Important notices ( time table, academic calendar and semester examinations routine and invigilators chart) are circulated through whatapps group, College Notice Board and College Website.
- The AEC (Admission and Examination Committee) provides a detailed program for internal examination and appoints invigilator duty for internal and semester Examination.
- The AEC/NEP organises Academic Counselling Programmes and course Orientation programmes for First Semester students (Newly Admitted) on the first day of their semester.
- Academic activities are planned by each department, maintaining teaching plan and teaching diary.
- Lectures are conducted using ICT and online applications such as Google Meet, Zoom Live,etc
- Reading Materials are provided through whatsapp groups and hard copy.
- Seminars, Presentations and Home assignments conducted among the students are used as means of assessment.
- Exposure Visit, Field Visit and study tour on related curriculum are organised to extend the knowledge of the students,
- Remedial classes are arranged for slow learners by the concerned teachers after completion of the syllabus.
- Teachers are assigned mentees in relation to all the academic and personal matters of the students.

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>
Link for Additional information	<a href="https://lawngtlaicollege.in/page/112">https://lawngtlaicollege.in/page/112</a>

### 1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

- Internal Exam are conducted twice every semester. The stipulated time for internal examination is One hour.
- Standardization of internal paper setting, Invigilator Duty and Evaluation of paper is organised through briefing of faculty and staff.
- The students are given time to complain their Internal marks to their concerned teachers which is then compiled by the institution.
- The students marked are displayed in the institutional website and college notice board and is easily accessible at all times.
- The Institution follows the parameters of the affiliating University viz, Class test - 12 Marks; Assignment/seminar/project - 8 Marks; performance ( Attendance) - 5 Marks. Final marks are calculated for total 25marks.
- The Institution follows the affiliating university norms in attendance evaluation for each course viz. 90% and above - 5 marks, 85 to 89.9% - 4marks, 80 to 84.9 % - 3 marks, 76 to 79.9 % - 2 marks, 75 to 75.9 % - 1 marks.

File Description	Documents
Upload relevant supporting documents	<a href="#">View File</a>
Link for Additional information	<a href="https://lawngtlaicollege.in/storage/documents/gwgS3oYcULsqF3oyff5EToVaeQCgGcUOTohLVRkc.pdf">https://lawngtlaicollege.in/storage/documents/gwgS3oYcULsqF3oyff5EToVaeQCgGcUOTohLVRkc.pdf</a>

**1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic**

**A. All of the above**

**council/BoS of Affiliating University  
Setting of question papers for UG/PG  
programs Design and Development of  
Curriculum for Add on/ certificate/  
Diploma Courses Assessment /evaluation  
process of the affiliating University**

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

## 1.2 - Academic Flexibility

### 1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

#### 1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

9

File Description	Documents
Any additional information	<a href="#">View File</a>
Minutes of relevant Academic Council/ BOS meetings	<a href="#">View File</a>
Institutional data in prescribed format (Data Template)	No File Uploaded

### 1.2.2 - Number of Add on /Certificate programs offered during the year

#### 1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

1

File Description	Documents
Any additional information	<a href="#">View File</a>
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template )	<a href="#">View File</a>

**1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year**

29

**1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year**

157

File Description	Documents
Any additional information	<a href="#">View File</a>
Details of the students enrolled in Subjects related to certificate/Add-on programs	<a href="#">View File</a>

**1.3 - Curriculum Enrichment****1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum**

The institution has various committees, departments and student's organisation to address the relevant socio-cultural issues in a constructive manner. These committees regularly organize socially relevant events and outreach programmes to inculcate good human values among the students.

**Professional Ethics:** The various departments at the college has organized various Exposure visits along with mock interviews, case studies and presentations by the students to improve inter-personal skills and professional ethics.

**Gender:** The Women Empowerment Cell Committee, Govt.Lawngtlai College observed International Women's Day. It also organized various sensitization workshops and seminars on Gender and Women Rights.

**Human Values:** several Departments have coordinated excursions, educational trips and study tours to explore significant locations relevant to their respective fields. For example, The Mizo Department visited Thenzawl, where the place have one of the important historical site while the geography department travelled to/ Visited Meghalaya to study the states physical landscape.

**Environment and Sustainability:** NSS, Eco Club, Campus

Beautification Committee, Red Ribbon Club organized various environmental awareness programmes, nature camp, tree plantations, cleanliness drive, poster making competitions etc. Various International, National and State level Environmental important days are observed.

File Description	Documents
Any additional information	<a href="#">View File</a>
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	<a href="#">View File</a>

### 1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

Nil

File Description	Documents
Any additional information	<a href="#">View File</a>
Programme / Curriculum/ Syllabus of the courses	<a href="#">View File</a>
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Number of courses that include experiential learning through project work/field work/internship (Data Template)	<a href="#">View File</a>

### 1.3.3 - Number of students undertaking project work/field work/ internships

15

File Description	Documents
Any additional information	<a href="#">View File</a>
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	<a href="#">View File</a>

#### 1.4 - Feedback System

**1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders  
Students Teachers Employers Alumni**

**A. All of the above**

File Description	Documents
URL for stakeholder feedback report	<b>No File Uploaded</b>
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	<a href="#">View File</a>
Any additional information(Upload)	<a href="#">View File</a>

**1.4.2 - Feedback process of the Institution may be classified as follows**

**D. Feedback collected**

File Description	Documents
Upload any additional information	<a href="#">View File</a>
URL for feedback report	<b>Nil</b>

#### TEACHING-LEARNING AND EVALUATION

##### 2.1 - Student Enrollment and Profile

**2.1.1 - Enrolment Number Number of students admitted during the year**

**2.1.1.1 - Number of sanctioned seats during the year**

**400**

File Description	Documents
Any additional information	<a href="#">View File</a>
Institutional data in prescribed format	No File Uploaded

## 2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

### 2.1.2.1 - Number of actual students admitted from the reserved categories during the year

0

File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	<a href="#">View File</a>

## 2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The college has taken up various measures to create a study environment that ensures that students, both advanced learners and slow learners, develop at their own pace. The institution is student-centric rather than teacher-centric. Each teacher is assigned as a mentor to a group of their core students and a Student's Profile Booklet for each individual student is maintained by the mentor. Thus, slow learners and advanced learners are identified.

### SLOW LEARNERS

1. Remedial classes, extra lectures and informal tutorial classes are organised for slow learners.
2. Teachers are available for enquiry via mobile phones and at their homes. Students' home visits are also organized by the teachers.
3. Spoken English classes are held for those who are weak in English.
4. Slow learners are encouraged to sit with advanced learners in the classrooms.
5. Teaching methods include learning by doing, experimental



method, and dramatization project method. Audio-visual aids, repetition and revision are emphasised for further development.

#### ADVANCED LEARNERS

1. Supplementary/extra reading materials are provided to the students.
2. Students are encouraged to read/study reference materials and journals available in the library.
3. Students are encouraged to make use of computer centres and internet facilities.
4. Students are encouraged to be active in co-curricular activities.

File Description	Documents
Link for additional Information	Nil
Upload any additional information	No File Uploaded

#### 2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
340	23

File Description	Documents
Any additional information	No File Uploaded

#### 2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The teaching-learning processes in the institution are student centric and conducive to facilitating the overall growth of the students. The college encourages experiential learning where students learn through observation and interaction. The institution organises annual excursions and study tours to different places of historical, economic, literary, political, and geographical importance. Departments also conduct field study trips where they conduct research related to their area of study. Students also participate in National Integration Camps which broadens their horizons and their outlook.

Activities like Cleanliness Drives and sanitation programmes sensitise students on the importance of proper waste management systems. Maintenance of the institution's plantations inculcates in them the need to create a sustainable ecosystem to improve their own lives. Students take part in a number of events organised by various departments of the Government of Mizoram on topics like Health and Sanitation, Voter Awareness, Cyber Laws related to Women's Rights, Vigilance Awareness, Fire Prevention and a host of other topics. They also take part in competitions organised by NGOs. Ek Bharat Sheshtra Bharat (EBSB) club has proved to be invaluable in promoting knowledge about other cultures.

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

1. Google forms App was used for Test and Internal examination in Multiple Choice Questions.
2. Different semesters have their own WhatsApp group, which serves as an important instrument for circulating necessary information beyond classroom walls. Moreover, through these Whats App groups, important links, pdf files, web pages, and soft copy material related to the students are circulated.
3. All Teachers used Google Meet and ZOOM for online live classes during the Covid-19 Pandemic when the class could not be attended offline - the institution bought a 10 zoom channel license for online classes.
4. The institution is equipped with an Internet facility, which helps in the teaching and learning process as updated information can be easily accessed within the campus.

File Description	Documents
Upload any additional information	No File Uploaded
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	Nil

### 2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year )

#### 2.3.3.1 - Number of mentors

23

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	No File Uploaded
Circulars pertaining to assigning mentors to mentees	No File Uploaded
mentor/mentee ratio	No File Uploaded

### 2.4 - Teacher Profile and Quality

#### 2.4.1 - Number of full time teachers against sanctioned posts during the year

23

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	<a href="#">View File</a>
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	No File Uploaded

#### 2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

##### 2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

3

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	<a href="#">View File</a>

### 2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

#### 2.4.3.1 - Total experience of full-time teachers

23

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	<a href="#">View File</a>

### 2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

1. Academic calendar was displayed on the notice board, website, and WhatsApp group of the classes.
2. The Admission and examination committee monitors and conducts internal examinations in the college. Students are also informed about the criteria for internal assessment, continuous evaluation system, and Question pattern in the Awareness Campaign on CBCS Regulation conducted by Admission and Examination committee.
3. Two Internal Exam and assignments were conducted in each semester. The average of internal exam and assignment marks were taken as an internal mark in each paper. First round was conducted one month after the commencement of the semester and the second round was also conducted on the third month of the semester. The internal continuous assessment marks were declared at the end of the fourth month of the semester.

4. The attendance and internal assessment marks are notified in the College Notice Board and in the class WhatsApp group.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time-bound and efficient

1. Internal Examination related notifications are displayed prominently on the college website, WhatsApp and on college notice boards to communicate information related to internal assessment to students.
2. The attendance record is published by all the teachers on monthly basis and students are given ample time to point out any discrepancies. The examined answer papers of the students in the internal examination are distributed to them for verification, they may raise their grievances regarding the marks awarded to them with the faculty concerned, and any grievance is redressed immediately.
3. Students are expected to have at least 75% of attendance as the students may require an exemption for their medical grounds and for participation in extracurricular activities. After such rigorous scrutiny, the records of Internal exam, Assignments and attendance marks are notified in the college notice board and class WhatsApp group for information.
4. The final internal Continuous Assessment is entered into the Mizoram University examination portal after all the students' grievances are redressed. The Admission and Examination Committee (AEC) of the college has taken utmost care to students who have any complaints regarding External examination results within 10 days after result declaration.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

## 2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

The prospectus contains the learning objectives, outcomes and a description of the methods of assessment, details of the procedures, the tools used to assess student progress and achievement, and facilities available in the library. A Help Desk, manned by the teaching faculty, is provided during the admission. Orientation programmes are organised by all the departments at the commencement of each academic year where detailed explanations of the courses, the continuous assessment method and process, and attendance requirements are given to the new students. Students are also informed of the Add-on classes available in the institution. At the Parent-Teacher meetings, parents/guardians are briefed about their children's/ward's participation in academic activities and the extent to which they have benefitted from the programmes. Mentor-Ward meetings are also held at frequent intervals where teacher and student sit down together to track the student's academic progression. Departments also provide students with test and assignment schedules, deadlines and marking criteria in advance so that students understand the programme requirements and map their own progression towards achieving the expected outcome of the programmes.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil
Upload COs for all courses (exemplars from Glossary)	No File Uploaded

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The levels of attainment of Programme outcomes and Course outcomes are evaluated by both direct and indirect methods. Since the semester examinations are conducted by Mizoram University, the role of the institution as an affiliated college is to take part in the central evaluation. Accordingly, a number of teachers are involved in this evaluation process every semester.

The Examination Board of the college takes charge of the conduct and evaluation of internal examinations and also ensures transparency in the evaluation process. After evaluation, the students are given the opportunity to air any possible grievances. The marks and monthly attendance percentage of the students are also displayed on the notice board.

The IQAC provides detailed result analysis data on student examination results. The analysis also highlights the strengths and weaknesses of the institution in that particular examination. This detailed analysis is discussed in the result review meeting of the teaching faculty and the Principal. Department meetings are also held to evaluate departmental performances.

The institution maintains an Alumni Profile which keeps track of the post-college endeavours of the alumni. This helps in evaluating the programme and course outcomes in terms of Higher Education and employment status.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil

### 2.6.3 - Pass percentage of Students during the year

#### 2.6.3.1 - Total number of final year students who passed the university examination during the year

68

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Paste link for the annual report	Nil

**2.7 - Student Satisfaction Survey****2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)**

<https://lawngtlaicollege.in/storage/documents/3ILq800Gwb1pbF4wgSaJDZAnCM01q6WFSqILfy3q.pdf>

**RESEARCH, INNOVATIONS AND EXTENSION****3.1 - Resource Mobilization for Research****3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)****3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)**

Nil

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	No File Uploaded

**3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year****3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year**

Nil

File Description	Documents
List of research projects and funding details (Data Template)	No File Uploaded
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil



**3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year****3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year**

2

File Description	Documents
Report of the event	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
List of workshops/seminars during last 5 years (Data Template)	<a href="#">View File</a>

**3.2 - Research Publications and Awards****3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year****3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year**

13

File Description	Documents
Any additional information	<a href="#">View File</a>
List of research papers by title, author, department, name and year of publication (Data Template)	<a href="#">View File</a>

**3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year****3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year**

16

File Description	Documents
Any additional information	<a href="#">View File</a>
List books and chapters edited volumes/ books published (Data Template)	<a href="#">View File</a>

### 3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Govt. Lawngtlai College engages in community service through the National Service Scheme (NSS), Red Ribbon Club, Eco-Club, and Evangelical Union. During the 2021-2022 academic year, the NSS unit demonstrated its commitment to community service, environmental sustainability, and youth empowerment.

In response to Covid-19, the NSS donated Rs. 50,000 to the Village Task Force for food expenses and organized an awareness program, distributing masks to students. Environmental initiatives included planting a nursery of fruits and trees for Rashtriya Poshan Maah, conducting cleanliness drives, and participating in Green Mizoram to promote afforestation.

The NSS also organized blood donation camps and constructed public bathrooms in Rulkual. A special camping program at Palak Dil focused on solid waste management, and NSS Day was celebrated on September 24, 2021.

The Evangelical Union, affiliated with UESI Ministry, fosters moral values and leadership among students through weekly fellowships. These gatherings enhance self-expression and confidence while promoting awareness about substance abuse through campaigns, encouraging students to lead healthy, substance-free lives. Collectively, these initiatives underscore the college's dedication to community engagement and student development.

4o mini

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

**3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year**

**3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year**

2

File Description	Documents
Any additional information	<a href="#">View File</a>
Number of awards for extension activities in last 5 year(Data Template)	<a href="#">View File</a>
e-copy of the award letters	No File Uploaded

**3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., ( including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs ) during the year**

**3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year**

2

File Description	Documents
Reports of the event organized	<a href="#">View File</a>
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	<a href="#">View File</a>

**3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year**

**3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year**

631

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	No File Uploaded

### 3.4 - Collaboration

#### 3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

1

File Description	Documents
e-copies of linkage related Document	No File Uploaded
Details of linkages with institutions/industries for internship (Data Template)	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

#### 3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

##### 3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Nil

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	No File Uploaded
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	No File Uploaded

## INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

Describe the adequacy of infrastructure and physical facilities for teaching -learning as per the minimum specified requirement by statutory bodies within a maximum 200 words:

- The College has one Campus at Meihal Tlang, Lawngtlai with an area of 46581.75 Sq.mt.
- The Campus is housed of Main Building, Classrooms, Seminar Hall, Library, Canteen, SU Office, etc.
- At present there are 16 Toilets at the campus.
- For Rain water harvesting, proper conduit system and water tank is constructed.
- The library maintained collection of books, Journals and Newspapers.
- The College has Language Laboratory with 11 sets of computers at the campus by using a special software (SANAKO).
- The College has One Girls Hostel with a limited seats of 24 beds with one Warden Room within the campus.
- The campus housed IGNOU study center in the year.

Health care facilities like medicine, BP instrument, bed, thermometer ,duty chart is also maintained

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Describe the adequacy of facilities for sports, games and cultural activities which include specification about area/size, year of establishment and user rate within a maximum of 200 words:

- To inculcate the spirit and practice of culture and cultural items in the minds of the students, a college cultural club known as Phawngpi Cultural Club was inducted.
- The college has an open space in the campus for practicing cultural dances and organizing events.
- The Girls Hostel is equipped with Chess Board, Draught Board and Chinese Checker Board.
- The college provide room at the campus for Evangelical Union for organizing worship service during off period.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://lawngtlaicollege.in/page/119">https://lawngtlaicollege.in/page/119</a>

#### 4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

1

##### 4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

1

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://lawngtlaicollege.in/page/119">https://lawngtlaicollege.in/page/119</a>
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	<a href="#">View File</a>

#### 4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

##### 4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

216900

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	<a href="#">View File</a>
Upload Details of budget allocation, excluding salary during the year (Data Template)	<a href="#">View File</a>

## 4.2 - Library as a Learning Resource

### 4.2.1 - Library is automated using Integrated Library Management System (ILMS)

- The college provide various kinds of materials such as Reference books, journals, newspaper.
  - The college library is established in 1980 with meagre facilities. Since its inception, the library had faced many challenges, the college library was completely destroyed in a major landslide in the year 1995. Since then, the library has made tremendous progress in various fields, extension of buildings and increased collection of books are the main service.
  - Circulation and collection of books are the main service rendered by the library assistant. At present, the library has one library assistant and one unskilled labor.
  - The college purchased library software i.e. SOUL 2.0 version in the year 2016- Year of automation 2016.
  - A grievance box and a suggestion box are also mounted.
- For accessing various kinds of books in the library, designated barcode has been activated. Charging and discharging of books, documents and other resources is also done through student's library card.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional Information	Nil

<b>4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources</b>	<b>E. None of the above</b>
--	-----------------------------

File Description	Documents
Upload any additional information	No File Uploaded
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	No File Uploaded

#### **4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)**

##### **4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)**

**Rs 9600/-**

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	<a href="#">View File</a>
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	No File Uploaded

#### **4.2.4 - Number per day usage of library by teachers and students ( foot falls and login data for online access) (Data for the latest completed academic year)**

##### **4.2.4.1 - Number of teachers and students using library per day over last one year**

**28**

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	<a href="#">View File</a>

#### **4.3 - IT Infrastructure**



## 4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

- Due to the outbreak of Covid-19, the college adopted Learning Management System for updating various information and teaching materials in the form of soft copies and pdf formats.

- The campus is equipped with a free WIFI internet.

- Mr. C. Ngunlianchunga Member of Legislative Assembly 37-Lawngtlai West (ST) Mizoram donated 11 (eleven) sets of computers to Govt. Lawngtlai College in February 2022

For conducting online classes, all the academic departments are notified to have online class using Google meet, WhatsApp, Zoom meet, Etc.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

## 4.3.2 - Number of Computers

0

File Description	Documents
Upload any additional information	No File Uploaded
Student – computer ratio	No File Uploaded

## 4.3.3 - Bandwidth of internet connection in the Institution

A. ? 50MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	No File Uploaded

## 4.4 - Maintenance of Campus Infrastructure

## 4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic

**support facilities) excluding salary component during the year (INR in Lakhs)****4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)**

16.805

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Audited statements of accounts.	<a href="#">View File</a>
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	No File Uploaded

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

- Presently, the college has 14 classrooms and one seminar hall equipped with whiteboard and Projector. etc.
- Assigned Professors prepare routine for cleanliness duty to be followed by the students.
- Classrooms are allotted as per the requirement by the department and seat intake capacity at the time of admission and are utilized as per the routine prepared by the Examination Committee.
- All teaching faculty uses teaching aids like laptop, projector, pen-drive, etc. for teaching.
- The college has 1 Geography Laboratory and a Language laboratory with 11 desktop computers.
- Faculty in charge of cells, classes, or committees gives requirement for purchase of items to the principal, which is reviewed and purchased only if and when found genuine.
- Rules and regulations about the college are put up as notice on the walls of various buildings in the college
- Each department is requested to prepare booklists for

purchase according to budget allocated for each.

- Visitor's register is maintained in the library for all visitor.
- Space for keeping books and bags is provided at the entrance of the library.

Support facilities:

- Dustbins and brooms are kept in all classrooms.
- The college canteen gives discounted price for all students.
- Separate toilets for boys and girls.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	<a href="https://lawngtlaicollege.in/page/119">https://lawngtlaicollege.in/page/119</a>

## STUDENT SUPPORT AND PROGRESSION

### 5.1 - Student Support

#### 5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

##### 5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

328

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	<a href="#">View File</a>

**5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year**

**5.1.2.1 - Total number of students benefitted by scholarships, free ships, etc provided by the institution / non- government agencies during the year**

0

File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefitted by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	No File Uploaded

**5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills**

D. 1 of the above

File Description	Documents
Link to institutional website	Nil
Any additional information	<a href="#">View File</a>
Details of capability building and skills enhancement initiatives (Data Template)	<a href="#">View File</a>

**5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**

0

**5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**

0

File Description	Documents
Any additional information	No File Uploaded
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	No File Uploaded

<b>5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees</b>	<b>D. Any 1 of the above</b>
---	------------------------------

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

## 5.2 - Student Progression

### 5.2.1 - Number of placement of outgoing students during the year

#### 5.2.1.1 - Number of outgoing students placed during the year

0

File Description	Documents
Self-attested list of students placed	No File Uploaded
Upload any additional information	No File Uploaded

**5.2.2 - Number of students progressing to higher education during the year****5.2.2.1 - Number of outgoing student progression to higher education**

1

File Description	Documents
Upload supporting data for student/alumni	No File Uploaded
Any additional information	<a href="#">View File</a>
Details of student progression to higher education	<a href="#">View File</a>

**5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)****5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year**

0

File Description	Documents
Upload supporting data for the same	No File Uploaded
Any additional information	No File Uploaded

**5.3 - Student Participation and Activities****5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year****5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.**

7

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	<a href="#">View File</a>
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	<a href="#">View File</a>

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms )

The Students' Union is setup in the college every year through an election in which the Principal is the President by default. The Students' Union looks after the academic needs and overall growth of the students. Extracurricular activities like Fresher's Social, College Week, Graduation Day, Student Body Meeting, MZU sports, etc., were all organized by the Students' Union. They encourage and motivate the students to participate in various activities such as seminars, awareness, Blood Donation Camp, field trip, etc organized by different committees of the college. Cleanliness drive was organized in collaboration with the NSS and the Sanitation Committee on 5th November 2021. Awareness campaign and lectures were also organized by different government and non-governmental institutions. Under the supervision of Students' Union leaders, there are Cultural club and Zawlbuk Youth Club. The Cultural Club has participated in Tribal Dance Hunt 2022 and secured the 2nd Position. The Zawlbuk Youth Club has also participated in the District Neighbourhood Youth Parliament. The students have also participated at various competitions. The Students' Union takes keen interest at the administration of the college. The Students' Union Vice President and General Secretary is a representative of students at different committees. The Students' Union plays as a forum through which the students voice their grievances (when they have any) to the college authority.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

### 5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

#### 5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

10

File Description	Documents
Report of the event	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions) (Data Template)	<a href="#">View File</a>

### 5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The college has an Alumni Association which is not registered under Firm and Societies Registration. It was formed on 17th September 2007. The Alumni Association is undertaking steps to become an approved association. Although it is not yet registered, the Alumni Association is involved in the development of the college. Each member of the association, in their own capacity, has made significant contribution to the development of the institution.

Currently, the Alumni Association is registering and is awaiting for approval. Steps are also taken to recruit more members to the Alumni for enrollment to the association. Measures are taken to become more active as this will further enhance their participation towards the development of the



college.	
File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded
<b>5.4.2 - Alumni contribution during the year (INR in Lakhs)</b>	<b>E. &lt;1Lakhs</b>
File Description	Documents
Upload any additional information	No File Uploaded
<b>GOVERNANCE, LEADERSHIP AND MANAGEMENT</b>	
<b>6.1 - Institutional Vision and Leadership</b>	
6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution	
<p>The governance of Government Lawngtlai College aligns closely with its Vision and Mission, which is focused on providing quality education in a nurturing environment to empower students. Key aspects of Governance: Commitment to Quality Education: The institution prioritizes providing students with high academic standards, which are regularly monitored and enhanced through internal assessments, driven by the IQAC. Strategic Leadership: The governing body, which includes the principal and other senior officials, provides clear, strategic leadership that reflects the college's mission. Stakeholder Involvement: Effective governance incorporates input from various stakeholders—students, faculty, non-teaching staff, local communities, and government bodies. Decisions made at the governance level reflect the needs and expectations of these groups, in alignment with the institution's core mission. Policy Development and Implementation: The governance body such as the Head of Department Committee, IQAC, and General Teaching Staff Meeting is responsible for developing policies related to academic, financial, and operational management. Compliance with Regulatory Framework: Govt. Lawngtlai College complies with policies set by higher education authorities and government regulations. The governance ensures that the institution aligns with national frameworks and state policies. Transparency and Accountability: College governance practices were made</p>	

transparent, with clear communication regarding decision-making processes, budget allocation, and institutional performance.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

Government Lawngtlai College demonstrates effective leadership through various institutional practices, particularly in the areas of decentralization and participative management. Here's how the college showcases these leadership qualities:

**Decentralization Delegation of Authority:** The college follows a decentralized approach by delegating responsibilities to different departments, committees, and staff members, ensuring that leadership roles are shared.

**Empowering Department & Financial Decentralization:** This delegation gives various departments and professors a reasonable and healthy level of autonomy to manage their curriculum delivery, student assessments, and extracurricular activities. The Principal informs the heads of departments about the funding allocated to each department for the purchase of books or laboratory supplies.

**Participative Management College Committees and Cells:** Various committees, such as the Admission Committee, Examination Committee, Students Welfare Committee, etc., and so on, are involved in a variety of activities aimed at the institution's long-term development and welfare.

**Students Union:** There is a Students' Union which participates in many policy-making decisions also. The Students Union finds a place in the committee to finalise and decide the date of graduation day, sports and cultural activities. They also bring out the Annual College Magazine every year and in this process, they interact with faculties.

File Description	Documents
Paste link for additional information	<a href="https://lawngtlaicollege.in/storage/documents/ptTz3OZvsVujAtMDgssjXFSIzlnTUIMiBNrrVqib.pdf">https://lawngtlaicollege.in/storage/documents/ptTz3OZvsVujAtMDgssjXFSIzlnTUIMiBNrrVqib.pdf</a>
Upload any additional information	No File Uploaded

## 6.2 - Strategy Development and Deployment

### 6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

**Institutional Strategic/perspective deployment:** Prioritizing Quality in All Activities: The college ensures quality in extracurricular, co-curricular, and academic activities through a well-structured system. Semester-wise General Body Meetings: At the start of each semester, the Principal calls a General Body Meeting to discuss plans, strategies, and viewpoints. Previous experiences are taken into consideration to improve future plans. Comprehensive Academic Planning: The entire academic session is planned meticulously, covering all activities from admissions to end-of-semester exams. Admissions Process: The Admissions Committee advertises the admission process on multiple platforms. Candidates are screened and a list of selected candidates is published. A Help Desk is set up to assist candidates throughout the admissions process. Examinations and Assessments: The Examination Moderation Board oversees Continuous Internal Assessments (CIAs), form-filling, and the smooth conduct of internal and end-semester exams. The Examination Board ensures that all exam-related processes are executed efficiently. Role of IQAC: The Internal Quality Assurance Cell (IQAC) regularly reviews the accomplishments of each department. Departments receive feedback and advice on meeting their targets if they are falling short. Community Service During COVID-19: During the COVID-19 pandemic, many college staff members were deployed as nodal officers to assist the local administration and community. The college infrastructure was repurposed to serve as a quarantine center, contributing to societal welfare during the crisis.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	<a href="https://lawngtlaicollege.in/storage/documents/1T7TY2TTyAOKaytHnjHgO6j4lugk3kzAeNjRCSr3.pdf">https://lawngtlaicollege.in/storage/documents/1T7TY2TTyAOKaytHnjHgO6j4lugk3kzAeNjRCSr3.pdf</a>
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

Effective management requires well-defined policies and processes to ensure institutional bodies perform efficiently. The college is run by the state government, hence government rules and regulations are observed. However, various committees have the freedom to operate for the benefit of the college. They present ideas that are approved by the Academic Council, which is chaired by the college's principal. The hassle-free admission procedure, smooth operation of the college, no ragging complaints, and timely completion of responsibilities assigned to various committees are all evident indications of the effectiveness of institutional committees. Furthermore, IQAR evaluates the operations and outcomes of many committees. The nominations and service rules are handled by the state governments. The institution has no rule in recruitment, promotion and framing of service rules. It is exclusively in the domain of state government. However, most of the UGC rules are followed by the state government.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the Institution webpage	<a href="https://lawngtlaicollege.in/storage/documents/ptTz3OZvsVujAtMDgssjXFSIzlnTUIMiBNrrVqib.pdf">https://lawngtlaicollege.in/storage/documents/ptTz3OZvsVujAtMDgssjXFSIzlnTUIMiBNrrVqib.pdf</a>
Upload any additional information	<a href="#">View File</a>

**6.2.3 - Implementation of e-governance in areas of operation Administration Finance**

**B. Any 3 of the above**

## and Accounts Student Admission and Support Examination

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user interfaces	No File Uploaded
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	<a href="#">View File</a>

### 6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non-teaching staff

"Welfare measures and financial assistance for teaching and non-teaching staff: Institution Staff Welfare Scheme The Govt. Lawngtlai College Staff Welfare Association which provided various financial assistance to teaching and non-teaching staff as mentioned below: - Loan Facilities: The loan is provided for teaching and non-teaching staff by the Government Lawngtlai College Staff Welfare Association which will be recovered monthly from the salary with a zero interest rate. Financial Assistance: Financial assistance is given to teaching and non-teaching staff by Govt. Lawngtlai Collgein case of serious illness and natural calamity. In case of death, a sum of Rs. 100,000/- (one lakh) with citation to MCTA member and Rs.30000/- with citation and bouquet are given to teaching and non-teaching staff for condolence. Other condolences are also given to teaching and non-teaching staff in the death of family members with a sum of Rs 5000/- to Rs. 20000/-. In case of marriage, a sum of Rs. 5,000/- with citation is presented to teaching and non-teaching staff by Govt. Lawngtlai College. Cash Incentives Awards Rs. 5,000/- with citation are given to teaching and non-teaching staff who received M. Phil/Ph. D Degree, National/International Awardee and Rs. 10000/- for Service Retired.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

### 6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

#### 6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

6

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	<a href="#">View File</a>

### 6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

#### 6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

0

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	No File Uploaded

### 6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

#### 6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

8

File Description	Documents
IQAC report summary	<a href="#">View File</a>
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	<a href="#">View File</a>

### 6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

For teaching staff: The institution established the Performance Appraisal System (API-PBAS) in accordance with the norms of UGC Notification No. F.1-2/2017 (EC/PS) dated 18.07.2018, as

adopted by the Government of Mizoram. At the end of each academic year, each faculty member must submit an appraisal report to the Principal. The Principal verifies the appraisal report based on his or her yearly achievements, discipline, quality, and so on, and then transmits it to the Director, Higher and Technical Education, who will comment on and forward it to the Secretary of Higher and Technical Education for approval. Aside from that, teachers are evaluated based on feedback forms completed by outgoing students, which show a teacher's teaching skills and knowledge. For non-teaching staff: The institution's non-teaching staff is subject to a different performance review system defined by the Mizoram government, known as the Performance Review Report (PAR). After reviewing the staff self-appraisal, the Principal writes a comment and sends it to the Director of Higher and Technical Education for final approval.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

#### 6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

No external financial audit is carried out during the reported period. The College is planning to carry out an external audit by the office of the Accountant General, Mizoram shortly as it is obligated to be conducted for a period of every five years. The Principal, in consultation with the Committee of HoDs, carry out a financial review of the Institution. Letter of Credit (LOC) is received from Government Agencies like the Directorate of HTE, RUSA, UGC etc., based on budget estimates and revised estimates submitted by the office of the college. The fund received is utilized under different heads for which it is sanctioned. The books of accounts are maintained as per the norms laid down and are audited by an external audit (AG). The primary mechanism to monitor the effective and efficient use of available financial resources is the proper sanction of expenditure by the designated authority by following due procedure for incurring expenditure by the authorised persons and maintenance of the books of accounts by the accountant of



the college.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

#### 6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

##### 6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	No File Uploaded

#### 6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

##### Mobilization of Funds

Government Lawngtlai College follows a strategic policy of optimal resource utilization and mobilization without compromising quality. The primary source of income for the institution apart from Government funds includes government-approved fees from students, such as admission fees, tuition fees, college development fees, affiliation fees, student union fees, student aid funds, and internal examination and exam centre fees.

In addition to these, the college receives funds from other sources, including the NAAC/IQAC fund, college canteen and building rent. The institution also secures donations and financial support from faculty members, non-teaching staff, the Staff Welfare Association, the Mizoram College Teachers Association (MCTA), as well as MPLADS, MLA-LADS, and the NSS-

**State Liaison Office.**

Efforts are continuously made to mobilize resources and generate additional funds beyond salary grants and state government office expenditure grants. To ensure the optimal use of funds, an annual budget is prepared and approved by the General Staff Committee, ensuring the allocation of resources is efficient and transparent. The institution's financial management emphasizes transparency and quality without compromising its core functions.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

**6.5 - Internal Quality Assurance System**

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The internal quality assurance cell of Govt. Lawngtlai College is instrumental in the all-round development of the institution. The IQAC works in perfect tandem with the principal of the college in mobilizing the different committees, cells, clubs and departments of the college. Formulates action plan: The IQAC formulates the Action Plan of the institution at the beginning of every academic session. All committees and cells of the Institution are expected to strive to achieve and fulfil the goal of the Action Plan during the plan period. Mentor-Mentee System: Under the initiative and supervision of IQAC, the Mentor-Mentee system was incorporated into the teaching-learning process. Initially, the system was practised with the final semester students or the core students only. Inducting other semester students to the system has been earmarked for the next academic session. Conduct programs and add-on courses: The IQAC has been the institution's primary entity for providing curricular/cocurricular and extracurricular activities of acquiring information and knowledge, as well as life skills. As a result, many seminars, workshops, training courses, and presentations have been held to commemorate national and international days. The IQAC also offered value-added courses such as Certificate Courses in Computer Concepts.

File Description	Documents
Paste link for additional information	<a href="https://lawngtlaicollege.in/storage/documents/1T7TY2TTyAOKaytHnjHqO6j4lugk3kzAeNjRCSr3.pdf">https://lawngtlaicollege.in/storage/documents/1T7TY2TTyAOKaytHnjHqO6j4lugk3kzAeNjRCSr3.pdf</a>
Upload any additional information	<a href="#">View File</a>

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The Government Lawngtlai College conducts regular reviews of its teaching-learning process, structures, methodologies, and learning outcomes following the guidelines set by the Internal Quality Assurance Cell (IQAC). The IQAC plays a crucial role in ensuring that the college adheres to quality standards in education. By evaluating these processes at periodic intervals, the college can monitor and record incremental improvements across various academic and operational activities. These reviews typically focus on enhancing the overall educational experience, identifying areas for improvement, and implementing strategies to achieve better student outcomes. The IQAC's approach ensures continuous assessment, which promotes a culture of excellence and sustained development in the institution. COVID-19 Issues: Due to the COVID-19 epidemic, IQAC demanded that the entire teaching faculty attend the Faculty Development Programme on this Flip-Learning system. Currently, all professors can take regular online classes using the Google Meet platform. They could easily track attendance with Google Forms and administer tests and assignments using a variety of online apps and platforms. Many teachers have trained to provide web-based learning tools to their pupils and to develop YouTube channels where they may upload crucial study resources.

File Description	Documents
Paste link for additional information	<a href="https://lawngtlaicollege.in/storage/documents/1T7TY2TTyAOKaytHnjHqO6j4lugk3kzAeNjRCSr3.pdf">https://lawngtlaicollege.in/storage/documents/1T7TY2TTyAOKaytHnjHqO6j4lugk3kzAeNjRCSr3.pdf</a>
Upload any additional information	No File Uploaded

<b>6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)</b>	<b>B. Any 3 of the above</b>
---	------------------------------

File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Upload details of Quality assurance initiatives of the institution (Data Template)	<a href="#">View File</a>

## INSTITUTIONAL VALUES AND BEST PRACTICES

### 7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The college has established committees specifically concerned with the promotion of gender equity such as Women Empowerment Cell. However, the college could not carry out action plans due to the outbreak of Covid19.

File Description	Documents
Annual gender sensitization action plan	<a href="#">Nil</a>
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	<a href="#">Nil</a>

<b>7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment</b>	<b>D. Any 1 of the above</b>								
<table border="1"> <thead> <tr> <th data-bbox="92 483 531 551">File Description</th> <th data-bbox="539 483 1394 551">Documents</th> </tr> </thead> <tbody> <tr> <td data-bbox="92 551 531 618">Geo tagged Photographs</td> <td data-bbox="539 551 1394 618" style="text-align: center;"><a href="#">View File</a></td> </tr> <tr> <td data-bbox="92 618 531 685">Any other relevant information</td> <td data-bbox="539 618 1394 685" style="text-align: center;"><b>No File Uploaded</b></td> </tr> </tbody> </table>	File Description	Documents	Geo tagged Photographs	<a href="#">View File</a>	Any other relevant information	<b>No File Uploaded</b>			
File Description	Documents								
Geo tagged Photographs	<a href="#">View File</a>								
Any other relevant information	<b>No File Uploaded</b>								
<b>7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management</b>									
<p>The college does not maintain waste management system on a large scale. Dustbins are placed in each classroom and other pertinent locales within the campus. Students and staff are instructed to segregate and dispose their wastes accordingly. The waste is then disposed through the LADC Garbage Truck that collects garbage from each household every Tuesday.</p>									
<table border="1"> <thead> <tr> <th data-bbox="92 1178 531 1245">File Description</th> <th data-bbox="539 1178 1394 1245">Documents</th> </tr> </thead> <tbody> <tr> <td data-bbox="92 1245 531 1424">Relevant documents like agreements/MoUs with Government and other approved agencies</td> <td data-bbox="539 1245 1394 1424" style="text-align: center;"><b>No File Uploaded</b></td> </tr> <tr> <td data-bbox="92 1424 531 1536">Geo tagged photographs of the facilities</td> <td data-bbox="539 1424 1394 1536" style="text-align: center;"><a href="#">Nil</a></td> </tr> <tr> <td data-bbox="92 1536 531 1603">Any other relevant information</td> <td data-bbox="539 1536 1394 1603" style="text-align: center;"><b>No File Uploaded</b></td> </tr> </tbody> </table>	File Description	Documents	Relevant documents like agreements/MoUs with Government and other approved agencies	<b>No File Uploaded</b>	Geo tagged photographs of the facilities	<a href="#">Nil</a>	Any other relevant information	<b>No File Uploaded</b>	
File Description	Documents								
Relevant documents like agreements/MoUs with Government and other approved agencies	<b>No File Uploaded</b>								
Geo tagged photographs of the facilities	<a href="#">Nil</a>								
Any other relevant information	<b>No File Uploaded</b>								
<b>7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus</b>	<b>B. Any 3 of the above</b>								

File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Any other relevant information	No File Uploaded

### 7.1.5 - Green campus initiatives include

**7.1.5.1 - The institutional initiatives for greening the campus are as follows:**

- 1. Restricted entry of automobiles**
- 2. Use of Bicycles/ Battery powered vehicles**
- 3. Pedestrian Friendly pathways**
- 4. Ban on use of Plastic**
- 5. Landscaping with trees and plants**

**C. Any 2 of the above**

File Description	Documents
Geo tagged photos / videos of the facilities	<a href="#">View File</a>
Any other relevant documents	No File Uploaded

### 7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

**7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities**

**E. None of the above**

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

<p><b>7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading</b></p>	<p><b>E. None of the above</b></p>
--	------------------------------------

File Description	Documents
Geo tagged photographs / videos of the facilities	No File Uploaded
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

Government Lawngtlai College tries its best to maintain inclusivity towards various diversities in relation to culture, regional, linguistics and socio-economic. The College is situated in the Southernmost part of Mizoram state and most of the people dwelling in the district speak and understand the local language even though they speak their own ethnic dialect. This is also reflected among the college students. Almost all the students of the college can read and write the local language. In order to maintain linguistic harmony, the college encourages the use of both English and the local language.

Government Lawngtlai College tries its best to maintain inclusivity towards various diversities in relation to culture, regional, linguistics and socio-economic. The Institution strife to attain harmony in relation to culture and organised

cultural integration programmes in the past.

In its strife to maintain inclusive environment in relation to socio-economy, the college in many genuine cases helped students who are in need of financial assistance especially during the time of college admission and filling up of examination forms from donations of faculty members.

The Institution is open to all various creed, castes, religion. In recent years the college give special care to students who are slow in learning by adopting mentoring system. The mentor and mentees have good relationships which is very useful for students who are in need of financial and academic help.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	<a href="#">View File</a>
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

No activities for inculcating values for being responsible citizens as reflected in the Constitution of India could be taken during the reported period (i.e., 2020-2021) as the Institution is temporarily closed due to Covid 19 Pandemic.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	No File Uploaded
Any other relevant information	No File Uploaded

**7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to**

**E. None of the above**



**monitor adherence to the Code of Conduct**  
**Institution organizes professional ethics programmes for students, teachers, administrators and other staff**  
**4. Annual awareness programmes on Code of Conduct are organized**

File Description	Documents
Code of ethics policy document	No File Uploaded
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Due to the outbreak of the pandemic, the college could not commemorate and celebrate important days and events.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	No File Uploaded
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	No File Uploaded

## 7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

### 1. INCLUSIVE ONLINE CLASS

The college aimed to provide lectures and impart knowledge through all possible measures. Since offline classes had to be halted, the college assumed online classes. Online classes proved to be extremely challenging since the majority of the

students come from low-income families residing in remote areas where the Internet was not always accessible. The teaching staff in the college decided to provide lectures and teachings to all students and to make the online classes as inclusive as possible. Students without smartphones were identified, and the staff made monetary contributions so as to purchase smartphones for them. The teachers also made calls to students who could not attend online classes.

## 2. ENVIRONMENTAL PROTECTION

The college retained Environmental Protection as one of its best practices during this academic year. However, due to the pandemic and the subsequent lockdown, the college could not engage in outdoor activities such as planting trees and plants, as well as cleanliness drives and awareness campaigns. Efforts were made to convey the importance of preserving our environment and the ecological balance through online classes. Students were instructed to dispose their household wastes in ecologically safe ways that cause the least harm to the environment.

File Description	Documents
Best practices in the Institutional web site	<a href="#">View File</a>
Any other relevant information	No File Uploaded

### 7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Govt. Lawngtlai College is situated in Lawngtlai District, the tri-junction of India, Myanmar and Bangladesh in the state of Mizoram. The geographical location of the college makes it conveniently accessible by students from different communities like Lai, Chakma, Bru, Mara, Tongchangya, Pang, Bawm, etc., creating a multicultural environment in the college. This multiculturalism sets the college apart and makes it distinctive.

This unique and distinctive feature is recognised and celebrated by both students and staff in the college. To create a hospitable environment for students and teachers from all

communities, the college maintains that no barriers be presented or created for any member of any community when it comes to asserting their ethnic identities and practising their traditional and cultural practices. The college spares no efforts to understand and examine any challenge that may be encountered by individuals with regards to ethnic, religious or linguistic differences. If such challenges are encountered, the college identifies measures to respond to them in a way that is inclusive and equitable.

File Description	Documents
Appropriate web in the Institutional website	<a href="#">View File</a>
Any other relevant information	No File Uploaded

### 7.3.2 - Plan of action for the next academic year

1. To take necessary steps for increase in enrolment of students.
2. To provide necessary study materials and lectures through online mode during lockdown.
3. To prepare for NAAC Assessment.
4. To organise Seminars/Workshops in State level, National level and International level.
5. To establish more relevant cells and committees for the smooth functioning of the Institution.
6. To encourage faculty to actively engage in research activities and presentation of research papers in seminars/workshops.
7. To consume less electricity and harvest more rainwater to save up on natural resources.
8. To take initiatives that will assist students to have more exposure to different situations.
9. To promote active engagement with the local community so as to foster a close relationship with local NGOs, civil society, etc.