Yearly Status Report - 2019-2020

Part A	
Data of the Institution	
1. Name of the Institution	**GOVERNMENT LAWNGTLAI COLLEGE**
Name of the head of the Institution	**T. THANGTHUAMA**
Designation	**Principal**
Does the Institution function from own campus	**Yes**
Phone no/Alternate Phone no.	**03835232303**
Mobile no.	**9436148238**
Registered Email	**lawngtlaicollege@yahoo.in**
Alternate Email	**collegelawngtlai@gmail.com**
Address	**College Veng, Lawngtlai**
City/Town	**Lawngtlai**
State/UT	**Mizoram**
Pincode	**796891**

2. Institutional Status

Affiliated / Constituent	**Affiliated**
Type of Institution	**Co-education**
Location	**Rural**
Financial Status	**state**
Name of the IQAC co-ordinator/Director	**LALRAMMAWIA KHAWLHRING**
Phone no/Alternate Phone no.	**03835232303**
Mobile no.	**9862742937**
Registered Email	**damcul25@gmail.com**
Alternate Email	**lawngtlaicollege@yahoo.in**

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	**https://lawngtlaicollege.in/storage/documents/4DJJngUwOrgAdjgU5eMfsRY2NNF65yuptaiYF7U1.pdf**

4. Whether Academic Calendar prepared during the year	**Yes**
if yes,whether it is uploaded in the institutional website: Weblink :	**https://lawngtlaicollege.in/storage/documents/Sb67pc354cviNh0yT42sPmKpmYye39fUFWq6vC7L.pdf**

5. Accrediation Details

Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
1	**B**	**2.08**	**2008**	**16-Sep-2008**	**16-Sep-2013**

6. Date of Establishment of IQAC	**01-May-2007**

7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
Parent-teacher Meet	**06-Sep-2019**	**95**

	1	
Legal Awareness Programme	11-Feb-2020 1	150
Cleanliness Drive	02-Mar-2020 1	202

L::asset('/'),'public/').'/public/index.php/admin/get_file?file_path='.encrypt('Postacc/Special_Status/'.$instdata->upload_special_status)}}

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8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
No Data Entered/Not Applicable!!!				
No Files Uploaded !!!				

9. Whether composition of IQAC as per latest NAAC guidelines:	**Yes**
Upload latest notification of formation of IQAC	View Link
10. Number of IQAC meetings held during the year :	**4**
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	**No**
Upload the minutes of meeting and action taken report	**No Files Uploaded !!!**
11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	**No**

12. Significant contributions made by IQAC during the current year(maximum five bullets)

1. Successfully prepared Institution and Academic Calendar for the year 2020 to 2021. 2. IQAC introduced the mentormentee system in the college to help the students in their studies and personal concern. 3. Various committees under the initiatives of the IQAC organised seminars for inculcating human values and ethics. 4. Various committees under the IQAC observed national and international important days for valuing nationalisms and ethnic culture. 5. Innovation, Environment and Social Services Committee under IQAC organised Cleanliness drive several times at college campus.

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
Sending important notifications to all stakeholders of the college through Facebook Page, and SU information groups, Whatsapp. Important notifications also to be displayed at different locations in the campus.	Better intimation of notifications to all teaching, non teaching staff of the college and the students.
To prepare Academic Calendar	Academic Calendar prepared and successfully implemented.
To observe National/International Important Days as many as possible	National Voters' Day, Martyrs' Day, National Science Day, Fire Prevention Week observed.
To organize Extension Activities	Extension Activities were conducted.
No Files Uploaded !!!	

14. Whether AQAR was placed before statutory body ?	No
15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	No
16. Whether institutional data submitted to AISHE:	Yes
Year of Submission	2020
Date of Submission	29-May-2020
17. Does the Institution have Management Information System ?	Yes
If yes, give a brief descripiton and a list of modules currently operational (maximum 500 words)	Management Information System: The college functions on partial management Information as it functions on oral transmission, whatsapp, sms and phone calls. Steps are being taken to operate a fully functional Management Information system. The IQAC compiles and analyses the reports and place them in front of the general Body for its reflection. Subcommittee reports are also collected via email and analyzed, compiled and placed before General Body meetings and meetings of subcommittees. Mentoring report is submitted regularly within each semester. The mentoring system is a comprehensive and effective

means of obtaining information regarding students. All Information regarding students, their academic performance marks and attendances are stored in the Students' Data Base System. Their financial problems if any, and their grievances are collected through mentoring system. Redressal of their complaints is made by concerned subcommittees accordingly. Internal marks and assessment are submitted to the examination cell which compiles and uploads them to the University (MZU) portal.

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

The academic calendar 2019-2020 formulated by Mizoram University is adopted and followed by the college, The academic calendar for the college, however, is prepared by the examination committee to include internal examinations schedule. The calendar prepared is distributed in hard copies and in WhatsApp to all the faculty members, and notified to the students in the college's notice board. The students are informed of the percentages required for eligibility at the end semester examination along with other criteria in continuous assessment. Curriculum is administered by the department through the college time-table and departmental time-table. Department time-table has been effective in conducting extra classes which has been instrumental in the growth of students academically. Teachers encourages class-room discussions, asking questions and voicing out ideas and opinions by the students. Study materials are distributed and shared amongst the students. Notes are prepared to help the students understand their courses better and handed out to them. Internal Examinations are conducted as per academic calendar, and assignment handed out to assess the academic performance of the students. Keeping in mind the future of the students, when students/student fail to write an exam for reasons valid, arrangements are made so as to give them a fair chance of acquiring continuous assessment marks. Mentorship has been found to be an effective means of assessing and understanding students. Students have benefitted the program not only in academic but also the overall growth and confidence which train prepare them for the outside world. Funds from various sources are utilized for purchase of books and reading materials for the college library. Teachers often donate books for the college library as well for departmental use. Use of audio/visual aids, where applicable, is useful for better curriculum delivery, and teachers are instructed to utilize them as much as possible. Home assignments and class tests are conducted by the departments separately, apart from the mandatory requirements, to assess the creative writing and academic performance of the students. Language lab is utilized for the benefit of students in learning spoken English classes. Remedial classes are conducted to help academically weaker students as well. Feedback survey form is prepared and handed to the students to assess the teachers and curriculum on different criteria, the responses were reviewed and discussed with the concerned departments. Feedback form for Alumni is prepared by IQAC to address and foster a better working partnership with former students of the college.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entreprene urship	Skill Development
NIL	Nil	Nil	Nil	Nil	Nil

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
No Data Entered/Not Applicable !!!		
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
BA	English	01/07/2019
BA	Mizo	01/07/2019
BA	History	01/07/2019
BA	Political Science	01/07/2019
BA	Education	01/07/2019
BA	Sociology	01/07/2019
BA	Geography	01/07/2019
BA	Public Administration	01/07/2019
BA	Economics	01/07/2019

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
No Data Entered/Not Applicable !!!		

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
NIL	Nill	Nill
No file uploaded.		

1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
No Data Entered/Not Applicable !!!		
No file uploaded.		

1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Nill

Employers	Nill
Alumni	Yes
Parents	Nill

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained

The students feedback form for assessment of teachers and feedback form for alumni was prepared this year by IQAC and distributed manually to the students and member of alumni. The feedback form for students contained questions ranging from the administrative performance of the teacher, curriculum knowledge and delivery of subject content, use of ICT and teaching aid, mentoring and guidance, helpfulness and resourcefulness of the teacher. The questions are then divided into different sub-topics which help understand the shortcoming that need to be tackled and steps undertaken for improvement. From the feedback form handed out 185 responses were received to be analysed and utilized for further necessary actions. The students' feedback indicates a very high percentage of satisfaction with the teachers' punctuality, regularity, completion of syllabus, and arrangement of substitution in times of absences. The feedback analysis suggests a good percentage of students satisfied with the subject knowledge and expertise of the teachers and their delivery of content. The feedback suggests that teachers encourage interactions and discussions. communication skills of teachers are improving and receiving better percentile of satisfaction than last year's feedback. Use of whiteboard/green board as teaching aid still hold the highest. However, this year's feedback sees and increase use of ICT and creative teaching method could be increased by the teachers. Assessment and gradings are considered excellent. Students are mostly satisfied with the availability of text books and secondary sources too. The college being a place of diverse cultural background, questions and feedback on inclusivity and equality are crucial for understanding the student's temperament. The feedback analysis suggests that students feel included. The teachers are helpful and available in times of physical, emotional and academic challenges. The students are satisfied with the teachers' responses with queries, and feel that teachers respect and understands the students' opinions, while motivating and inspiring them. The alumni feedback form consisted of questions to assess the admission process, fee structure, the helpfulness in the administerial staff, canteen facilities, environment awareness, accessibility and inclusivity, amongst others. Members of alumni were fairly satisfied with the help and assistance they got while they were students. The availability of online sources and accessibility of online materials are weak and not adequate according to the feedback. The ambience of the campus, environmental awareness and greenery of the campus are considered satisfactory amongst other points. The feedback and inputs received are considered extremely important for the structural and academic development of the institution. The feedback responses are analysed and compiled by IQAC. The compiled analysis was used only for the purpose of quality improvement of various departments. The important points were highlighted and discussed in the staff meeting. Increase availability and accessibility of online sources and materials are prioritized as most important problem that needs to be solved.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled

No Data Entered/Not Applicable !!!

2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2019	304	Nill	20	Nill	20

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Numberof smart classrooms	E-resources and techniques used
20	Nill	Nill	Nill	Nill	Nill
No file uploaded.					

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Title of the practice: Mentoring System Goal: (a) To provide more contact hours between teachers and students. (b) To maintain proper academic and attendance record of students. (c) To minimise dropout rates among students. (d) To identify slow learners and advanced learners. The context: The institute has followed the suggestion made by the QAC cum CDO, Higher Technical education to introduce the mentoring system. The institute felt the importance of integrating such a system into the college management system. It had promptly and effectively put it into practice in the past two years. With a wide variation in the student population with regard to educational and economic background, the system promises to provide a better understanding of individual students and bring out their highest potential. It also appears to be the most effective method/weapon for mitigating cases of dropout students. The Practice: The IQAC had taken the initiative to implement this system. Every year the names of all students are collected and arranged according to their subject choice. Each group is assigned a teacher/mentor who is responsible for collecting academic performance and class attendance of individual students. The teacher/mentor is given necessary information regarding his/her mentees and is expected to offer guidance and counseling as and when required. In isolated cases parents are called for special meetings with the Principal at the suggestion of the mentor. Evidence of success: Though the system has only been implemented in the last few years, significant improvement in the teacher student relationship can be seen. The system has been useful in identifying slow learners and advanced learners. Based on the requirement deduced through a careful examination of each mentor's report, the institute organizes a remedial class on different subjects within the syllabus for poor/slow learners. The remedial classes have become systematized after the implementation of this system. NEEDBASED remedial classes have proved to be beneficial to the students in particular and the entire college in general. There appears to be a lesser number of dropouts since mentors can intervene before a student falls short of attendance or has been regularly abstaining from classes.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
304	20	1:15

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned	No. of filled positions	Vacant positions	Positions filled during	No. of faculty with

positions			the current year	Ph.D
36	20	16	0	3

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
Nill	NIL	Nill	Nill

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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
No Data Entered/Not Applicable !!!				

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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

The institution adheres to the MZU rules and regulations regarding Continuous Internal Evaluation. The CIE consists of two internal tests, one assignment, regularity and performance. However, the teachers are given the liberty to conduct the assignment portion as they wish. The various forms of assignments given and conducted include Presentations, Project work, and tests on MCQ and write ups on various given topics. The MZU has issued the Under Graduate (UG) CBCS Regulations Amendment Rule XI regarding examinations and assessment, on the 22nd May, 2019. This new reform has been followed by the institution since its notification to all the colleges affiliated under MZU.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

The Principal along with the Examination Committee prepared the Academic Calendar in line with the calendar of the University and the State calendar in view. Since the College is an affiliated College of the Mizoram University, the Academic Calendar prepared by the University for the Conduct of Examinations and other related matters are strictly adhered to by the College Dates for Internal Exams (Theory and Practical) and various Internal Assessment processes are determined and incorporated within this Calendar. The Academic Calendar are prepared in advance, ahead of the Semester and are included in the Prospectus distributed at the time of fresh admission every year. It is also circulated among every Departments and teachers within the college. The Academic Calendar highlights the dates for Internal Exams, External Exams, attendance and internal continuous marks publication and time of complaints, and in addition institutional programs such as College Week, Students Union General Election, etc. If, for any unknown or unforeseen circumstances the dates of some activities need to be changed, the Principal calls a meeting and decisions are taken then and there. The decision of the Committee is binding. For the identified slow learners, Compulsory Remedial Classes were conducted for department wise at every day after the normal classes were over (3:30 p.m. to 4:30p.m.).

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

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http://lawngtlaicollege.in/page/108

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2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
Nill	BA	Nill	112	27	24.10
No file uploaded.					

2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

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https://lawngtlaicollege.in/storage/documents/kAOXlrNOMblxPlPGZ4P5Pq8CxvPmoYBO21RuFHmg.pdf

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CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Nill	0	Nil	0	0
No file uploaded.				

3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
Nil	Nil	

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
Nil	Nil	Nil	Nill	Nil
No file uploaded.				

3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsered By	Name of the Start-up	Nature of Start-up	Date of Commencement
Nil	Nil	Nil	Nil	Nil	Nill
No file uploaded.					

3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International

| 0 | 0 | 0 |

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
Nil	0

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
Nill	Nil	0	0

No file uploaded.

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
English	2
Sociology	1
Geography	3
Public Administration	1
Mizo	2
History	8

No file uploaded.

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
Nil	Nil	Nil	Nill	0	Nil	0

No file uploaded.

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
Nil	Nil	Nil	Nill	0	0	Nil

No file uploaded.

3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Presented papers	0	4	0	0

No file uploaded.

3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Cleanliness Drive at College Campus	NSS	12	131
Awareness Campaign on Sexual Assault at Paithar Village	NSS	10	50
Awareness Campaign on Career Guidance at College Seminar Hall	NSS	25	240
Cleanliness Drive at College Campus	NSS	12	290
Anti-Tobacco Awareness Campaign at Thingkah	NSS	8	155
Cleanliness Drive at College Campus	NSS	24	199
Awareness Campaign on HIV/AIDS	NSS	14	150

No file uploaded.

 3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
Nil	Nil	Nil	0

No file uploaded.

 3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activites	Number of students participated in such activites
Nil	Nil	Nil	0	0

No file uploaded.

3.5 – Collaborations

 3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
Nil	Nil	Nil	0

No file uploaded.

 3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering	Duration From	Duration To	Participant

institution/ industry /research lab with contact details					
Nil	Nil	Nil	Nill	Nill	Nil

No file uploaded.

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
Nil	Nill	Nil	0

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CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
4.74	4.74

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Class rooms	Existing
Laboratories	Existing
Seminar Halls	Existing
Others	Newly Added
Others	Newly Added

No file uploaded.

4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
SOUL	Partially	2.0	2016

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	15342	952350	5	2000	15347	954350
Journals	4	9720	1	3760	5	13480
Library Automation	1	5000	0	0	1	5000
Others(specify)	Nill	Nill	3	225000	3	225000

No file uploaded.

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
nil	Nill	Nill	Nill

No file uploaded.

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/ GBPS)	Others
Existing	31	11	0	0	0	4	5	0	0
Added	0	0	0	0	0	0	0	0	0
Total	31	11	0	0	0	4	5	0	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

0 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
NIL	Nill

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurredon maintenance of physical facilites
4.74	4.74	Nill	Nill

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

As government college, Govt. Lawngtlai college has no separate procedures and policies for maintaining and utilizing physical, academic and support facilities, laboratory, library, sports complex, computers, classroom etc. The college follows UGC and RUSA guidelines/procedures and policies wherever it is required

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support	NIL	0	0

from institution			
Financial Support from Other Sources			
a) National	Post-Matric Tribal Scholarship from Central Government	290	2320000
b)International	NIL	0	0
No file uploaded.			

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
NIL	Nill	0	NIL
No file uploaded.			

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passedin the comp. exam	Number of studentsp placed
Nill	NIL	0	0	0	0
No file uploaded.					

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
0	0	0

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Nameof organizations visited	Number of students participated	Number of stduents placed	Nameof organizations visited	Number of students participated	Number of stduents placed
NIL	0	0	NIL	0	0
No file uploaded.					

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Depratment graduated from	Name of institution joined	Name of programme admitted to
Nill	0	NIL	NIL	NIL	NIL
No file uploaded.					

5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
Nill	0

No file uploaded.

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Annual College Week 2019 (Competition in various Sports disciplines) organized by Students' Union during 2nd -6th September 2019 at different places in Lawngtlai Town	College Level	304

No file uploaded.

5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
Nill	NIL	Nill	Nill	Nill	Nill	NIL

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5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

Students Union was established in the year 1996 and its constitution was adopted then. Since its inception the Students Union has been actively functioning as per its constitution. The constitution states that the jurisdiction of the Union shall be confined to the college. The Executive Body of the Union shall consist of:- a) President, b) Vice-President, c) General Secretary, d) Assistant General Secretary, e)Outdoor Games Secretary f) Assistant Outdoor Games Secretary g) Indoor Games Secretary h) Assistant Indoor Games Secretary i) Social and Cultural Secretary j) Assistant Social and Cultural Secretary k)Debating and Literary Secretary l)Assistant Debating and Literary Secretary m)SU Magazine Editor n)Assistant Magazine Editor and o)Class Representatives – two from each classes. The principal is the President of the Students Union. Barring the President all these office-bearers are elected by the students on secret ballot and the election is conducted by the Presiding Officer and polling officers appointed by the Principal. The term and tenure of the office bearers is one academic year. The elected office-bearers of the Students Union for the current session (2019 – 2020) are:- Vice President –LH. Vankulhmawia, General Secretary –Lalzingliana Chinzah, Assistant GS –Lalruatchhunga, Outdoor Games Secretary-Lalramtienga, Assistant Outdoor Games Secretary-Lianhmingthanga, Indoor Games Secretary-Ricky T. Vanlalhmangaihtluanga, Assistant Indoor Games Secretary- Lalrinneiha, Debating and Literary Secretary- Vanlalmalsawmsanga, Assistant Literary and Debating Secretary- ST. Lalrinngheta, Social and Cultural Secretary- C. Lalnunmawii, Assistant Social and Cultural Secretary-Philia Lalhlunchhungi, Magazine Editor- B. Lalrindika, Assistant Magazine Editor- Jacob Vanlalchaka. The highest authority of the Students Union is the General Body consisting of all members.

A meeting of the General Body is convened at least once a year. Any provision of the constitution may be amended by a meeting of the General Body in which 1/3 of the members are present and voting. The students Union has been organizing sports and cultural activities, College Week, publishing Magazine, Organizing Fresher's social every year. In 2019, at the initiative of the Students' Union, NSS, RUSA, the students participated in various activities/events such as the North East NSS Festival 2019, 12th Chin National Day, Inter College Cultural Dance competition, cleanliness drive and training program. However, in 2020 due to the outbreak of Covid 19 pandemic, various activities could not be organized. Following a request from the office of the Deputy Commissioner, Lawngtlai the college students served as volunteers in various Quarantine Centers within the town during April and May 2020. In line with their activities, the NSS, in collaboration with the Students' Union, provided food relief in Paithar, the college-adopted village, during the covid 19 Pandemic. The Students' Union is a forum through which the students voice their grievances (when they have any) to the college authority and they takes keen interest in the administration of the college.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

30

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

The Alumni Association was formed on 17th September 2007. The elected office Bearers were President- T. Chalnghingluaia, Senior Vice-President- F.C Kungpuia, Vice President- Thahluna Chinzah, General Secretary- David H. Zothanpuia, Assistant General Secretary- C. Dinkima, Finance Secretary- B. Lalmana, Treasurer- Vanlalhmangaihzuala.

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

1) The College believe in the Democratic Principle of Participative management that all the sensitive, critical and vital issues are discussed in the highest authority body, ie. General Staff Committee meeting or its representative body, ie., Staff Working Committee. As a measure of decentralisation, the Principal decide based on resolutions of concerned committee meetings. 2) Decentralization of powers was maintained by IQAC to improve the quality of education. All faculty members and staff are included in various committees under IQAC. All the Department and Committee under IQAC planned annual programmes and budget which the IQAC approved.

6.1.2 – Does the institution have a Management Information System (MIS)?

No

6.2 – Strategy Development and Deployment

Strategy Type	Details
Curriculum Development	1) The department submitted suggestions to the concerned MZU for curriculum enrichment. 2) Teachers are directly involved in the syllabus review committee of the MZU. Teachers are member of the concerned BoS, MZU. 1) The department submitted suggestions to the concerned MZU for curriculum enrichment. 2) Teachers are directly involved in the syllabus review committee of the MZU. Teachers are member of the concerned BoS, MZU. 1) The department submitted suggestions to the concerned MZU for curriculum enrichment. 2) Teachers are directly involved in the syllabus review committee of the MZU. Teachers are member of the concerned BoS, MZU.
Teaching and Learning	1) Weak students and advanced learners are identified based on students performances in the internal evaluation. 2) A mentoring system was maintained to help the academic and psychological needs of the students.
Examination and Evaluation	1) The present MZU methodology of internal evaluation consists only of Internal test, Attendance and Home Assignment. 2) A motivational and briefing session in connection with the semester Examination is organised before the commencement of every end semesters examinations
Admission of Students	1) An interview was held for admission to all the applicants for the First Semester. Based on the performance and the Class 12 standard marks admission was given to the applicant on a merit basis. 2) Special consideration was given to PwD students and economically weaker sections.
Human Resource Management	the faculty and staff are motivated to attend the professional/faculty development train the faculty members are motivated to participate in seminars, workshops, symposiums etc. Support and helped was provided to the faculty and staff to attend preofessional development training.
Research and Development	Research and Promotion Committee organized a workshop/ seminar to promote faculty members in research works.

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

6.2.2 – Implementation of e-governance in areas of operations:

E-governace area	Details
Administration	1) All important administrative information, circulars and notices are published on the Institutional website. 2) The Institution has an internet connection with a bandwidth speed of 100 MBPS. 3) Google forms have been used to collect various data and feedback from the students and other stakeholders. 4) The college has CCTV installed at various locations. 5) College staff uses smartphones and social networking sites and applications to communicate. 6) Facebook, and WhatsApp groups are created to disseminate notices and events of the College.
Planning and Development	1) The vision and mission statement of the Institution are displayed on the institutions website. 2) The meeting minutes of IQAC and other meetings are uploaded to the website. 3) Major activities of development are regularly displayed on the website. 4) Meeting minutes and regulations were circulated to the members through email and other social networking sites.
Finance and Accounts	1) Financial transactions of the government and other agencies are done through the PFMS portal. 2) All financial statements and accounts are stored in the Institutions system. 3) Salary e-payment was used.
Examination	Submission of internal examination marks through MZU online portal.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2019	R. Lalthankima	MCTA	MCTA Govt. Lawngtlai College Branch	1000
2019	J. Lalrinawma	MCTA	MCTA Govt. Lawngtlai College Branch	1000
2019	Joseph Lalmalsawma	MCTA	MCTA Govt. Lawngtlai College Branch	1000

2019	Dr. David V. Khiangte	MCTA	MCTA Govt. Lawngtlai College Branch	1000
2019	Dr. C. Ramhneh	MCTA	MCTA Govt. Lawngtlai College Branch	1000
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6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2019	Workshop on Enhancing Quality Education	Workshop on Enhancing Quality Education	19/07/2019	19/07/2019	30	3
2020	Role of Entrepreneurs in Indian EconomyRole of Entrepreneurs in Indian Economy	Role of Entrepreneurs in Indian Economy	08/01/2020	10/01/2020	32	Nill
[View File]()						

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
RC on Entrepreneurship Development	2	05/09/2019	18/09/2019	13
[View File]()				

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
0	0	0	0

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
The Staff Welfare Association is an active	The Nonteaching staff get equal benefit of the	The Principal in consultation with the

body that cares for the welfare of both teaching and non-teaching staff. It has a loan system running from the monthly contribution of its members.The welfare acknowledges and takes timely action for its members in time of sickness and bereavement	Staff Welfare Association. The Loan Borrowing scheme of the association is most benefitted by the Nonteaching staf	Students Welfare Committee select financially weaker students for free College Admission and filling up of external examination

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

No external financial audit is carried out during the reported period. The College is planning to carry out an external audit by the office of the Accountant General, Mizoram shortly as it is obligated to be conducted for a period of every five years. However, an internal financial audit is conducted during the year 2021. The Principal, in consultation with the Committee of HoDs appointed two auditors to carry out a financial audit of the Institution. Letter of Credit (LOC) is received from Government Agencies like the Directorate of HTE, RUSA, UGC etc., based on budget estimates and revised estimates submitted by the office of the college. The fund received is utilized under different heads for which it is sanctioned. The books of accounts are maintained as per the norms laid down and are audited by an external audit (AG). The primary mechanism to monitor the effective and efficient use of available financial resources is the proper sanction of expenditure by the designated authority by following due procedure for incurring expenditure by the authorised persons and maintenance of the books of accounts by the accountant of the college.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
Nil	0	Nil
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6.4.3 – Total corpus fund generated

0

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	Nil	No	Nil
Administrative	No	Nil	No	Nil

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

1) The College Conducted a meeting of the Parent-Teacher Committee. 2) Academically weak students were identified and their parents were informed to provide appropriate support. 3) A Parent-Teacher meeting was organized by each Department.

6.5.3 – Development programmes for support staff (at least three)

1) The Staff Welfare Association convened a General Body Meeting every year. The Staff Welfare Committee Chairman leader delivered motivational talks on the theme of ethical work culture which were focused on the Support Staff. 2. The Principal regularly conduct special meetings for the teaching and non-teaching staff. 3. A training programme/workshop for capacity building was organized in which all the teaching and Non-teaching staff are obligated to participate.

6.5.4 – Post Accreditation initiative(s) (mention at least three)

The College took the initiative to offer a comprehensive educational environment in which students may obtain a high-quality education. In order to fulfil this purpose, two new classroom facilities were built (financed by the Ministry of DoNER), one of which served as a conference hall and the other as a classroom. A new Administrative Building was also completed in 2018 (financed by RUSA), and a Womens Hostel was built in 2013 (supported by MDoNER). Apart from these initiatives, a new College auditorium is under construction which was financed by PMJVKY.

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	No
c)ISO certification	No
d)NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2019	Awareness on Financial Management	11/09/2019	11/09/2019	11/09/2019	126
2019	First Aid Short Term Course	12/09/2019	12/09/2019	12/09/2019	86

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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Workshop on Gender Equity and Inclusivity	08/10/2019	08/10/2019	68	81

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
Not Applicable

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Rest Rooms	**Yes**	**1**

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2019	**1**	**1**	**12/09/2 019**	**7**	**Constru ction of Public Urinal**	**Lack of hygienic public urinal**	**23**

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7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
NIL	**Nill**	**Nil**

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
NIL	**Nil**	**Nil**	**Nil**

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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

1. All electric bulbs used within the campus were replaced with power saving LED Bulbs. 2. Rainwater is harvested to supply the needs of the college. 3. The college takes initiatives to manage waste in a manner that is not harmful to the ecology. 4. Locally found plants and trees are planted annually to enrich the flora and fauna of the campus. 5. Cleanliness drives are regularly organised under the leadership of NSS Unit and Eco Club.

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

7.2.1- Describe at least two institutional best practices 1. i) ENVIRONMENTAL PROTECTION ii) This practice aims to impart knowledge about environmental awareness so that students and teachers alike may develop a keen sense of appreciation for preservation and protection of nature. iii) Mizoram has lost much of its forest areas in recent years due to various reasons. This same trend has been noticed in Lawngtlai District as well. The college believes that the youth of today need to take up the task of spreading awareness and practicing eco-friendly living to tackle deforestation and ecological imbalance. iv) Various species of plants and trees have been planted in and around the campus by teachers and students, spearheaded by the NSS Unit of the college. It is believed that actively planting trees is crucial and more impactful than just imparting knowledge by word of mouth. Besides this, measures are taken to collect and discard all plastic waste in a way that does not harm the environment. v) It has been noticed that students are more mindful and careful in the way they dispose their waste. However, the College still lacks the facilities and infrastructure required to recycle and repurpose the

discarded waste in a major scale. Despite apparent hurdles in recycling waste on a major scale, the college has taken the initiative to repurpose used and discarded plastic bottles by making eco bricks with these bottles which are used for making flower beds. With constant encouragements and reminders, students and staff have also grown habituated to be judicious in the consumption of electricity and water. Students and teachers also actively engage themselves with the preservation of the flora and fauna of the vast campus. vi) The protection of environment comes with obstacles, and requires strict and sometimes harsh measures to punish offenders. Visitors and outsiders are usually not too mindful to the specifications and wishes of the college. Therefore, the level of cleanliness and environmental consciousness the college aspires to reach is still unattainable. 2. i) PROMOTION OF CULTURAL DIVERSITY AND INCLUSIVITY ii) Through this practice, the college makes it its mission to promote and appreciate the different cultural backgrounds the students come from. iii) With the college being located in a region that is conveniently accessed by students from different communities like Lai, Chakma, Bru, Mara, Tongchangya, Pang, Bawm, etc., the college community is multicultural. Instead of letting this diversity create a gap between the student community, the college aims to celebrate the diversity and nourish it so as to make the institution a safe learning environment for all students enrolled. iv) This multiculturalism sets the college apart and provides an environment where diverse voices are present and celebrated. The college recognises this unique and distinctive feature and attempts to make full utilization of this advantage. Exposure to different cultures, languages and dialects, religions, traditional values and lifestyles facilitate the mental, academic and spiritual growth of individuals. v) There is a noticeable close and warm relationship among all students regardless of their cultural and religious background. The exchange of cultural practices among the different communities is discernable not just in regular daily activities but through the performances of song and dance items from different cultural backgrounds in college functions and activities. Students who have been taught of the value of preserving their cultural and traditional past, take pride in retaining their traditional values and practicing the values that are still applicable and relevant today. vi) Negligible problems have been encountered in implementing this practice as all students and teachers are united in the goal of achieving the objectives of this practice.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

https://lawngtlaicollege.in/storage/documents/0laJet7wnT4MInPjDZaY0dt28eQbJnkCLQgj16tQ.pdf

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

INSTITUTIONAL DISTINCTIVENESS: MULTICULTURALISM Govt. Lawngtlai College is situated in Lawngtlai District, the tri-junction of India, Myanmar and Bangladesh in the state of Mizoram. The geographical location of the college makes it conveniently accessible by students from different communities like Lai, Chakma, Bru, Mara, Tongchangya, Pang, Bawm, etc., creating a multicultural environment in the college. This multiculturalism sets the college apart and makes it distinctive. This unique and distinctive feature is recognised and celebrated by both students and staff in the college. To create a hospitable environment for students and teachers from all communities, the college maintains that no barriers be presented or created for any member of any community when it comes to asserting their ethnic identities and practising their traditional and cultural practices. They college spares no efforts to

understand and examine any challenge that may be encountered by individuals with regards to ethnic, religious or linguistic differences. If such challenges are encountered, the college identifies measures to respond to them in a way that is inclusive and equitable. It has been recognized that exposure to different cultures, languages and dialects, religions, traditional values and lifestyles facilitate the mental, academic and spiritual growth of all individuals that belong to the college community. Therefore, the college highly encourages the fostering of close relationships among students of different communities, to promote appreciation of different cultures. Students have been encouraged to perform and present song and dance items specific to their cultural backgrounds in college functions and activities to promote an empathetic and curious approach towards different cultures. To help students develop pride in their ethnic identities, they are constantly reminded of the values of protecting and preserving their cultural and traditional past, and the importance of retaining the traditional practices that are still applicable and relevant today.

Provide the weblink of the institution
https://lawngtlaicollege.in/page/110

8.Future Plans of Actions for Next Academic Year

1. To take necessary steps for increase in enrolment of students. 2. To organise Seminars/Workshops in State level, National level and International level. 3. To establish more relevant cells and committees for the smooth functioning of the Institution. 4. Infrastructure development such as classrooms, seminar hall, urinals, volleyball court, etc. 5. To encourage faculty to actively engage in research activities and presentation of research papers in seminars/workshops. 6. To motivate office staff to undertake relevant trainings to improve their time management and efficiency. 7. To consume less electricity and harvest more rainwater to save up on natural resources. 8. To take initiatives that will assist students to have more exposure to different situations. 9. To promote active engagement with the local community so as to foster a close relationship with local NGOs, civil society, etc. 10. To prepare for NAAC Assessment.