

**Meeting Minutes of IQAC  
Government Lawngtlai College**

Date: 1<sup>th</sup> November, 2017 (Tuesday) 1:00 pm

Venue: Principal's Office

Members Present: 10

Mr. T. Thangthuama, Principal presided over the meeting and welcomed the members.

**Agenda 1: Water Tank regarding**

The Principal has reported that he received Rs.12000.00 from the Project Director, DRDA for purchasing of water tank. The fund is used to purchase 1000 liters of water tank for rupees 6000.00 and the remaining balance is used for the purchase of petrol.

**Agenda 2: Examination Committee Report**

The Examination committee has come up with a uniform system for the collection of students' attendance and internal marks for internal evaluation and criteria for filling up of examination forms for students.

Below are the report by the examination secretary on the numbers of qualified students who have filled up the forms and the number of disqualified students from III and V semester.

1. Number of III Semester students - 158
2. Number of III semester students qualified - 129
3. Number of III Semester students disqualified - 23 (6 students are considered to fill up forms on medical ground) (29-6=23)
4. Number of V semester students - 83
5. Number of V semester students disqualified - 4

**Agenda 3: Canteen Building Construction.**

The construction of College Canteen with MLA fund of Rupees 5 lakh is almost complete, with only few days work remaining. It

is recommended that proper programme for inauguration of the Canteen building is organized after the completion. Therefore, the meeting assigned the Building committee to chalk out decent inaugural programme with Pu H Biakzaua, MLA, Lawngtlai East.

It is also recommended that the Canteen committee take responsibility for setting proper standards rules for college canteen which will be suitable for the college and the students exclusively.

The Computer center electrification and furnishing is also completed and all the 8 computer sets donated by Pu C Ngunlianchunga, MLA is ready to use. It is also recommended that a proper inauguration of the computer center by the MLA be organized and that the Information Technology Cell be responsible to chalk out detailed programme for inauguration of computer centre.

**Agenda 4: PWD Road black topping.**

PWD department have taken the initiatives for site repairs and maintenance of road to the college and inside the college campus. It is recommend that Pu HC Lalnunthara and Dr C Ramhnehzauva be the internal work supervision thereby looking after the quality of work inside the college.

**Agenda 5: Examination November 2017**

Examination for odd semester, III and V will be conducted during 22 November -5 December, 2017.

It is recommended that classes for 1<sup>st</sup> semester remain suspended during the examination of III & V Semester. Whereas, classes for 1<sup>st</sup> semester will resume after the examination.

Meeting Adjourn

Sd/-  
(T. THANGTHUAMA)  
Principal

Enclosed: Attendance Sheet