

2024

(CBCS)

(5th Semester)

POLITICAL SCIENCE

SEVENTH PAPER

(**Public Administration**)

Full Marks : 75

Time : 3 hours

The figures in the margin indicate full marks for the questions

(**SECTION : A—OBJECTIVE**)

(*Marks : 10*)

Tick (✓) the correct answer in the brackets provided :

1×10=10

1. Who coined the term POSDCORD?

- (a) Herbert Simon () (b) Luther Gulick ()
(c) Henri Fayol () (d) F. W. Taylor ()

2. Human Relations Approach is also called

- (a) ecological approach ()
(b) behavioural approach ()
(c) neo-classical ()
(d) post-behavioural ()

3. Who defines leadership as the capacity to persuade people towards a common goal?
- (a) M. P. Follet () (b) H. W. Cunnings ()
(c) Graham Wallace () (d) Louis A. Allen ()
4. Organization formed through social and interactions and interpersonal relationship is called
- (a) systematic organization ()
(b) formal organization ()
(c) informal organization ()
(d) bureaucratic organization ()
5. Who is associated with Development Administration?
- (a) Elton Mayo () (b) Henri Fayol ()
(c) Luther Gulick () (d) Fred Riggs ()
6. Which country was the first to have Recruitment system?
- (a) Prussia () (b) India ()
(c) USA () (d) England ()
7. Certiorari means
- (a) injunction () (b) to have the body ()
(c) permission () (d) to be certified ()
8. In India, Civil Service is based on
- (a) class structure () (b) caste system ()
(c) merit system () (d) spoil system ()
9. The Comptroller and Auditor General of India is appointed by the
- (a) Prime Minister of India ()
(b) Chief Justice of India ()
(c) President of India ()
(d) Union Council of Ministers ()
10. Budget is an instrument of control by the
- (a) Legislature ()
(b) Executive ()
(c) Judiciary ()
(d) Finance Ministry ()

(SECTION : B—SHORT ANSWERS)

(Marks : 15)

Answer the following questions in short :

3×5=15

UNIT—I

1. Write three features of classical approach.

OR

2. What is globalization?

UNIT—II

3. What is hierarchy?

OR

4. Mention three types of decision-making.

UNIT—III

5. Explain the various types of training.

OR

6. What is positive recruitment?

UNIT—IV

7. What do you mean by Judicial Review?

OR

8. What is Question Hour?

UNIT—V

9. What are the three functions of Finance Ministry?

OR

10. How is the budget passed in India?

(SECTION : C—DESCRIPTIVE)

(Marks : 50)

Answer the following questions :

10×5=50

UNIT—I

1. Describe the nature and scope of Public Administration. 5+5=10

OR

2. Critically examine the scientific management approach to the study of Public Administration. 10

UNIT—II

3. Define Coordination. Explain the different types of coordination. 3+7=10

OR

4. What do you mean by Leadership? Discuss the essential qualities and techniques of leadership. 3+7=10

UNIT—III

5. What is development administration? What are the characteristics of development administration? 3+7=10

OR

6. Define Promotion. Discuss the various types of promotion. 3+7=10

UNIT—IV

7. Discuss the legislative control over the administration in India. 10

OR

8. Discuss the relationship between Ministers and Civil Servants in India. 10

UNIT—V

9. Discuss the meaning and principles of budgeting in India. 3+7=10

OR

10. Write on the powers and functions of the Comptroller and Auditor General of India. 10
