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PA302

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(NEP—2020)

(5th Semester)

PUBLIC ADMINISTRATION (MAJOR3/MINOR)

(Public Financial Administration in India)

Full Marks : 75

Time : 3 hours

The figures in the margin indicate full marks for the questions

(SECTION : A—OBJECTIVE)

(*Marks* : 10)

Tick (✓) the correct answer in the brackets provided : 1×10=10

1. The word 'budget' is derived from

   (a) French word ( )
   (b) Spanish word ( )
   (c) Greek word ( )
   (d) Latin word ( )

2. A budget is prepared for a fixed period, usually

   (a) one year ( )
   (b) three years ( )
   (c) five years ( )
   (d) ten years ( )

3. A type of budget that lists each expense or revenue item separately, usually in a detailed and categorized manner, is called

   (a) performance budget ( )
   (b) line-item budget ( )
   (c) zero-based budget ( )
   (d) balanced budget ( )

4. The technique of zero-based budgeting originated in

(a) India ( ) (b) China ( )

(c) England ( ) (d) USA ( )

5. In which year was the Ministry of Finance formed?

(a) July 28, 1944 ( ) (b) September 21, 1945 ( )

(c) October 26, 1946 ( ) (d) August 31, 1947 ( )

6. The Reserve Bank of India (RBI) functions under the

(a) Ministry of Home Affairs ( )

(b) Ministry of Finance ( )

(c) Indian Banks' Association ( )

(d) World Bank ( )

7. Which Article of the Indian Constitution deals with establishment of the Finance Commission?

(a) Article 280 ( ) (b) Article 218 ( )

(c) Article 243A ( ) (d) Article 360 ( )

8. The Public Accounts Committee (PAC) examines the audit reports of the

(a) Ministry of Finance ( )

(b) Finance Commission ( )

(c) Reserve Bank of India ( )

(d) Comptroller and Auditor General (CAG) ( )

9. The process of collection, recording, classifying and summarising transactions of a financial nature is called

(a) auditing ( ) (b) accounting ( )

(c) expenditure ( ) (d) budgeting ( )

10. The Committee on Public Sector Undertakings consists of

(a) 7 members ( )   (b) 15 members ( )

(c) 22 members ( )   (d) 25 members ( )

(SECTION : B—SHORT ANSWERS)

(*Marks* : 15)

Answer *five* questions, taking at least *one* from each Unit : 3×5=15

UNIT—I

1. What is Financial Administration?

2. What is budget?

UNIT—II

3. Write three characteristics of line-item budget.

4. Write the benefits of performance budget.

UNIT—III

5. State three functions of the Ministry of Finance.

6. State three functions of the Reserve Bank of India (RBI).

UNIT—IV

7. What is meant by Audit?

8. Give a brief account of the functions of the Estimates Committee.

(SECTION : C—DESCRIPTIVE)

(*Marks* : 50)

Answer *five* questions, taking at least *one* from each Unit : 10×5=50

UNIT—I

1. Discuss the scope and significance of Financial Administration.

2. Discuss the process of budget formulation in India.

UNIT—II

3. What is zero-based budget? Discuss the advantages and disadvantages of zero-based budget.

4. What is performance budget? Discuss the challenges of performance budget. What are the best practices for performance budget?

UNIT—III

5. Describe the role of the Reserve Bank of India (RBI) in financial administration.

6. Explain the organization and functions of the Finance Commission.

UNIT—IV

7. Write a note on the Public Accounts Committee.

8. Discuss the powers and functions of the Comptroller and Auditor General (CAG) of India.

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