



## Yearly Status Report - 2017-2018

### Part A

#### Data of the Institution

<b>1. Name of the Institution</b>		GOVERNMENT LAWNGTLAI COLLEGE
Name of the head of the Institution		T. THANGTHUAMA
Designation		Principal
Does the Institution function from own campus		Yes
Phone no/Alternate Phone no.		03835232303
Mobile no.		9436148238
Registered Email		collegelawngtlai@gmail.com
Alternate Email		lawngtlaicollege@yahoo.in
Address		College Veng, Lawngtlai
City/Town		Lawngtlai
State/UT		Mizoram
Pincode		796891
<b>2. Institutional Status</b>		

Affiliated / Constituent	Affiliated
Type of Institution	Co-education
Location	Rural
Financial Status	state
Name of the IQAC co-ordinator/Director	LALRAMMAWIA KHAWLHRING
Phone no/Alternate Phone no.	03835232303
Mobile no.	9862742937
Registered Email	damcul25@gmail.com
Alternate Email	collegelawngtlai@gmail.com

### 3. Website Address

Web-link of the AQAR: (Previous Academic Year)	<a href="https://lawngtlaicollege.in/storage/documents/yAIlpPc24zmWUQxzUG2tmxn1kgtYwgCTfMSuKq35.pdf">_https://lawngtlaicollege.in/storage/documents/yAIlpPc24zmWUQxzUG2tmxn1kgtYwgCTfMSuKq35.pdf</a>
<b>4. Whether Academic Calendar prepared during the year</b>	Yes
if yes,whether it is uploaded in the institutional website: Weblink :	<a href="https://lawngtlaicollege.in/storage/documents/sYsaSVfOqllYsMHiz4MF7d7S8G7baBcHAEyc6XiL.pdf">https://lawngtlaicollege.in/storage/documents/sYsaSVfOqllYsMHiz4MF7d7S8G7baBcHAEyc6XiL.pdf</a>

### 5. Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity	
				Period From	Period To
1	B	2.08	2008	16-Sep-2008	16-Sep-2013

### 6. Date of Establishment of IQAC

01-May-2007

### 7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
Internal Financial Audit	13-Mar-2017	2

	1	
Meeting of IQAC	08-Aug-2017 1	10
Cleanliness Drive	11-Sep-2017 1	211

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**8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.**

Institution/Department/ Faculty	Scheme	Funding Agency	Year of award with duration	Amount
No Data Entered/Not Applicable!!!				
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**9. Whether composition of IQAC as per latest NAAC guidelines:**

Yes

Upload latest notification of formation of IQAC

[View Link](#)

**10. Number of IQAC meetings held during the year :**

3

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

No

Upload the minutes of meeting and action taken report

No Files Uploaded !!!

**11. Whether IQAC received funding from any of the funding agency to support its activities during the year?**

No

**12. Significant contributions made by IQAC during the current year(maximum five bullets)**

1. The IQAC monitor the activities of each committees, cells, etc. for academic improvement. 2. The IQAC plays an important role in the infrastructure development of the college. 3. It also monitor the cocurricular activities and extension services

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**13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year**

Plan of Action	Achivements/Outcomes
Enhancement of infrastructural facilities of the College	Construction of administrative building under RUSA fund.
Sending important notifications to all stakeholders of the college through Facebook Page and SU information groups through Whatsapp. Important notifications also to be displayed at different locations in the campus.	Better intimation of notifications to all teaching, non- teaching staff of the college and the students.
Blood Donation	The NSS Unit, Govt. Lawngtlai College and Red Ribbon Club organised voluntary blood donation camp in the College.
To conduct seminars and workshop on Gender Issues and Gender Equity	Seminars on Gender Issues and Gender Equity were conducted.
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14. Whether AQAR was placed before statutory body ?	No
15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	No
16. Whether institutional data submitted to AISHE:	Yes
Year of Submission	2018
Date of Submission	18-Apr-2018
17. Does the Institution have Management Information System ?	No

### Part B

#### **CRITERION I – CURRICULAR ASPECTS**

##### **1.1 – Curriculum Planning and Implementation**

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

The academic calendar 2017-2018 formulated by Mizoram University is adopted by the Institution. The academic calendar for the college is prepared in line with the calendar prepared by the Mizoram University. The calendar prepared by the college was distributed in hard copies and through WhatsApp to all the faculty members and notified to the students in the college notice board. Curriculum is administered by the department through the college time-table and departmental time-table. Learning materials are handed out in printed forms, notes prepared and disseminated by the teachers. Remedial classes are conducted to improve the performances of the students academically. Class room discussions are encouraged to help students boost confidence and speak their minds. Internal Examinations and class test are conducted as per academic calendar, and

assignments handed out to assess the academic performance of the students.

Apart from the required continuous assessment test and assignments, to help improve the academic performance of the students as well as to instill the zeal for self-learning and to assess their creative writing potential. The college caters to a number of students who need to support themselves financially, therefore, text books and other reading materials borrowed are laxed in their due date to help these students academically. Blackboard as teaching aid is still most commonly used. Audio/visual aids are also used as much as possible even with the limited resources available. Language lab is utilized not just for students of language background but to others who wish to learn. Mentoring students have been found to be helpful in seeing higher percentage of success academically. Students Feedback survey was prepared and conducted by IQAC manually. The analysis is then prepared and submitted to the principal for further necessary actions.

#### 1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entreprene urship	Skill Development
NIL	Nil	Nil	Nil	Nil	Nil

### 1.2 – Academic Flexibility

#### 1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
<b>No Data Entered/Not Applicable !!!</b>		
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#### 1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
BA	English	01/07/2017
BA	Mizo	01/07/2017
BA	History	01/07/2017
BA	Political Science	01/07/2017
BA	Education	01/07/2017
BA	Sociology	01/07/2017
BA	Geography	01/07/2017
BA	Public Administration	01/07/2017
BA	Economics	01/07/2017

#### 1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	0	Nil

### 1.3 – Curriculum Enrichment

#### 1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
NIL	Null	Null

No file uploaded.

### 1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
<b>No Data Entered/Not Applicable !!!</b>		
No file uploaded.		

### 1.4 – Feedback System

#### 1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Nil
Employers	Nil
Alumni	Nil
Parents	Nil

#### 1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

##### Feedback Obtained

The students feedback form was prepared by IQAC and distributed manually to the students. Feedback form contained questions ranging from the administrative performance of the teacher, curriculum knowledge and delivery of subject content, use of ICT and teaching aid, mentoring and guidance, helpfulness and resourcefulness of the teacher. The questions are then divided into different sub-topics which help understand the shortcoming that need to be tackled and steps undertaken for improvement. From the feedback form handed out 140 responses were received to be analysed and utilized for further necessary actions. The students' feedback indicates a very high percentage of satisfaction with the teachers' punctuality, regularity, completion of syllabus, and arrangement of substitution in times of absences. The feedback analysis suggests a good percentage of students satisfied with the curriculum knowledge of the teachers and their delivery of content. The feedback suggests that teachers encourage interactions and discussions. communication skills of teachers are improving and receiving better percentile of satisfaction than last year's feedback. Use of whiteboard/green board as teaching aid still hold the highest. However, this year's feedback sees and increase use of ICT and creative teaching method could be increased by the teachers. Assessment and gradings are considered excellent. Students are mostly satisfied with the availability of text books and secondary sources too. The college being a place of diverse cultural background, questions and feedback on inclusivity and equality are crucial for understanding the student's temperament. The feedback analysis suggests that students feel included. The teachers are helpful and available in times of physical, emotional and academic challenges. The students are satisfied with the teachers' responses with queries, and teachers respect and understands the students' opinions, while motivating and inspiring them. The feedback analysis was compiled and submitted to the Principal by IQAC. Points that need to be addressed and steps needed to be taken to better the learning experiences was brought forward at the staff meeting. The principal urged that necessary actions may be taken to addressed the weaknesses and advised that all heads of department may look into the matters more diligently.

### CRITERION II – TEACHING- LEARNING AND EVALUATION

#### 2.1 – Student Enrolment and Profile

### 2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
<b>No Data Entered/Not Applicable !!!</b>				
<a href="#">View Uploaded File</a>				

### 2.2 – Catering to Student Diversity

#### 2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2017	351	Null	30	Null	30

### 2.3 – Teaching - Learning Process

#### 2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
30	Null	Null	Null	Null	Null

[View File of ICT Tools and resources](#)

No file uploaded.

#### 2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Title of the practice: Mentoring System Goal: (a) To provide more contact hours between teachers and students. (b) To maintain proper academic and attendance record of students. (c) To minimise dropout rates among students. (d) To identify slow learners and advanced learners. The context: The institute has followed the suggestion made by the QAC cum CDO, Higher Technical education to introduce the mentoring system. The institute felt the importance of integrating such a system into the college management system. It had promptly and effectively put it into practice in the past two years. With a wide variation in the student population with regard to educational and economic background, the system promises to provide a better understanding of individual students and bring out their highest potential. It also appears to be the most effective method/weapon for mitigating cases of dropout students. The Practice: The IQAC had taken the initiative to implement this system. Every year the names of all students are collected and arranged according to their subject choice. Each group is assigned a teacher/mentor who is responsible for collecting academic performance and class attendance of individual students. The teacher/mentor is given necessary information regarding his/her mentees and is expected to offer guidance and counseling as and when required. In isolated cases parents are called for special meetings with the Principal at the suggestion of the mentor. Evidence of success: Though the system has only been implemented in the last few years, significant improvement in the teacher student relationship can be seen. The system has been useful in identifying slow learners and advanced learners. Based on the requirement deduced through a careful examination of each mentor's report, the institute organizes a remedial class on different subjects within the syllabus for poor/slow learners. The remedial classes have become systematized after the implementation of this system. NEEDBASED remedial classes have proved to be beneficial to the students in particular and the entire college in general. There appears to be a lesser number of dropouts since mentors can intervene before a student falls short of attendance or has been regularly abstaining from classes.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
351	30	1:12

## 2.4 – Teacher Profile and Quality

### 2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
36	30	6	0	4

### 2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year )

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
Nil	NIL	Nil	Nil
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## 2.5 – Evaluation Process and Reforms

### 2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
<b>No Data Entered/Not Applicable !!!</b>				
<a href="#">View Uploaded File</a>				

### 2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

The college has taken efforts to improve the performance of students by framing significant reforms in Continuous Internal evaluation at the institute level. Teachers evaluate a student in a course through their interaction throughout the semester including one or more (but not less than 3 including compulsory written test/assignments) of the following mechanisms with their maximum weightage out of 25 marks: written tests, class presentations/seminars, home assignments, This essentially enables the teacher to get a positive feedback on a student's overall understanding and enhances the teaching-learning process. The remaining 75 of the marks are awarded through the External Examination. To improve students' academic performance, the maximum weightage of internal test marks have been increased from 20-40 marks but the average percentage according to university norms is maintained. Re-tests is conducted on a regular basis to help slow learners. The college has made the optimum use of the recently installed Students' Database wherein all internal assessments are entered and stored. The departments spearheaded by the Head of Departments see to it that each student's mark and attendance is judiciously recorded in the Database. Remedial measures are taken by conducting tutorial classes to clarify doubts and re-explaining the critical topics. Unit tests are conducted prior to sessional examinations. Topic wise question banks are provided. Students are encouraged to solve previous years University Exam question papers. For Final Semester student's continuous internal evaluation like quiz and assignments are given. The institute regularly conducts seminar. Poor performance due to frequent absenteeism is dealt by sending sms to the parents of such students. WhatsApp group for the exam section wherein all the notices related to the examination and academics can be circulated and communicated to all students. These reforms have resulted in substantial improvement in student's performance through comprehension of difficult topics, improved time management, enhanced writing skills and individualized attention resulting in refining their



cognitive, psychomotor and affective domains of learning. This has significantly enhanced the pass percentage and academic excellence of students. Apart from their academic performance students' character formation, morals are monitored and defaulters are given special counseling.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

The Principal along with the Examination Committee prepared the Academic Calendar in line with the calendar of the University and the State calendar in view. Since the College is an affiliated College of the Mizoram University, the Academic Calendar prepared by the University for the Conduct of Examinations and other related matters are strictly adhered to by the College Dates for Internal Exams (Theory and Practical) and various Internal Assessment processes are determined and incorporated within this Calendar. The Academic Calendar are prepared in advance, ahead of the Semester and are included in the Prospectus distributed at the time of fresh admission every year. It is also circulated among every Departments and teachers within the college. The Academic Calendar highlights the dates for Internal Exams, External Exams, attendance and internal continuous marks publication and time of complaints, and in addition institutional programs such as College Week, Students Union General Election, etc. If, for any unknown or unforeseen circumstances the dates of some activities need to be changed, the Principal calls a meeting and decisions are taken then and there. The decision of the Committee is binding. For the identified slow learners, Compulsory Remedial Classes were conducted for department wise at every day after the normal classes were over (3:30 p.m. to 4:30p.m.).

## 2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<http://lawngtlaicollege.in/page/108>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
BA	BA	Nil	99	30	30.3

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## 2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

[https://lawngtlaicollege.in/storage/documents/9E5PhD32zOVGhn9wPprX47q6KyvMlu\\_mh3oczzTxi.pdf](https://lawngtlaicollege.in/storage/documents/9E5PhD32zOVGhn9wPprX47q6KyvMlu_mh3oczzTxi.pdf)

## CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

### 3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Nil	0	0	0	0

No file uploaded.

### 3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
Nil	Nil	

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
Nil	Nil	Nil	Nil	Nil
No file uploaded.				

3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
0	0	0	0	0	Nil
No file uploaded.					

### 3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	0	0

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
History	1

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
Nil	0	0	0
No file uploaded.			

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Sociology	1
No file uploaded.	

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
0	0	0	Nil	0	0	0
No file uploaded.						

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
0	0	0	Nil	0	0	0
No file uploaded.						

### 3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	0	1	1	0
Presented papers	1	0	0	0
No file uploaded.				

### 3.4 – Extension Activities

#### 3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Awareness Campaign on Drug Abuse, HIV/AIDS Sex Education at College Campus	NSS	5	30
Awareness Campaign on Fire Prevention at Paithar	NSS	10	100
Organized Cleanliness Drive at College campus	NSS	20	251
Organized Cleaning Plantation Site at College Campus	NSS	16	95
Conducted Cleanliness work at College Campus	NSS	21	271
No file uploaded.			

#### 3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
NIL	NIL	Nil	Nil
No file uploaded.			

#### 3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
NIL	Nil	Nil	Nil	Nil
No file uploaded.				

### 3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
NIL	Nil	Nil	Nil
No file uploaded.			

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
NIL	Nil	Nil	Nil	Nil	Nil
No file uploaded.					

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
NIL	Nil	Nil	Nil
No file uploaded.			

## CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
7.99	7.99

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Campus Area	Nil
Class rooms	Nil
Laboratories	Nil
Seminar Halls	Nil
Others	Newly Added
Others	Newly Added
Others	Newly Added
Others	Newly Added

No file uploaded.

## 4.2 – Library as a Learning Resource

### 4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
SOUL	Partially	2.0	2016

### 4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	11337	454445	2011	13348	13348	467793
Journals	4	9720	0	0	4	9720

No file uploaded.

### 4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
NIL	NIL	NIL	Nil

No file uploaded.

## 4.3 – IT Infrastructure

### 4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/ GBPS)	Others
Existing	31	11	0	0	0	4	5	0	0
Added	0	0	0	0	0	0	0	0	0
Total	31	11	0	0	0	4	5	0	0

### 4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

0 MBPS/ GBPS

### 4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
NIL	Nil

## 4.4 – Maintenance of Campus Infrastructure

### 4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
2.95	2.95	5.03	5.03

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

As Government College, Government Lawngtlai College has no separate procedures and policies for maintaining and utilizing physical, academic and support facilities laboratory, library, sports complex, computers, classrooms etc. The College follows UGC and RUSA guidelines/ procedures and policies as required.

## CRITERION V – STUDENT SUPPORT AND PROGRESSION

### 5.1 – Student Support

#### 5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	NIL	Nil	Nil
Financial Support from Other Sources			
a) National	Post-Matric Tribal Scholarship from Central Government	330	2475000
b) International	NIL	Nil	Nil
No file uploaded.			

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
Language Lab	21/08/2017	18	Government Lawngtlai College
No file uploaded.			

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
Nil	NIL	0	0	0	0
No file uploaded.					

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
0	0	0

### 5.2 – Student Progression

### 5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
NIL	0	0	NIL	0	0
No file uploaded.					

### 5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
Nil	0	NIL	NIL	NIL	NIL
No file uploaded.					

### 5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
Nil	0
No file uploaded.	

### 5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Annual College Week 2017 (Competition in various Sports disciplines) organized by Students' Union during 21st -25th August 2017 at different places in Lawngtlai Town	College Level	351
No file uploaded.		

## 5.3 – Student Participation and Activities

### 5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ International	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
Nil	nil	Nil	Nil	Nil	Nil	NIL
No file uploaded.						

### 5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

In Government Lawngtlai College, the Students' Union is setup in the college every year through an election in which the Principal is the President by default. Various election officers like Returning Officer, Polling Officers and Counting Officers are selected from within the teaching staff and a particular date is fixed for it. The Vice President, the General Secretary, Secretary of both the Outdoor and Indoor Sports, Magazine Editor, Literary and Debating

secretary and Social and Cultural Secretary are elected amongst the students. The contestation for the post of Vice President and the General Secretary are reserved for the final year students as per the norms of the Students' Union. Class Representatives (CR) are selected from each classes to whom the responsibility of looking after the class affairs are given. The Students' Union looks after the academic needs and overall growth of the students. Separate office had been given to the Students' Union provided with a separate budget to run their own affairs to take care of the student's welfare. Various activities like Fresher's Social, College Week, Parting Social, Student Body Meeting, participation in MZU sports, etc., were organized by the Students' Union. Blood Donation Camp is organized in collaboration with the NSS and District Hospital Lawngtlai. Kayakalp Hnatlang at District Hospital Lawngtlai is organized by the Students' Union. In collaboration with the Students Welfare Committee Legal Awareness campaign was organized on 15th September 2017.

#### 5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

30

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

The Alumni Association was formed on 17th September 2007. The office Bearers were President- F.C Kungpuia, Senior Vice-President- Thahluna Chinzah, Vice President- T. Chalngingluaia, General Secretary- B. Lalmana, Assistant General Secretary-David H. Zothanpuia, Finance Secretary- Vanlalmangaihzuala, Treasurer- C. Dinkima.

### CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

#### 6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

Decentralization and Participative Management at Government Lawngtlai College (2017-2018) During 2017-2018, Government Lawngtlai College emphasized decentralization and participative management through two key practices: Formation of Committees Involving Stakeholders: The college established various committees with members from faculty, non-teaching staff, students, parents, and the community. For example, the Admission Committee, led by the Principal, oversaw student admissions, from advertisement to screening applications and publishing merit lists. The committee ensured transparency and collective decision-making, providing opportunities for stakeholders to gain leadership experience. RUSA Fund Management: The college formed a RUSA Committee to manage funds for purchases, infrastructure, and activities. The Purchase Committee, involving department heads, allocated funds based on departmental needs, fostering responsibility and accountability. The Building Committee managed renovations and new constructions in collaboration with approved agencies, ensuring efficient use of resources and broad stakeholder involvement. These practices promoted transparency, shared decision-making, and collective responsibility in the institution's development.



6.1.2 – Does the institution have a Management Information System (MIS)?

No

## 6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Curriculum Development	1) The institution follows the curriculum prescribed by Mizoram University, which adheres to UGC guidelines. 2) The curriculum is revised periodically by the University. 3) The college collects feedback from students on course design and offers suggestions to the University through respective departments. 4) Several teaching faculties are involved in curriculum design through their roles in core committees like the Board of Studies and the School Board.
Teaching and Learning	1) Weak students and advanced learners are identified based on students performances in the internal evaluation. 2) A mentoring system was maintained to help the academic and psychological needs of the students.
Examination and Evaluation	1) The Examination Moderation Board consists of 4 members and supervises internal and university examinations. 2) It ensures strict adherence to examination rules and takes action against defaulters. 3) The Board arranges seating to prevent cheating and ensures fairness in exams. 4) End Semester Examinations are evaluated by the University, while Internal Exams are managed by the Board.
Admission of Students	1) An interview was held for admission to all the applicants for the First Semester. Based on the performance and the Class 12 standard marks admission was given to the applicant on a merit basis. 2) Special consideration was given to PwD students and economically weaker sections.
Human Resource Management	1) The Principal manages the teaching faculty in coordination with department heads. 2) Important matters are discussed in general body meetings. 3) The Principal and Vice Principal manage the non-teaching staff.
Research and Development	Research and Promotion Committee organized a workshop/ seminar to promote faculty members in research works

### 6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Administration	1) CCTV cameras are put up at various locations on the college campus. 2) College personnel communicate with other colleagues and stakeholders using smartphones and social apps such as email. 3) WhatsApp groups are useful for communicating brief notices to stakeholders. It also serves to raise awareness and ensure that the Colleges events run smoothly.
Planning and Development	The institution uses ICT to plan College events and activities. Institution uses personal emails to circulate vital notices and reports.
Finance and Accounts	1) All financial statements and accounts are stored in the Institutions system. 2) Salary e-payment was used. 3) Payments of fees to Mizoram University has been done through online transactions.
Examination	Submission of internal examination marks through MZU online portal.

### 6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2017	R. Lalthankima	MCTA	MCTA Govt. Lawngtlai College Branch	2000
2017	J. Lalrinawma	MCTA	MCTA Govt. Lawngtlai College Branch	2000
2017	M.C. Lalrokhuma	MCTA	MCTA Govt. Lawngtlai College Branch	2000
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6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2017	Two	Two			29	Nil

	weeks Faculty De velopment Programme in creative Thinking and Motivation	weeks Faculty De velopment Programme in creative Thinking and Motivation	04/11/2017	15/11/2017		
2017	Training on Scholar ship	Training on National State Portal for Applying S cholarship under Ministry of Tribal Affairs	20/09/2017	20/09/2017	30	4
<a href="#">View File</a>						

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Research Methodology	1	19/03/2018	24/03/2018	5
Refresher Course on Teacher Education	1	27/02/2018	19/03/2018	22
Orientation on Micro Teaching for Capacity Development of College Teachers	1	30/08/2017	01/09/2017	3
Special Winter School equivalent to One Orientation /Refresher Course	1	21/11/2017	11/12/2017	21
<a href="#">View File</a>				

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
0	0	0	0

### 6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
<p>The Staff welfare Association is an active body that cares for the welfare of both teaching and non teaching staff. It has a loan system running from the monthly contribution of its members. The welfare acknowledges and takes timely action for its members in time of sickness and bereavement</p>	<p>The Nonteaching staff get equal benefit of the Staff Welfare Association. The Loan Borrowing scheme of the association is most benefitted by the Nonteaching staff</p>	<p>The Principal in consultation with the Students Welfare Committee select financially weaker students for free College Admission and filling up of external examination</p>

### 6.4 – Financial Management and Resource Mobilization

#### 6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

The college receives support from the state government, UGC, RUSA, and other sources. It also collects funds through fees (examination, university affiliation, student funds, etc.). Fees collected in the college and remitted to the government and affiliated universities are remitted yearly as specified by the government and institution. Students fees, such as sports and magazine fees, are administered by the Students Union, and the expenditures spent are internally audited by teachers designated for the purpose during the handover of duty to succeeding leaders. Government funds received from the government are periodically audited by designated government authorities. Other grants and funds obtained from UGC, RUSA, and Research Grand are audited by a licensed Charter Accountant, and a Utilisation certificate is presented to the appropriate funding agency.

#### 6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
NIL	0	NIL
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#### 6.4.3 – Total corpus fund generated

0
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### 6.5 – Internal Quality Assurance System

#### 6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	NIL	No	NIL
Administrative	No	NIL	No	NIL

#### 6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

1) The College Conducted a meeting of the Parent-Teacher Committee. 2) Academically weak students were identified and their parents were informed to provide appropriate support. 3) A Parent-Teacher meeting was organized by each

Department.

#### 6.5.3 – Development programmes for support staff (at least three)

1) The Staff Welfare Association convened a General Body Meeting every year. The Staff Welfare Committee Chairman leader delivered motivational talks on the theme of ethical work culture which were focused on the Support Staff. 2. The Principal regularly conduct special meetings for the teaching and non-teaching staff. 3. A training programme/workshop for capacity building was organized in which all the teaching and Non-teaching staff are obligated to participate.

#### 6.5.4 – Post Accreditation initiative(s) (mention at least three)

The College took the initiative to offer a comprehensive educational environment in which students may obtain a high-quality education. In order to fulfil this purpose, two new classroom facilities were built (financed by the Ministry of DoNER), one of which served as a conference hall and the other as a classroom. A new Administrative Building was also completed in 2018 (financed by RUSA), and a Womens Hostel was built in 2013 (supported by MDoNER). Apart from these initiatives, a new College auditorium is under construction which was financed by PMJVKY.

#### 6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b) Participation in NIRF	No
c) ISO certification	No
d) NBA or any other quality audit	No

#### 6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2017	Exam Result Analysis Meeting	23/08/2017	23/08/2017	23/08/2017	30
2017	Legal Awareness Campaign	15/09/2017	15/09/2017	15/09/2017	336
2017	Students Performance Record	03/07/2017	03/07/2017	02/06/2018	351
2018	Consumer Awareness Campaign	15/03/2018	15/03/2018	15/03/2018	338

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### CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

#### 7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male

One day Seminar on "Gender Sensitization: Challenging Stereotypes"	14/03/2018	14/03/2018	109	134
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7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
Not Applicable

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Nil	No	Nil

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2017	Nil	Nil	Nil	Nil	Nil	Nil	Nil
No file uploaded.							

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
NIL	Nil	Nil

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
NIL	Nil	Nil	Nil
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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

1. All faculty and students are constantly encouraged to be judicious in their use of electricity to save energy. 2. Rainwater is harvested in water tanks and barrels to supply the needs of the college. 3. The college takes initiatives to manage waste in a manner that is not harmful to the ecology. 4. Locally found plants and trees are planted annually to enrich the flora and fauna of the campus. 5. Cleanliness drives are regularly organised under the leadership of NSS Unit and Eco Club.

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

1. i) MENTORING AND GUIDANCE ii) The college aims to mentor and guide each student individually so as to have a better understanding of their strengths and weaknesses. iii) Since time constraint does not permit teachers to guide each student individually during classroom lectures, the need to conduct individual mentoring and guidance outside the classroom is perceived and hence, the college decided to carry out this programme. iv) Under this programme, all

students are monitored by their assigned teachers individually irrespective of their caste, ethnicity and cultural background. The teachers help their mentees identify the challenges they face both in their personal and academic lives and the possible solutions that could help them excel in all walks of life. v) The success of this practice has to be measured both in qualitative and quantitative terms. It has been discerned that students perform better when they have teacher-mentors as a part of their support system. This practice has also narrowed the gap between teachers and students in the institution. vi) A slight problem that has been encountered in the implementation of this practice is that some students remain reserved and not fully open to share some of their financial and personal challenges, making it difficult for teachers to provide assistance to them. 2. i) STUDENTS FEEDBACK ii) Students Feedback is introduced so that students may provide necessary and critical feedback with regards to administrative management, curricular aspects, classroom lectures, etc. to help the administrative heads identify areas for improvement. iii) It has been noticed that without the active participation of students through feedback forms, there is a dearth of communication and expression of the areas in which the college can maintain a higher standard of administration and transmission of knowledge through lectures. iv) Under this practice, students are individually provided with a feedback form through which they rate various aspects of the institution. The different criteria include: A) Administrative Management, B) Curricular Aspects, C) Teaching Learning, D) Mentoring Guidance, E) Classroom Management. Students are encouraged to provide their ratings fairly without fear of consequences and also without biases. v) The feedback from the students proved to be invaluable as it helped the administrative staff as well as the teaching staff identify areas for improvement. It also facilitated a better and more efficient work environment. vi) Through this Students' Feedback form, it was perceived that the study materials and books available in the library were not sufficient for the students. However, due to lack of funds, it was not possible to provide more materials.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<https://lawngtlaicollege.in/page/109>

### 7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

**INSTITUTIONAL DISTINCTIVENESS: MULTICULTURALISM** Govt. Lawngtlai College is situated in Lawngtlai District, the tri-junction of India, Myanmar and Bangladesh in the state of Mizoram. The geographical location of the college makes it conveniently accessible by students from different communities like Lai, Chakma, Bru, Mara, Tongchangya, Pang, Bawm, etc., creating a multicultural environment in the college. This multiculturalism sets the college apart and makes it distinctive. This unique and distinctive feature is recognised and celebrated by both students and staff in the college. To create a hospitable environment for students and teachers from all communities, the college maintains that no barriers be presented or created for any member of any community when it comes to asserting their ethnic identities and practising their traditional and cultural practices. They college spares no efforts to understand and examine any challenge that may be encountered by individuals with regards to ethnic, religious or linguistic differences. If such challenges are encountered, the college identifies measures to respond to them in a way that is inclusive and equitable. It has been recognized that exposure to different cultures, languages and dialects, religions, traditional values and lifestyles facilitate the mental, academic and spiritual growth of all individuals that belong to the college community. Therefore, the college highly

encourages the fostering of close relationships among students of different communities, to promote appreciation of different cultures. Students have been encouraged to perform and present song and dance items specific to their cultural backgrounds in college functions and activities to promote an empathetic and curious approach towards different cultures. To help students develop pride in their ethnic identities, they are constantly reminded of the values of protecting and preserving their cultural and traditional past, and the importance of retaining the traditional practices that are still applicable and relevant today.

Provide the weblink of the institution

<https://lawnqtlacollege.in/page/110>

### **8.Future Plans of Actions for Next Academic Year**

1. To take necessary steps for increase in enrolment of students. 2. To organise Seminars/Workshops in State level, National level and International level. 3. To establish more relevant cells and committees for the smooth functioning of the Institution. 4. Infrastructure development such as classrooms, seminar hall, urinals, volleyball court, etc. 5. To encourage faculty to actively engage in research activities and presentation of research papers in seminars/workshops. 6. To motivate office staff to undertake relevant trainings to improve their time management and efficiency. 7. To consume less electricity and harvest more rainwater to save up on natural resources. 8. To take initiatives that will assist students to have more exposure to different situations. 9. To promote active engagement with the local community so as to foster a close relationship with local NGOs, civil society, etc.